

## SCOUTING IRELAND

### INTERIM NATIONAL MANAGEMENT COMMITTEE

#### MEETING RESOLUTIONS BOOK 1- 2003.

<u>Reference</u>	<u>Wording</u>	<u>Date</u>
1/2003	To appoint Martin Burbridge as Chief Scout, Mark O'Callaghan as National Secretary, Eugene McHugh as Chief Commissioner (Youth Programme), Brendan McNicholas as Chief Commissioner (Adult Resources), Niall Walsh as National Treasurer and Peter Kehoe as National Spiritual/ Religious Adviser/ Chaplain.	21 <sup>st</sup> June 2003.
2/2003	To appoint Orla McCarthy as International Commissioner and Garrett Flynn as Communications Commissioner.	21 <sup>st</sup> June 2003.
3/2003	To adopt the minutes of the meeting of the Committee 21 <sup>st</sup> of June 2003.	5 <sup>th</sup> July 2003.
4/2003	The dates of future meetings were set for Sunday 27 <sup>th</sup> July, Saturday 9 <sup>th</sup> August, Saturday 13 <sup>th</sup> September, Saturday 4 <sup>th</sup> October, Saturday 1 <sup>st</sup> November, Saturday 29 <sup>th</sup> November and Sunday 14 <sup>th</sup> December. The venue for all meetings unless otherwise notified was the Millennium Room, Larch Hill. The starting time for all meetings unless otherwise notified is 10.30am with an estimated conclusion time of 1.30pm.	5 <sup>th</sup> July 2003.
5/2003	<ol style="list-style-type: none"><li>a. To appoint the following as Provincial Commissioners: Christy McCann, Tony Sweeney, Derrick Watson, Kiernan Gildea, Michael J. Shinnick and Tony Smith.</li><li>b. To agree six working areas: Mid East, West, South East, Dublin, South and North.</li><li>c. The Provincial Commissioners are to convene meetings of local Commissioners of both other associations and propose geographical boundaries for Scout Provinces and Scout Counties to the Committee before the end of October 2003.</li></ol>	5 <sup>th</sup> July 2003.
6/2003	The Chief Scout may issue an invitation to the Chief Scouts of Scouting Ireland (CSI) and Scouting Ireland, S.A.I. to attend meetings of the Committee and contribute to its deliberations for the transitional period.	5 <sup>th</sup> July 2003.
7/2003	Contact details of members of the Committee to be circulated to members of the Committee. Notices of future meetings to be circulated by e-mail where	5 <sup>th</sup> July 2003.

	members have e-mail addresses unless the National Secretary is otherwise notified.	
8/2003	To adopt the minutes of the meeting of the Committee 5 <sup>th</sup> of July 2003.	27 <sup>th</sup> July 2003.
9/2003	The Communications Commissioner is authorised to establish an interim website for the Association at <a href="http://www.scouts.ie">www.scouts.ie</a> , subject to the consent of Scouting Ireland, S.A.I. A fuller proposal for the future of the Association's website is to be discussed at the next meeting.	27 <sup>th</sup> July 2003.
10/2003	To adopt the minutes of the meeting of the Committee 27 <sup>th</sup> of July 2003.	9 <sup>th</sup> August 2003.
11/2003	To adopt the proposal on the "Process of Forming Scout Provinces and Scout Counties of Scouting Ireland". [Ref: INMCD 2/03]	9 <sup>th</sup> August 2003.
<del>12/2003</del>	<del>That the following guideline be offered to the Provincial Commissioners in the development of a proposal on boundaries of the Scout Provinces and Scout Counties:</del> a. <del>The number of Scout Groups in each Scout County should be between 8 and 15 in number.</del> b. <del>The geographical limit for a Scout County not exceeds a diameter of 100 miles.</del>	<del>9<sup>th</sup> August 2003.</del> [Amended by 17/2003]
13/2003	That the National Team for Policy Implementation and Co-ordination deliberate on the process for the appointment of a Chief Executive Officer for Scouting Ireland and make a recommendation to the next meeting	9 <sup>th</sup> August 2003.
14/2003	That the Communications Commissioner be permitted to establish a National Partnership Group for Communications to be comprised of interested members of Scouting Ireland (CSI) and Scouting Ireland, S.A.I. in consultation with the National Secretaries of those associations.	9 <sup>th</sup> August 2003.
15/2003	To adopt the minutes of the meeting of the Committee 9 <sup>th</sup> of August 2003.	13 <sup>th</sup> Sept. 2003.
16/2003	That Tony Sweeney would co-ordinate and facilitate a meeting of representatives of Scouting Ireland (CSI) and Scouting Ireland, S.A.I. to discuss existing systems to evaluate local scouting with a view to developing a new system for Scouting Ireland.	13 <sup>th</sup> Sept. 2003.
17/2003	To amend Resolution 12/2003 as follows: "That the following guideline be offered to the Provincial Commissioners in the development of a proposal on boundaries of the Scout Provinces and Scout Counties: a. The number of Scout Groups in each Scout County should be between 7 and 15 in number.	13 <sup>th</sup> Sept. 2003

