

Group Leader Calendar - September

Some of the jobs which need to be carried out by the Group Leader and Group Council during September:

The first thing you need to do is set a date for and hold a Group Council in September, you should consider including items below.

- Review Annual Camps and Expeditions (including accounts) and summer programme with all Programme Sections.
 - Review the Group Development Plan and amend it as appropriate to meet your ongoing needs as a Scout Group (see GL Handbook item 130).
 - Prepare a Scout Group budget for presentation at the Group Council AGM and the Parents & Friends AGM (see GL Handbook item 180). Don't forget to include training, awards, ceremonies, any maintenance work required to your premises as well as your day to day running costs.
 - Depending on your budget outcomes Group Council may need to discuss annual membership fees; do they remain the same? If an increase is deemed necessary, you should be able to justify and stand over it. Does the current method /system of payment (weekly, term or annually) suit both you and your families?
 - Prepare your Group Calendar for the year, ensure that you check out County, Provincial and National meetings and events as they may impact on dates you choose. Encourage each Programme Section to compile their own calendar of events such as Award Ceremonies, Investitures, etc. **Set dates for Group Councils, the AGM of Group Council and the Parents and Friends AGM.**
 - Plan the links between the Programme Section; how long? when? which Scouters are involved and responsible? Decide on intake of new members; how many youth members can each Programme Section take based on current numbers, Scouter ratios, space and resources?
 - Update the database accordingly.

As Group Leader you will need to carry out a "Scouter Audit". Do you have enough Scouters? Are they all in the best role for them / for the Scout Group? Are there plans in place to backfill for any who are thinking of leaving us or moving on to another role in Scouting?

This will be greatly assisted by ensuring that all Adult Members participate in the Mutual Agreement and a Review process (see GL Handbook item 080). The Mutual Agreement and Review should incorporate training needs, further development, level of commitment and any supports that are required. Distribute the Training Calendar to all Scouters.