



NATIONAL SECRETARY

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Fellow Scouts & Scouters

It has been a busy four weeks since the new National Management Committee (NMC) was elected. We have held two NMC meetings in that time following a National Team for Policy Implementation & Coordination (NTPIC) meeting. We are focused as a committee on effectively coordinating management issues at national level, which in today's world of regulation means an ever-increasing workload being heaped on the volunteer members of the NMC. I'm pleased to list out some of the work done and decisions taken below. I will continue to inform you regularly of matters agreed at national level as and when they happen. Certain matters may be judged to be confidential – having said that we will always strive to be as transparent as possible. I hope now as the camping season kicks into full gear that you all really enjoy the fun, friendship and challenge that Scouting has to offer.



Formal Votes

There were no formal votes proposed at the second NMC meeting but at the first meeting a vote of sympathy was extended to the family of Diane Dixon, former International Commissioner (IGG) and chairperson of WAGGS, on her recent death. There was also a vote of support to the Chief Commissioner of Scouts Nepal, Rabin Dahal, following the recent earthquakes and tragic loss of life in his country.

Membership Figures

The NMC received an updated report on the membership figures and I wanted to share this with you. Below is a rundown of some of the information received:

Beaver Scouts	11,654	7,532 Male	4,122 Female
Cub Scouts	13,357	8,333	5,024
Scouts	9,040	5,678	3,362
Venture Scouts	2,387	1,481	906
Rover Scouts	592	357	235
Total Youth	37,030	23,381	13,649
Total Scouters	10,411	5,183	5,228
Total Membership	47,441	28,564 Male	18,877 Female



Induction

All members received an induction as committee members of Scouting Ireland and as directors of Scouting Ireland the company, and all signed up to the code of conduct for NMC members and other statutory documents as company directors.



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NMC Action list

The NMC action list, which is a list of ongoing actions from previous meetings, was reviewed in detail. The list includes all actions referred to National Officers, National teams etc.

Before the meeting there were over 95 items outstanding, but due to work completed since the previous NMC meeting this is now down to around 38. Items on this list cover day to day actions such as developing procedures, organizing events, issuing reports etc.



World Scout Jamboree Update

The NMC received a presentation from the Contingent leader Stephen Carey to the World Scout Jamboree in Japan later in the year. The report covered numbers attending, a financial update, as well as a logistics plan. The contingent seems to be well set up to deliver a never to be forgotten experience to all participants. The NMC asked the Contingent leader to pass on its thanks to

everyone who is helping to support the contingent and wishes them every success in Japan. The International Commissioner further informed the committee of one of the 'spin-off' achievements of the Jamboree - Scouting Ireland is sponsoring two Rover Scouts from Lesotho to attend the Jamboree as part of the Lumela Fáilte project.



Governance Code for Community and Voluntary Organizations

A verbal presentation was made to the NMC by project coordinator Morgan O'Sullivan on the journey to compliance with the Governance Code for Community and Voluntary Organisations. He reported on progress made on addressing items brought up in an initial audit which was undertaken in September 2014. The main objective of the Audit was to ascertain what would be needed to bring Scouting Ireland (generally) to a point where governance would be up to the standards set within the code.

After the initial audit, where Scouting Ireland was found to be only about 35% compliant, we signed up to the Governance Code for Community and Voluntary organizations to progress the path to full compliance. The Audit concluded that we are starting from a good place and have the capability to achieve full compliance by the end of 2015, subject to clarification of the organisational structure at corporate level.

Full details on the Governance code for Community and Voluntary Organisations can be found at the link here:

<http://www.governancecode.ie/>

Scouting Ireland is now working its way through each of the 5 prescribed streams within the code. After the NMC meeting last September a subgroup was set up to address the 5 streams. Work commenced right away and already our compliance rate has gone up to over 60%.



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We have split the work into 7 areas. The following members have been appointed to work on these streams and to continue the work started by previous members. There is a lot of work to be completed but we are very hopeful with the assistance and co-operation of both staff and volunteers we can achieve full compliance for Scouting Ireland in the near future.