	b. The geographical limit for a Scout County not exceeds a diameter of 100 miles”	
18/2003	That a full review of the boundaries of the Scout Provinces and the Scout Counties be carried out in Autumn 2005.	13 <sup>th</sup> Sept. 2003
19/2003	That where Scout Counties were set up with numbers of Scout Groups outside the guideline number the Provincial Commissioner and the National Secretary would carry out a formal annual review of that Scout County to assess its ability to operate and provide best support to its Scout Groups.	13 <sup>th</sup> Sept. 2003
20/2003	To adopt the Job Description for the Chief Executive Officer of Scouting Ireland. [SID 5/03]	13 <sup>th</sup> Sept. 2003
21/2003	To adopt the Standing Orders of the National Management Committee as amended. [SID 2/03]	13 <sup>th</sup> Sept. 2003
22/2003	To adopt the Membership and Appointments information document. [SID 3/03]	13 <sup>th</sup> Sept. 2003
23/2003	To set the Membership fees for 2004 (year ended 31 <sup>st</sup> December 2004) as identical to the current membership fees for Scouting Ireland, S.A.I. and Scouting Ireland (CSI) for those existing members of those Associations who will become members of Scouting Ireland on the 1 <sup>st</sup> of January 2004.	13 <sup>th</sup> Sept. 2003
24/2003	To adopt the proposal on the procedure for First Annual Registration of members of Scouting Ireland. [INMC 3/03]	13 <sup>th</sup> Sept. 2003
25/2003	To adopt the National Appointment Descriptions for Chief Scout, Chief Commissioner (Youth Programme), Chief Commissioner (Adult Resources), National Secretary, National Treasurer, National Spiritual/Religious Adviser/ Chaplain, Provincial Commissioner, International Commissioner, Communications Commissioner, Programme Commissioner and Training Commissioner as amended. [SID 4/03]	13 <sup>th</sup> Sept. 2003
26/2003	That the National Office of Scouting Ireland be Larch Hill, Dublin 16 from 1 <sup>st</sup> January 2004.	13 <sup>th</sup> Sept. 2003
27/2003	To adopt a logo for Scouting Ireland as presented.	13 <sup>th</sup> Sept. 2003
28/2003	To adopt the existing uniforms of Scouting Ireland, S.A.I. and Scouting Ireland (CSI) as the uniform of Scouting Ireland until such time as a new uniform is determined by the National Council on the recommendation of the National Management Committee.	13 <sup>th</sup> Sept. 2003
29/2003	To adopt a garment for wear by the members of the Interim National Management Committee for wearing on occasions of representation of Scouting Ireland provided that the uniform may be worn instead by the member as a matter of choice.	13 <sup>th</sup> Sept. 2003
30/2003	That all Scout County Boards be directed to meet	13 <sup>th</sup> Sept. 2003

	prior to the 21 <sup>st</sup> of January 2004 to formally nominate a County Commissioner for appointment and to elect County Officers.	
31/2003	To agree to the request of The Scout Association in assisting with home hospitality for the 2007 World Scout Jamboree and nominating a co-ordinator from Scouting Ireland to the UK Organising Team, subject to the understanding that a return invitation has already been extended to the Scout Association Western Australia by the last Irish Contingent.	13 <sup>th</sup> Sept. 2003
32/2003	To adopt the draft minutes of the meeting of the Committee 13 <sup>th</sup> of September 2003.	4 <sup>th</sup> Oct. 2003
33/2003	To draft a document on County Programme Co-ordinators and on how they would operate within the Scout County to fulfil the key areas of responsibility in their Appointment Description.	4 <sup>th</sup> Oct. 2003
34/2003	To draft a document on the Scout Province which sets out the structures of the Scout Province, its function and that of the Scout Provincial Management/Support Team and how the Scout Province will best achieve the carrying out of its functions.	4 <sup>th</sup> Oct. 2003
35/2003	To draft terms of reference for a team/ sub-committee for the development of proposals for a new Uniform and Emblem for Scouting Ireland to be put to the first meeting of the National Council. That Andrew Kelly would subsequently head up that team/ sub-committee.	4 <sup>th</sup> Oct. 2003
36/2003	The draft minutes of the meeting of the Committee 4 <sup>th</sup> of October 2003 were adopted and signed by the Chairman	1 <sup>st</sup> Nov 2003
37/2003	To adopt the County Appointment Descriptions as drafted. [SID 6/03]	1 <sup>st</sup> Nov 2003
38/2003	To adopt the document on Scout County Programme Co-ordinators as amended. [SID 8/03]	1 <sup>st</sup> Nov 2003
39/2003	To adopt the document on The Scout County and its role as amended. [SID 7/03]	1 <sup>st</sup> Nov 2003
40/2003	To hold a briefing for the newly appointed County Commissioners on the 31 <sup>st</sup> of January 2004.	1 <sup>st</sup> Nov 2003
41/2003	To adopt the procedure for making grants to Scout Counties and Scout Provinces as amended.	1 <sup>st</sup> Nov 2003
42/2003	To authorise the opening of bank accounts before the end of the year for Scout Counties to facilitate the transfer of funds from the relevant Districts of Scouting Ireland, S.A.I. and Regions of Scouting Ireland (CSI) subject to the approval of the Management Committee of Scouting Ireland, S.A.I. and the National Executive Board of Scouting Ireland (CSI) and that the National Treasurer would draft additional guidelines as to how Districts and	1 <sup>st</sup> Nov 2003

