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Scouting Ireland – Up and Running Process				
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Up and Running Phased Development Approach

The “Up and Running Phased Development” to the opening of new Scout Groups in communities is one to aid and direct Professional Staff in getting the most out of the time with respect to operating with a potential / new Scout Group.

Introduction

This document has been put together as an aid to the Professional Staff in Scouting Ireland to enable a unified approach to the area of Development of new Scout Groups.

The phases to Development are undertaken in full cooperation with the Scout County with key members of the Scout County Management Team being involved at all stages. This manual has been developed to aid both Professional Staff and Volunteers to work as a team in the development of Scouting around the communities of Ireland.

Professional staff (in consultation with the Manager Support) may adapt the procedures outlined in this manual in the event of local circumstances dictating more suitable methods. However the concept of sustainable and quality based Scouting must be upheld in every instance operating in line with the Scout Method.

The ‘**Up & Running Phased Development Approach**’ is a bringing together of a number of different approaches, many with very similar styles, and combining them to provide a holistic approach for the Professional Staff of Scouting Ireland to assist in the sustainable growth of Scouting Ireland. This resource also aids the Scout County, in so far as providing a timetable of events for the key stakeholders in Scouting Ireland.

Phase One

1. Local community contact Scouting Ireland with a desire to start a new Scout Group.
2. PSO / GSF to meet with the person(s) who initiated contact with Scouting Ireland.
 - a. What are the needs in the Community?
 - b. What are the expectations of the Community?
 - c. What is the extent of the initial support structure from the Community?
 - d. What is the possible Scout Group membership potential?
 - e. Explain the ethos, aims & objectives of Scouting Ireland.
3. PSO/GSF & Manager: Support Staff to review data collected in step 2.
4. PSO/GSF to meet with County Commissioner to evaluate the existing support structures within the Scout County.
 - a. Is there a County Programme Coordinator & County Programme Team in place?
 - b. Is there a County Training Coordinator in place?
 - c. Is the County Management Team functioning?
 - d. Can the Scout County Support an additional Scout Group?

Plan to be developed to include steps to get the Scout County to a position to support the Scout Group when and / if opened to be agreed between PSO/GSF & County Commissioner. The Provincial Commissioner will be the arbiter in the case of dispute.

5. Community Meeting held (facilitated by PSO/GSF **and** member of Scout County Team) with an aim to recruit Adults into Scouting to fill the Programme Scouter & Group Support roles in the new Scout Group.
 - a. Presentation on what Scouting is and what Scouting is not
 - b. Programme opportunities to Young People explained
 - c. Adults in Scouting development through customised training (Woodbadge Scheme) explained
 - d. Adults in Scouting Forms with appropriate vetting forms distributed to interested Adults.
 - e. Programme Sections provisionally agreed as initial target with the community.
6. Application on behalf of new Scout Group is made to the County Commissioner for the Scout Group to be registered after adults have been recruited. (Rule 33 & SIF 15/07).

Phase Two

The schedule of training should be provided in the appropriate time to regularise the concept of the weekly meeting / commitment with the recruited Adults prior to bringing Youth Members into the equation. This schedule of training should be carried out within the “vetting waiting period” and in accordance with Scouting Ireland Policy 36/05

1. Initial training is provided for the recruited (pending) adults. Training is provided by Provincial Training Team with the support of the PSO/GSF.
2. Recruited (pending) adults visit local Scout Group undertaking specifically ONE Programme. A minimum of two meetings must be attended by each recruited adult. One of which must include attendance at a Log Chew, Sixers Council, Patrol / Watch Leaders Council etc.
3. Woodbadge Training now commences with the Support Staff member acting as Group Leader for the Induction process.

Training Experience

- a. This is Scouting – Induction
- b. This is Scouting – The Story of Scouting
- c. This is Scouting – Being a Scouter

Delivered by

- PSO / GSF
PTC / Support Staff
PTC

4. PSO/GSF to review the “Up and Running Phased Development” timetable with the County Commissioner and the Scout Group. The following support is facilitated by the PSO / GSF
 - Some work on ceremonies (investitures in particular)
 - How to conduct a Scout Group Council. Incorporate one of the Scout Group meetings in a Scout Group Council format. (Could be the meeting to set up the registration night.) Agenda and roles of the various members of the Scout Group Council.
 - A mentor is assigned to the Programme Sections from the Scout County or Scout Province
 - The mutual agreement and review is carried out with the new Adults, this is facilitated by the PSO / GSF
 - Scouters are encouraged to continue their Adult Training on a team basis so that knowledge from the various Training options such as Adventure Skills & Youth Lead Programme are available to the Scouter Team in each Programme Section.
5. Vetting results are returned and recruited Adults are confirmed with the relevant Appointments.
6. PSO/GSF & a member of the Scout County Team facilitate Community Meeting to recruit Young People to the New Scout Group and Parents to the “Parents & Friends Support Group”.
7. The ‘Approval for a new Scout Group’ form SIF 15/07 is filled in and sent to the National Secretary in National Office.

Phase Three

1. ONE Programme Training: supported by County Training Coordinator & County Programme Coordinator
 - a. Six weeks meeting structures put in place. (Programme planning using programme template. This six weeks programme planning does not involve One Programme)
 - b. Towards the end of the initial 6 week programme One Programme training takes place with Scouters only. The Scout Group will have received a brief presentation on “This is Scouting – Being a Scouter”. The training session at this stage will focus on the practical application of the programme.

2. First investiture of Youth Members & Adult Scouters takes place following initial ONE Programme Training – towards the end of the first programme cycle.
 - a. First programme cycle of One Programme will take place after investiture. This should aim to give the youth members a taste of aspects of the One Programme. Towards the end of this a second One Programme session should take place to involve the Scouters and youth members.
 - b. A QSE workshop is facilitated in the normal manner.
 - c. Success of programme cycle to be evaluated by the Mentor or County Programme Coordinator using the ONE Programme – Programme Cycle Assessment Tool.
 - d. PSO/GSF, County Commissioner & Provincial Commissioner where possible to be present at the first Investiture to highlight the support structure for the newly operating Scout Group.
 - e. A New Group Certificate and a Scouting Ireland Flag should be presented to the Scout Group at the first Investiture by the most senior Adult Volunteer present.

3. Scout Group **Up and Running** having completed two successful programme cycles

4. Programme support available from:
 - a. Programme Unit.
 - b. Programme Teams
 - c. County Programme Coordinator & Provincial Youth Programme Representative.

5. PSO/GSF to review the “Up and Running Phased Development” process for the given Scout Group with the County Team and Manager Support Staff to identify lessons learned and best practice moving forward.