- Strategic Planning - Chief Scout and David Walsh
- Management & Role of full time staff - Jimmy Cunningham & John Reid
- Rules, Policies & Protocols - Ollie Keogh & Mary Fricker
- Audit Oversight - Therese Birmingham - which has been broken up into:
- Risk Management- Ian Davy
- Governance, Fundamentals & Principles, Roles & Decision Making - Brian Webster
- Sustainability - Annette Byrne

To support achieving a full compliance rating the following documents and sub committees were approved:

SID 125.15 Scouting Ireland Audit and Risk management committee- Terms of Reference.

<https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Documents/125%2015%20-%20Scouting%20Ireland%20Audit%20and%20Risk%20Management%20Committee%20-%20Terms%20of%20Reference.pdf>

SID 112.14 - Corporate Governance Review - Terms of Reference

<https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Documents/112%2014%20Corporate%20Governance%20Review%20-%20Terms%20of%20Reference.pdf>

SID 117.14 - Capital Expenditure Committee Terms of Reference

<https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Documents/117%2014%20-%20Capital%20Expenditure%20Committee%20Terms%20of%20Reference.pdf>

SID 123.15 - Whistle Blower Policy

<https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Documents/123%2015%20-%20Whistle%20Blower%20Policy.pdf>

SID 122.15 - Disciplinary Procedure Review Committee – Terms of Reference

<https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Documents/122%2015%20-%20Disciplinary%20Procedure%20Review%20Committee%20%E2%80%93%20Terms%20of%20Reference.pdf>

SID 104.13-Equality, Diversity and Inclusiveness Policy

<https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Documents/104%2013%20Equality%20Diversity%20and%20Inclusiveness%20Policy.pdf>





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Reappointment of Sub Committees

It was resolved to appoint the following members to the following sub committees:

NYPC Co-Opt Position (1 Yr Term)

Dave Kenneally - Whole Health & Emotional Health Team Lead
Stephanie McCann - Patrols in Action & Youth Leadership
Louis Mullee - Youth Programme Effectiveness Review Project Manager

SID 12.03 - Risk Management Advisory Team (RMAT) Coordinator

Only the coordinator is appointed by the National Management Committee - Charlie McGuinness.

Other members are nominated by the RMAT coordinator and approved by the National Secretary: Guy Banton (Marsh); Bill James; John Lawlor CEO; Margaret Moore Lewy; Damien O'Sullivan Support Officer (SO).



SID 16.04 - Adult Awards Committee

Chief Scout - Ex-officio
Chief Commissioner (Adult Resources) – Chairperson - Ex-officio
Chief Commissioner (Youth Programme) - Ex-officio
National Secretary (Ex-officio)
Four Scouters appointed by the National Management Committee - two panels of two for a two year duration:
Jim Holmes – 2 Years – Term Expires May 2016 – Reappointed in 2014
Mary Hog – Term Expires May 2016
Don Trotter – Term Expires May 2016
Jo Coy – Term Expires May 2016

Three other members – non-voting advisors - appointed by the National Management Committee for a two year duration. One of these members shall be the Secretary of the Adult Awards Committee:

Mary O'Regan (Secretary) – Term Expires May 2014 – Reappointed in 2014
Kiernan Gildea – Term Expires May 2016
Ronald Downey – Term Expires May 2016
Michael John Shinnick – Term Expires May 2017

SID 20.11B - Crisis Management Team

Chief Scout; National Secretary; Communications Commissioner & Chief Executive Officer.

Also two other members of Scouting Ireland nominated by the National Secretary and appointed by the National Management Committee:

Charlie McGuinness & Brendan McNicholas

Any other National Officer that may be required from time to time at the discretion of the Chief Scout and further co-opted members as required by the Crisis Management Team from time to time.