	Regions would proceed.	
43/2003	To determine the geographical boundaries of the Scout Provinces and Scout Counties as proposed by the relevant Provincial Commissioners for the “Southern”, “Eastern”, “North Eastern” and “South Eastern” Scout Provinces and as per the listings attached to the record of this meeting.	1 <sup>st</sup> Nov 2003
44/2003	To appoint the following as Programme Commissioners who will take up the Appointment from 1 <sup>st</sup> of January 2004: Mary McCormack, Marie Murphy, Pat O’Connor, Brian O’Daly, Paul Lynch and Brian Doyle.	1 <sup>st</sup> Nov 2003
45/2003	That the Chief Commissioner (Youth Programme) would allocate specific responsibility to Programme Commissioners for a part of the Association’s Youth Programme.	1 <sup>st</sup> Nov 2003
46/2003	To accept the budget presented by the National Treasurer as a first draft and to review further submissions thereon at the next meeting.	1 <sup>st</sup> Nov 2003
47/2003	To adopt the proposed terms of reference for the Uniform and Emblem committee and to appoint Kiernan Gildea as Deputy Chair of the committee. [INMCD 4/03]	1 <sup>st</sup> Nov 2003
48/2003	To accept the draft agreement with The Scout Association on Scout Groups in Northern Ireland.	1 <sup>st</sup> Nov 2003
49/2003	To adopt the recommendation of the National Team for Policy Implementation and Co-ordination on the appointment of Chief Executive Officer and Director for Special Projects as per the document circulated.	1 <sup>st</sup> Nov 2003
50/2003	To adopt the draft minutes of the meeting of the Committee 29 <sup>th</sup> November 2003.	29 <sup>th</sup> Nov 2003
51/2003	To appoint Noel McCartney as Provincial Commissioner for Northern Scout Province.	29 <sup>th</sup> Nov 2003
52/2003	To determine the geographical boundaries of the Scout Provinces and the Scout Counties as proposed by the Provincial Commissioners for the “Northern” and “Western” Provinces as per the listings attached to the record of this meeting. To review the boundaries of the “Sligo” and “Lough Keel” Scout Counties once development plans for both had been prepared.	29 <sup>th</sup> Nov 2003
53/2003	To adopt the Guiding Principles for Adult Leader Training in Scouting Ireland which incorporates the Transition Plan towards a single Leader Training Scheme for Scouting Ireland. [SID 10/03, IMNCD 5/03]	29 <sup>th</sup> Nov 2003
54/2003	In the event that Service or Merit Award nominations are made to the relevant awards committees of Scouting Ireland (CSI) and Scouting Ireland, S.A.I. before the 31 <sup>st</sup> of December 2003 and	29 <sup>th</sup> Nov 2003

