Document Register - AGM of the National Council 2017

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Meeting Number: NC 17001: First Mailing

No:	TITLE:
0	Document Register
1	First Notice of National Council
2	Annual Report 2016 - *Click HERE to download from my.scouts.ie*
3	Draft Minutes of the AGM of the National Council 2016
4	Status report on Motions Passed at National Council 2016
5	Proposal Forms
6	Nomination Form
7	Nomination Acceptance Form
8	Procedure for dealing with motion to National Council
9	Brief Guide to Motions
10	Membership Figures - *Click HERE to download from my.scouts.ie*
11	Audited Accounts of Scouting Ireland Services CLG
12	Constitution
13	Rules
14	SID 86 11 National Council Elections Policy

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Ref: L09/2017 - National Council AGM 2017 First Notice

Circulation by Email/SMS/my.scouts.ie

10th February 2017

Dear Scouter,

In accordance with Rule 113, I enclose details for the forthcoming meeting of the National Council. This notice is issued to members listed below.

All information regarding the first mailing announcement is available to download and view on my.scouts.ie.

Log-on, go to **'Resources'** then **'National Initiatives'** then **'National Council 2017'**.

Group Leaders should bring this notice to the attention of their Group Councils and in particular to the four delegates that will be nominated by the Group Council to attend National Council.

County Commissioners & County Secretaries should bring this notice to the attention of their County Boards and in particular to the County Chairperson, County Treasurer & the County Youth Fora.

As part of this notice the following is available to download from my.scouts.ie:

1. Formal Notice of the National Council AGM 2017.
2. Annual Report 2016.
3. Draft Minutes of the AGM of the National Council 2016.
4. Status reports on the resolutions of the AGM of the National Council 2016.
5. Invitation for proposals to the National Council.
6. Nomination forms for the Appointments of;
    a. National Secretary
    b. Provincial Commissioner (North East Province)
    c. Provincial Commissioner (Northern Province)
    d. Provincial Commissioner (Southern Province)
    e. Honorary membership of the Association
7. Nomination Acceptance Form
8. Memo - Procedure for Motions to National Council
9. A brief guide to motions or proposals.
10. Report on full Membership Figures.
11. Annual Accounts – Scouting Ireland.
12. Scouting Ireland Constitution.

Reg. No. 397094
Charity No. CHY3507

PATRON Michael D. Higgins PRESIDENT OF IRELAND

Member of World Organisation of the Scout Movement

Directors: A list of names and personal details of every director of the company is available for inspection to the public at the company's registered office for a nominal fee.
Scouting Ireland is a company limited by guarantee exempt from using the word "limited". Registered Office: Scouting Ireland National Office, Larch Hill, Dublin 16

13. Scouting Ireland Rules.
14. SID 86.11 – National Council Elections Policy

Provisional Timetable

At this stage in the planning it is only possible to give a provisional timetable as the amount of business that National Council needs to attend to in plenary session will dictate the amount of time required for the business meeting.

The exact schedule and agenda will follow in the second mailing, which will be issued on or before the 10th March 2017.

Friday 7th April 2017 – *Venue (TBC)*

21:00 – 22:00	Meet & greet session with candidates for National Positions

Saturday 8th April 2017

08.00 – 09:30	Registration
09.30 – 16:00	Scout Shop Trading
09.30 – 16:00	Scouting Ireland Exposition
10.00	Commencement of National Council
10:30 – 12:30	Voting in elections
12:30	Adult Awards
13:00	Lunch
14:00	National Council Resumes
17:00	Close of National Council
19.30	Social Gathering

Venue

This meeting will be held in **RDS Concert Hall, Merrion Road, Ballsbridge, Dublin 4.**

Gala Dinner/Social Evening

There will not be a Gala Dinner as part of the National Council event this year. There will however, be an informal social evening held in the Clayton Hotel Ballsbridge (formerly Bewleys Hotel, Ballsbridge). Details of this will be included in the 2nd mailing.

Accommodation

For anyone requiring accommodation for the meeting of the National Council we have arranged a promotion code with The Clayton Hotel, Ballsbridge (formerly Bewleys Hotel). The hotel is offering our delegates 10% off the best available rate they have when booking.

The promo code is PRDS10.

To book online guests will need to go to the website www.claytonhotelballsbridge.com and choose their dates and input the promo code into the promo box.

Alternatively they can call the hotel on 01 668 11 11 or by emailing our reservations team at reservations.ballsbridge@claytonhotels.com and mention the promo code to avail of the agreed rate.

Other accommodation options can be seen **HERE**

Membership of National Council

The members of the National Council are:

a. Chief Scout (Chairperson)
b. All other members of the National Management Committee
c. The Honorary Vice-Presidents
d. The Programme Commissioners
e. The Training Commissioner
f. The County Commissioners, County Officers, two representatives from the Scout County Youth Forum for;
    i. Scouts,
    ii. Venture Scouts and
    iii. Rover Scouts
g. Four delegates nominated by the Scout Group Council of each registered Scout Group, at least one of whom must be a registered Scout.
h. Nine representatives of;
    i. the National Youth Forum for Scouts;
    ii. the National Youth Forum for Venture Scouts and
    iii. the National Youth Forum for Rover Scouts.