SID 39A.05 - Child Protection Management Team

- Chief Commissioner (Adult Resources) – [Chairperson]
- Chief Commissioner (Youth Programme)
- Chief Executive Officer
- Support Officer: Child Protection
- One additional Adult Scouter of Scouting Ireland as recommended by the National Team for Policy Implementation and Coordination - *Brendan McNicholas*

SID 42.06 - Scouting Ireland Heritage Group

The Chairperson shall be appointed by the Heritage Group, and ratified by the National Management Committee – *Kieran Barry*

SID 57.13A - Quartermaster & Logistics Team

The Quartermaster & Logistics Team Lead – *Andy Cleary*
Three other members of Scouting Ireland – Nominated by the Quartermaster and Logistics Team Lead for appointment by the National Management Committee:

Morgan O'Sullivan; Dave Kessie & Kerrie Deegan



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SID 74.11 - Campsites and Facilities Team

- Team Lead Campsites and Facilities (Chairperson) - *Gerry Finnegan*
- Chief Scout (ex-officio)
- Chief Commissioner (Youth Programme), *or their nominee*
- Chief Commissioner (Adult Resources), *or their nominee*
- Camp Chiefs of National Campsites / Scout Centres (ex-officio)
- Quartermaster & Logistics Team Lead
- Other persons recommended by the Team Lead Campsites & Facilities and appointed by the NMC to support the following key functions:
 - Finance - TBC
 - Campsite & Hostel Management - TBC
 - Facilities Management - TBC
 - Leisure & Recreation Management - TBC
 - Land Surveying / Engineering - TBC
 - Environmental, Health & Safety Management - TBC
- Other persons as deemed necessary and required to cover other specialist areas as recommended by the Team Lead Campsites & Facilities and appointed by the NMC - *Daniel Kennedy (2014)*



SID 81.11 - The Communications Team

- Communications Commissioner
- Two representatives of each of the National Youth Forum by agreement with the CCYP – *Youth Rep Positions are to be filled in consultation with Youth Participation Commissioner.*
- Other Communications team members to be appointed by the NMC on the proposal of the Communications Commissioner.
Peter Sheehan; Stevie Oakes; Eoghan Calnan; David Ashe; Conor Quinlan; Mark Hardiman; Eoghan Byrne; Niamh Foley; John Watmore; Tom Clarke; Moira Reilly; David Coyne; Laura O'Connor.

SID 89.12 - International Team

- The International Commissioner;
- Provincial International Coordinator as appointed by the Provincial Commissioner;
- The representatives to the National Youth Programme Committee and the National Adult Resources Committee;
- Representatives of each National Youth Forum
Adam Hall – Scout
Sean Kelly – Venture Scout
Mikey Nestor – Rover Scout
- Up to three others as may be appointed by the National Management Committee as recommended by the International Commissioner.
Darragh O'Brian; Ger Hennessy & Máire Fitzgerald

SID 90.12 - Maryville Sub-Committee

- National Treasurer
- Provincial Commissioner (Southern Province)
- Current Ordinary Member of the NMC I – appointed by the NMC – David Walsh
- Current Ordinary Member of the NMC II – appointed by the NMC – David Byrne
- Any further co-opted members as required and approved by the National Management Committee from time to time.
Ollie Kehoe & Cathal Healy

SID 92.12 - Provincial Management Support Group

- The six (6) Provincial Commissioners
- The Chief Scout
- The Chief Executive Officer
- The PMSG will be supported in its functions by appropriate professional staff resources
- Any National Officer/s as requested by the PMSG in advance
- Any Programme Commissioner/s as requested by the PMSG through the CCYP in advance
- Any further co-opted members as required by the PMSG and approved by the National Management Committee from time to time.