	where the relevant awards committees have not had an opportunity to meet to deliberate on such nominations, such committees, whose membership shall be identical to that immediately before the 31 <sup>st</sup> of December and provided its members are members of Scouting Ireland after the 1 <sup>st</sup> of January 2004, may be convened after the 1 <sup>st</sup> of January 2004 but before the 21 <sup>st</sup> of January 2004 to consider such nominations made. Any awards made by either awards committee whether this be before or after, as provided above, shall be presented prior to the 17 <sup>th</sup> of March 2004.	
55/2003	To adopt the Group Appointment Descriptions as drafted. [SID 11/03]	29 <sup>th</sup> Nov 2003
56/2003	To adopt the document on Risk Management in Scouting Ireland as amended. [SID 12/03]	29 <sup>th</sup> Nov 2003
57/2003	That the Scout Provinces be named as follows: Southern Province, South Eastern Province, Dublin Metropolitan Province, North Eastern Province, Northern Province and Western Province.	29 <sup>th</sup> Nov 2003
58/2003	In deciding their names Scout Counties would use identifiable geographical landmarks or names that allow recognition as to the location of the Scout County.	29 <sup>th</sup> Nov 2003
59/2003	That Kieran Cody be appointed as the Co-ordinator for Home Hospitality as requested by The Scout Association to assist with Home Hospitality on the European Scout Jamboree and the World Scout Jamboree.	29 <sup>th</sup> Nov 2003
60/2003	To adopt the draft minutes of the meeting of the Committee 29 <sup>th</sup> November 2003. The Chairman signed the minutes.	14 <sup>th</sup> Dec 2003
61/2003	Resolution 61/2003	14 <sup>th</sup> Dec 2003
62/2003	Resolution 62/2003	14 <sup>th</sup> Dec 2003
63/2003	That a new company, being a company registered in Ireland, limited by guarantee without a share capital, be formed for the purposes of vesting in it any moveable or immoveable property of Scouting Ireland and in accordance with the Constitution of Scouting Ireland, which company is referred to as the "Scout Foundation".	14 <sup>th</sup> Dec 2003
64/2003	That all existing companies be contacted and that the directors be requested to appoint the Chief Scout, National Secretary and National Treasurer as directors.	14 <sup>th</sup> Dec 2003
65/2003	That the National Secretary explores the possibility of forming a company limited by guarantee without a share capital for Scouting Ireland. The members of the company to be the members of Scouting Ireland and that the Memorandum and Articles of	14 <sup>th</sup> Dec 2003

	Association of the company be consistent with the Constitution and Rules of Scouting Ireland. That such a company be formed if possible. That the directors of the company would be the members of the National Management Committee and that the members of the Committee be briefed on the duties and responsibilities of directors and of corporate governance.	
66/2003	Resolution 66/2003	14 <sup>th</sup> Dec 2003
67/2003	To determine the geographical boundaries of the Scout Provinces and the Scout Counties as proposed by the Provincial Commissioners for the Northern and Western Scout Provinces as per the listings attached to the record of this meeting.	14 <sup>th</sup> Dec 2003
68/2003	To request a listing of “closed” or “dormant” Groups or Units from the National Secretaries of Scouting Ireland, S.A.I. and Scouting Ireland (CSI).	14 <sup>th</sup> Dec 2003
69/2003	That the formal ceremony to launch Scouting Ireland would take place at Larch Hill on Saturday 31 <sup>st</sup> of January 2004.	14 <sup>th</sup> Dec 2003
70/2003	To adopt the document on the role and function of the Scout Group as amended. [SID 13/03]	14 <sup>th</sup> Dec 2003
71/2003	To adopt the Youth Participation Policy document as drafted. [SID 14/03]	14 <sup>th</sup> Dec 2003
72/2003	To authorise the National Secretary to form a team comprised of himself, Eamonn Lynch, Chief Executive Officer, Scouting Ireland (CSI), Terry Kiely, Chief Officer, Scouting Ireland, S.A.I., Mike McKillen, Chairperson, Safety Committee, Scouting Ireland, S.A.I. and Charlie McGuinness, Chairperson, Risk Management Committee, Scouting Ireland (CSI), for the purposes of making a decision on the appointment of an insurance broker to effect insurance cover for the Association from 1 <sup>st</sup> of January 2004.	14 <sup>th</sup> Dec 2003
73/2003	To accept the proposals and recommendations made by the Constitutions Committee through the World Scout Committee for amendments to the Constitution and Rules of Scouting Ireland and to confirm that the Committee would strongly recommend the proposed amendments to the National Council at the earliest possible opportunity.	14 <sup>th</sup> Dec 2003
74/2003	To adopt the proposal on a System for Quality Scouting save the proposal on the logo. [SID 15/03]	14 <sup>th</sup> Dec 2003
75/2003	To appoint Tony Sweeney as Chairperson of the SQS Team.	14 <sup>th</sup> Dec 2003
76/2003	That all Scout Groups and Scout Counties must participate in the System for Quality Scouting procedure for their benefit and for the benefit of the Association in general.	14 <sup>th</sup> Dec 2003

77/2003	That an application for funding from the Centenary Fund be made.	14 <sup>th</sup> Dec 2003
78/2003	To fix future dates for meetings of the Interim National Management Committee as follows: 24 <sup>th</sup> January 2004, 21 <sup>st</sup> February 2004, 27 <sup>th</sup> March 2004, 8 <sup>th</sup> May 2004 and 19 <sup>th</sup> June 2004.	14 <sup>th</sup> Dec 2003
79/2003	To direct the National Secretary to convene a meeting of the National Council on the 16 <sup>th</sup> and 17 <sup>th</sup> of October 2004.	14 <sup>th</sup> Dec 2003