

Scouting Ireland  
National Office  
Larch Hill  
Dublin 16

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questions@scouts.ie



## BOD-OUT-27-2019 – Board Update - IMPORTANT

15<sup>th</sup> March 2019

### Scouting Ireland Group Charter and Registering a Group Nominee

Dear Group Leader,

The Annual General Meeting of Scouting Ireland Services will be held on 13th April in the Helix at DCU.

Since changes to the company constitution [<link>](#) in October last year it is Scout Groups who make up the members of the company and who are allowed to attend as voting members at the AGM. In the case of groups that are corporate bodies (companies) the groups may be members directly, whereas groups that are unincorporated associations (**the vast majority of groups**) must register a nominee. In either case groups also require the issue of their Group Charter.

**Groups that have not registered a nominee for entry into Scouting Ireland Services' Register of Members may not be entitled to vote at the AGM.** Therefore, to ensure your group's attendance and voting rights for the AGM, please ensure that your group has:

1. Completed and returned the census through the Membership Management System, with full payment
2. Completed and returned a full set of annual accounts
3. Received a Group Charter, issued by the Board of Scouting Ireland following completion of 1 and 2
4. Completed and returned form [SIF30/19A](#) (for unincorporated associations) or [SIF30/19B](#) (for bodies corporate)

**For Groups who are unincorporated associations, we recommend that a brief group council meeting is called if this has not been completed to date. This meeting can be in person, on skype or other communication platforms to validate the Group nominee. The Chairperson and Secretary should submit the form to [groupcharter@scouts.ie](mailto:groupcharter@scouts.ie) as soon as possible.**

**All nominees will need to be submitted using SIF30/19A or SIF30/19B (Step 4) on or before 1pm on Friday 22<sup>nd</sup> March to ensure inclusion on the AGM invite to be issued Friday 22<sup>nd</sup> March 2019.**

Reg. No. 397094  
Charity No. CHY3507

PATRON Michael D. Higgins PRESIDENT OF IRELAND



Member of World Organisation of the Scout Movement

Directors: A list of names and personal details of every director of the company is available for inspection to the public at the company's registered office for a nominal fee. Scouting Ireland is a company limited by guarantee exempt from using the word "limited". Registered Office: Scouting Ireland National Office, Larch Hill, Dublin 16

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Should your group require the assistance of the professional staff of Scouting Ireland please make contact immediately with National Office (01-4956300) or email [groupcharter@scouts.ie](mailto:groupcharter@scouts.ie)

Yours in Scouting

*Board of Directors of Scouting Ireland*

**CC'd – Group Secretary and Group Contact**

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