SID 94.12 - Scouting Ireland Domestic National Activity Team

- Chief Commissioner (Youth Programme) [ex-officio] – Chairperson



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- Chief Commissioner (Adult Resources) or designated person
- National Treasurer or designated person
- Ordinary Member of the NMC [secretary] – *Gary Gaughan*
- All Appointed National Activity Camp Chiefs / Event Managers
- Other persons as required to cover other specialist areas as recommended by the Chief Commissioner (Youth Programme) and appointed by the NMC.
- Co-opt: *Tom Clarke*

SID 95.12 - Scouting Ireland International Activity Team

- Chief Commissioner (Youth Programme) [ex-officio] – Chairperson
- International Commissioner [ex-officio]
- Chief Commissioner (Adult Resources) or designated person
- National Treasurer or designated person
- Ordinary Member of the NMC [secretary] – *Tom Clarke*
- All Appointed International Activity Head of Contingents
- Other persons as required to cover other specialist areas as recommended by the Chief Commissioner (Youth Programme) in conjunction with the International Commissioner and appointed by the NMC.
- Co-opt: *Paudy O'Brien*

SID 98.13 Staff and Employment Sub Committee

- The National Secretary
- The Chief Executive Officer
- Two current members of the NMC - *Kieran McCann & James O'Toole*

SID 100.13 - Finance Sub Committee

- National Treasurer - Chairperson
- Chief Scout
- Chairperson of the Finance Support Team
- Chief Executive Officer
- Financial Controller
- Two nominees of the National Treasurer with recent and relevant financial experience and appointed by the NMC

SID 101.13 - Finance Support Team

- The National Treasurer
- Provincial treasurers (one appointed as Chairperson by the National Treasurer)

- Up to five other members co-opted for a specified purpose.

SID 103.13 - International Conference & Seminar Delegate Academy

- All members of the National Management Committee
- All members of the National Youth Programme Committee
- All members of the National Adult Resources Committee
- All members of the National Spiritual & Religious Advisory Panel
- All National Youth Representatives
- All National Programme Teams
- All members of the Training Team
- All members of the Communications Team
- All members of the International Team
- All members of the Campsites and Facilities Team
- All current Head of Contingents
- All Professional Staff
- Up to twenty other members of Scouting Ireland recruited through an open call, reviewed by the International Commissioner and the International Team, and proposed by them to the National Management Committee on an annual basis.



SID 107.14 - Remuneration Committee

- Chief Scout
- National Secretary
- National Treasurer (Chairperson)
- Chief Executive Officer

SID 108.14 – Operations Support Team

- Manager (Operations)
- National Secretary
- Financial Controller
- National Treasurer



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SID 112.14 – Corporate Governance Review

- Jerry Kelly
- Mark O’Callaghan
- Current member of the National Management Committee – Tom Clarke
- One other member of Scouting Ireland with relevant expertise - TBC
- Manager (Operations)
- Financial Controller

SID 113.14 – Operation Lelievlet Sub Committee

Michael John Shinnick; Annette Byrne; Morgan O’Sullivan; Brian Webster; Jimmy Cunningham; Chief Executive Officer and up to 5 nominees of the Chief Scout with relevant business experience or expertise.



SID 116.14 – Capital Expenditure Committee

- Chief Scout (Chair)
- National Treasurer

- Chief Executive Officer
- Two nominees of the National Management Committee
Kevin Murphy & Mark Blake
- The Financial Controller
- Co-opted full time support staff member as required
e.g. Support Officer for Campsites and Facilities or Manager (Operations) as appropriate
- any further co-opted members as required by the Capital Expenditure Committee and approved by the Board of Scouting Ireland from time to time.

SID 119.14 – Scout Promise Review Committee

- Martin Burbridge – Chairperson
- The Chief Scout
- Chief Commissioner (Youth Programme) or designated person
- Chief Commissioner (Adult Resources) or designated person
- One current member of the National Spiritual and Religious Advisory Panel
- Three others individuals, one of whom must be under 26

SID 120.14 – WSM 2021 – Foundations Committee

The Foundation Committee shall consist of:

- Five full members of Scouting Ireland where at least one is under 26 at the time of appointment.
- One current member of the Rover Scout Team with the appropriate skill set.
- One member of Scouting Ireland professional staff.

