

	Gasóga na hÉireann/Scouting Ireland			
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	TOR-SUB11	19 th Feb. 2011	10 th Mar. 2018	March 2021
	Category: Youth Programme			
Campsites and Facilities Team – Terms of Reference				

Related Documents
SID-CF01 - Team Lead Campsites and Facilities

Revision Schedule		
Revision	Date	Description
D	10/03/2018	Minor Revisions
C	13/02/2016	Document Revised
B	16/06/2013	Quartermaster & Logistics Team Lead added to Team
A	11/05/2013	Team & Goals Amended
#	19/02/2011	Document Issued

The “Scouting Ireland Campsites and Facilities Team” shall be a Sub-committee of the National Management Committee [NMC] and shall be created in accordance with Article 46 of the Constitution.

The “Scouting Ireland Campsites and Facilities Team” shall be comprised of:

- Team Lead Campsites and Facilities (Chairperson)
- Chief Scout (ex-officio)
- Chief Commissioner (Youth Programme), *or their nominee*
- Chief Commissioner (Adult Resources), *or their nominee*
- Camp Chiefs of all National Campsites/Scout Centres (ex-officio)
- Such other persons as deemed necessary and required to cover other specialist areas as recommended by the Team Lead Campsites and Facilities and appointed by the NMC.

The Support Officer (Campsites and Facilities) and the Centre Managers (where appointed) should attend meetings of the Scouting Ireland Campsites and Facilities Team and have a right to contribute to the deliberations of same. The Support Officer shall act as Secretary.

Goals:

- The development and evaluation of campsites and other facilities of Scouting Ireland to support the Youth Programme provided by Scouting Ireland.
- To provide support to Scouters and Youth Members running programme and activities at national sites.
- The development and evaluation of campsites and other facilities of Scouting Ireland to support the development and training of adult volunteers.
- The development and evaluation of campsites and other facilities of Scouting Ireland in line with the National Centres Business Plan.
- To promote better quality and standards, with particular reference to health and safety, and to set in place an ongoing review process at all campsites and facilities.
- To monitor on-going operations and maintenance of all our campsites and programme facilities.
- To assist in putting together a training programme for all volunteer staff in National Centres.
- To assist with the promotion of the National Centres in Ireland and internationally.

Deliverables:

- To provide and update a Campsite Directory showing the network of campsites and their current contacts.
- To ensure that the 'Campsites and Facilities' link on the scouts.ie website is maintained and continuously improved.
- To produce promotional and resource material for use at home and abroad.
- To conduct an audit of National Campsites as soon as is practicable.

Scope/Jurisdiction:

- To co-ordinate, and if necessary, direct the work of the National Scout Centre Managers.
- To submit detailed minutes/reports to the NMC and the National Team for Policy Implementation and Co-ordination (NTPIC) after each meeting held.
- The Scouting Ireland Campsites and Facilities Team shall consider matters referred to it by the NMC.

Resources and Budget:

- The Scouting Ireland Campsites and Facilities Team's activities shall be funded in accordance with the annual budget and Scouting Ireland's finance policies.

Governance:

- The Team Lead Campsites and Facilities shall chair meetings of the Scouting Ireland Campsites and Facilities Team.
- Ideally decision-making shall be by consensus.

Additional Notes:

- The Scouting Ireland Campsites and Facilities Team is accountable to the NTPIC and the NMC through the Team Lead Campsites and Facilities.
- The Team Lead Campsites and Facilities, as Chair of the Scouting Ireland Campsites and Facilities Team, shall present and report at minimum once a year to the NMC.
- The Scouting Ireland Campsites and Facilities Team shall meet at least four times per year.

- Members of the Scouting Ireland Campsites and Facilities Team may attend meetings of the Scouting Ireland Campsites and Facilities Network Forum, subject to the approval of the convenor of that forum.