



SECTION 1

Complaint Number (For National Office Use)	
Respondent's Name	
Address	
Phone Number	
E-mail Address	
Scout Group/County/Province/National	
Date Complaint Notified (For National Office Use)	

SECTION 2

Scouting Ireland National Office has received notification of an “Official Complaint” from _____.

You have been named as a party to this complaint, the particulars of which are outlined in brief below and in full in the attached SIF-DPF9.

Brief Details Of This Complaint



SECTION 3

Scouting Ireland are now offering you the right of reply to the matters as outlined in Section 2. Should you wish to make any comment on this matter you should do so below and return this form to Scouting Ireland’s National Office **no later than two weeks** from the date at the head of this form.

Response To This Complaint

NB: A copy of this form will be issued to the complainant.

Signature: _____

Date: _____