The Foundation Committee may request the NMC co-opt up to:

- Four additional members. These additional members are not required to be members of Scouting Ireland, but MUST be current members of a WOSM member organisation, and MUST have the written approval of their International Commissioner prior to appointment and throughout.
- Three members of the business community with specific skill sets.

Training Team

- The Training Commissioner;
- Up to three representatives from the National Youth Programme Committee
- Provincial Training Co-ordinator as appointed by the Provincial Commissioner.



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- Up to three others as may be appointed by the National Management Committee as recommended by the National Training Commissioner:

Donal McGahon

Den Development Grant Committee (Informal – No Terms of Reference)

- National Treasurer
- Two Ordinary members of the NMC - *David Walsh & David Byrne*

Audit & Risk Management Committee

The NMC resolved to refer this committee to the NTPIC for implementation.



Chief Executive Officer's (CEO) Report

The CEO reported on various topics which included a presentation on drawings for the development of the existing house in Larch Hill into a purpose built training center with accommodation block. This project has now been submitted for planning permission and a loan approval has been granted from the bank for use in development of this project if the planning application is successful.

National Youth Programme Committee (NYPC) update

A verbal report was given by Ian Davy, Chief Commissioner Youth Programme (CCYP), which included:

- Youth Programme Effectiveness Review – report due in June 2015
- Research Standards Group
- External market research
- JamÓige 2016 – 100 Years of Cub Scouts & 40 Years of Beaver Scouts
- Scouters Conference – Assessment of needs was due to happen in May 2015, will not happen until September
- Tech Week – Awaiting impact report from ICS
- Three members of Scouts Australia visited National Council
- Chief Scouts Award 'Memorandum of Understanding' with Gaisce is to be turned into a licence agreement

- CPMT referred some matters to the NYPC for preventative workshops
- Support of 'Darkness into Light' event
- Camp 3 Patrols in Action 2015 planning is well advanced
- Camp 4 Patrols in Action (2016) – first meeting to be held in June
- Recent attendance at Educational Methods Forum in Turkey
- Rover Scouts attended Agora in April 2015
- Next NYPC meeting to be held in June/July 2015



National Adult Resources Committee (NARC) Update

The Chief Commissioner Adult Resources (CCAR) was unavailable to attend but sent in the minutes of the previous NARC meeting which had taken place in February. This included a report on the current Training Scheme, Commissioner Training update, ongoing research projects and the Monday night support team. The NMC were also circulated with an update on the training review and a notice that there will be a full presentation on the new training scheme at the next NMC meeting in June.





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Financial Updates

The monthly financial reports were circulated and noted as follows:

- Scouting Ireland Management Accounts – March 2015
 - Scouting Ireland Campsites & Facilities Management Accounts – March 2015
- As the National Treasurer was unable to be present any questions in relation to these were held over until the next NMC meeting.



Election Results

Here is a link to the full run down of results of the elections at National Council 2015:

<https://my.scouts.ie/uploads/files/National%20Initatives/National%20Council%202015/National%20Council%20AGM%202015%20-%20Election%20Results.pdf>

National Council Motions

Here is a link to the full run down of motion outcomes at National Council 2015:

<https://my.scouts.ie/uploads/files/National%20Initatives/National%20Council%202015/National%20Council%20AGM%202015%20-%20Results%20of%20Motions%20and%20Proposals.pdf>

National Council Attendance

Here is a link to the full run down of the attendance at National Council 2015:

<https://my.scouts.ie/uploads/files/National%20Initatives/National%20Council%202015/National%20Council%20AGM%202015%20-%20Attendance%20Report.pdf>

Chief Scout Elections review

The Chief Scout Elections review committee has started work and if any member has a submission they can send it to natsecretary@scouts.ie and it will be forwarded to the review committee. Closing date for receipt of these submissions is Friday 29th May.

