

	Gasóga na hÉireann/Scouting Ireland			
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	Source: National Management Committee			
Scouting Ireland – Position Description – Equality, Diversity and Inclusiveness Advisor and Facilitator				
Revision	Date	Description		
#	28/03/2015	Document Issued		

This position will work under the National Secretary to facilitate the development and support the fulfilment of an Equality, Diversity and Inclusiveness Action Plan as required by the Equality, Diversity and Inclusiveness Policy agreed by the NMC. This work will be done in conjunction with the key duty holders of the Association (e.g. CCYP, CCAR, National Secretary and other National Officers as required). Direct implementation of the plan will remain with those teams who already have operational responsibility within the association, but will be supported by the advice and expertise of this position.

Term of Office

- Appointed by the National Management Committee and holds office Concurrently with the National Secretary.

Key Areas of Responsibility

- Facilitate the development of the Action Plan under the Equality, Diversity and Inclusiveness Policy in conjunction with NYPC, NARC and other key stake holders as necessary.
- Drafting an agreed plan for or approval by the NMC.
- Providing expertise, advice and guidance as needed relating to Equality, Diversity and Inclusiveness.
- Working with those responsible for implementation of the plan to monitor outcomes and effectiveness of the plan.
- Provide reports to the NMC at least twice a year in relation to their work

Accountable to

- National Secretary
- National Management Committee

Qualifications

The ideal candidate *MUST* be able to display the following qualities

- Knowledge, deep understanding and experience of equality and diversity polices and issues
- A Passion for promoting equality, diversity and inclusion
- Full Adult Membership of the Association in accordance with the rules

The ideal candidate *SHOULD* be able to display the following qualities

- Experience of planning, implementation and review of action plans
- Ability to develop links with key agencies outside Scouting Ireland
- Knowledge and/or experience of equality/diversity policies & issues
- Ability to work with other relevant people and teams within Scouting Ireland
- Sound knowledge of the constitution, rules and relevant policy documents of the Association
- Excellent organisation and time management skills
- Ability to motivate others