<https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Documents/127%2015%20Chief%20Scout%20Elections%20Review%20Committee%20-%20Terms%20of%20Reference.pdf>

Election of Chief Scout and EGM

Arrangements for the upcoming EGM of National Council were discussed and the following was agreed:

- The formal notice to the membership seeking nominations to fill any vacant positions will go out on or before Friday 3rd July.
- Final Date for receipt of Nominations will be 5pm Friday 31st July.
- Agenda and nominations received will be issued to the membership on or before the 14th August.

The venue for the meeting is still to be arranged.

The date for the meeting is the 12th September 2015.

Elections

It was suggested that any member of the NMC that was considering seeking election as Chief Scout at the EGM would inform the committee at the next meeting and should consider resigning to allow for an election to happen for their current position at the EGM. Although there is not a rule to this effect, this is



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practice since the AGM of National Council this year. The committee will consider nominations at its next meeting.

Update from Provincial Managers Support Group (PMSG)

The date for the next PMSG was decided and it will take place the Friday night before the next NMC meeting. This group coordinates work across all the Scout provinces.



International Commissioner

The international commissioner, Christy McCann, presented a verbal report to the NMC which covered the following:

- WSM 2021 badge that was produced to be circulated at the WSJ2015
- International Team recommending an international jamboree taking place in the UK – Essex Jamboree
- A report from Agora will be passed to the National Secretary as soon as possible.
- A EU UN event scheduled to take place in Dublin on May 26th. Kate Cowan will be the Scouting Ireland nominee. There will be a further opportunity later in the year to represent Ireland and it's likely the selection process will be carried out through the National Youth Council of Ireland (NYCI).
- Approval for Steve Cull to coordinate the International Delegate & Seminar Academy - this was approved by a show of hands vote.

Communications Commissioner

The new Communications Commissioner, Kieran Cody, reported on the handover meeting he had with the previous Commissioner and that the new website was complete awaiting content development and testing.

Updated documents

Below are 4 documents that were updated recently. The latest versions can be accessed at the links below:

Garda Vetting Form and Guidelines for Completion

<https://my.scouts.ie/uploads/files/Child%20Protection/Garda%20Vetting%20Form%20-%20May%202015.pdf>

Access Northern Ireland application form

<https://my.scouts.ie/uploads/files/Child%20Protection/access-ni-standard-enhance-form-april-2015.pdf>

Accident Report Form

https://my.scouts.ie/uploads/files/Official%20Documents/Official%20Forms/SIF%2010_05%20-%20Accident%20Incident%20Report%20Form.pdf

Access NI - ID Validation Form

<https://my.scouts.ie/uploads/files/Child%20Protection/Access%20NI%20PIN%20Notification%20and%20ID%20Validation%20Form%20-%20March%202015.pdf>

1916 Commemorations

Some groups requested advice from Scouting Ireland in relation to taking part in community and cultural events surrounding the 1916 commemorations. It was duly decided that each Scout Group council, as always when it comes to community and cultural events, should make their own decisions depending on the event been organised within their own local area with due regard to the rules and values of Scouting Ireland.

Dates for Future NMC Meetings

The dates for NMC meetings for the next 12 months were agreed by the members.

NMC Resolutions 2015

All the resolutions approved by the NMC are listed in the NMC resolutions book, which can be downloaded at the link below:

<https://my.scouts.ie/uploads/files/Official%20Documents/NMC%20Resolutions/NMC%20Resolutions%20Book%202015.pdf>



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Referendums

After numerous requests from members from both sides of the debate on the upcoming Marriage and Presidential age referendums the NMC duly decided to issue the following advice:

'Scouting Ireland would like to encourage each member to educate themselves, to do their civic duty, and to vote on the 22nd May in both referendums as they see fit as individuals.'

Below is the link to information about each referendum:

<http://refcom2015.ie/>



National Team for Policy Implementation & Coordination (NTPIC) update

A verbal update was given of the NTPIC meeting which took place in April for the benefit of the NMC.

Confidential Matters

Certain matters discussed were deemed to be confidential by the NMC.

Jimmy Cunningham – National Secretary – May 2015

On behalf of the national Management Committee of Scouting Ireland

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