VERY IMPORTANT

Voting & Registering for National Council

- Every member of the National Council has one vote.

- Each Scout Group is required to register its four delegates attending the meeting of the National Council in advance of the meeting

- Each Scout County Youth Forum is required to register its two delegates per section (Scout, Venture Scout & Rover Scout) attending the meeting of the National Council in advance of the meeting.

- Each ex-offico member of the National Council will be required to register his or her attendance in advance of the meeting.

A separate mailing will be issued in the coming weeks with a login to register and a step-by-step instruction guide. National Council delegate passes can be printed at that point.

Delegate Cards will not be issued to members of the National Council that have not registered their delegates or individual attendance in advance of the deadline.

- Admittance cards for individuals entitled to be members of the National Council because of an appointment or position they hold are non-transferable and will only be issued to the person appointed to these positions. The appointees to these positions **must be registered** with the National Secretary as holding such position to be eligible for membership of the National Council.

- When checking in at the meeting of the National Council, delegates may be asked for identification to verify that they are the persons named on the admittance card. This may take the form of any of the following Identification documents - Driving Licence, Student Card, Ireland Age Card or Passport.

- A Scout Group Council may nominate four (4) delegates to be members of the National Council on its behalf. At least one of the four delegates must be a registered Scout. It is not necessary for any of the delegates to be members of that Scout Group but they must be members of Scouting Ireland. The National Council admittance cards are only transferrable with the approval of the Scout Group Council or Scout County Youth Forum. Admittance cards are only transferrable to a person who is selected by a Scout Group Council or Scout County Youth Forum and this can only be done by the use of a delegate transfer form which must be signed by the Scout Group Secretary or the Secretary of the Scout County Youth forum and the person who is transferring the admittance card. This form is to be brought to the meeting of the National Council and presented at the Check-in desk so that the new name can be added to the attendance record. This form will be available with the second mailing.

Elections:

Elections will be conducted consistent with **SID 86.11 National Council Elections Policy.**

Elections will be conducted for the following appointments/positions;

a. National Secretary
b. Provincial Commissioner (North East Province)
c. Provincial Commissioner (Northern Province)
d. Provincial Commissioner (Southern Province)

Role profiles for these appointments can be found in SID 04.03 – National Appointment Descriptions, by clicking **HERE.**

National Office must receive valid nominations by the appropriate body by **17:00 on Friday 24th February 2017**. Please send any nominations to National Office, Larch Hill, Dublin 16. Nominations received after this time and date will not be accepted.

Candidates must submit the following to National Office

- Nomination Acceptance Form
- Short biographical notes/Manifesto to be circulated with the second mailing

- Headshot (in jpg format) for use on the ballot paper

It is the responsibility of the candidates to submit the accompanying documents by 17:00 on Friday 24th February 2017. National Office WILL NOT be contacting candidates to remind them about these documents and items received after this time and date will not be accepted.

Proposals to the National Council including those to amend the Constitution and Rules of the Association.

Any Scout Group Council, Scout County Board, any of the National Youth Forum or the National Management Committee may submit proposals for consideration to the National Council.

National Office must receive proposals by **17:00 on Friday 24th February 2017**. Late proposals will not be accepted and all proposals must be submitted on the enclosed forms. National Office will also accept proposals that have been scanned & emailed to proposals@scouts.ie. **Do not send them to any other email address.**

To assist the National Council, please provide a brief explanation of the intention behind the proposal or motion being submitted.

Please do not hesitate to contact me for clarification as required or if you need assistance in your drafting of motions.

The second mailing will be issued on or before the 10th March 2017 and will include the Agenda, submissions and other documents for the meeting.

I trust the above is in order but if you have any question regarding any of the above, please do not hesitate to contact me at natsecretary@scouts.ie.

Yours in Scouting

Ollie Kehoe
National Secretary

CC:

Group Leaders,
County Commissioners
County Secretaries
Members of the National Youth Forum
Programme Commissioners
Training Commissioner
Honorary Vice-Presidents
Members of the National Management Committee
Scouting Ireland Professional Staff

DRAFT MINUTES OF THE MEETING OF THE
NATIONAL COUNCIL ("COMMITTEE")
OF SCOUTING IRELAND ("ASSOCIATION")
Venue: RDS Concert Hall, Dublin
Date: 16th April, 2016

Meeting Reference Number: NC 16001

A. PRESENT:

(1) Christy McCann – Chief Scout
(2) Jimmy Cunningham – National Secretary
(3) Ian Davy – National Commissioner (Youth Programme)
(4) Therese Bermingham – National Commissioner (Adult Resources)
(5) Annette Byrne – National Treasurer
(6) Pat O'Sulleabhain – Chair National Spiritual Religious Advisory Panel (NSRAP)
(7) All other attendees as listed in the Attendances Register

B. IN ATTENDANCE

(1) John Lawlor – Chief Executive Officer

MATTERS DISCUSSED	ACTION POINT / FOLLOW UP
1. Opening Thought	
The meeting was opened with an Opening Thought and Renewal of the Scout Promise – with members being invited by Pat O'Sulleabhain., Chairperson of National Spiritual Religious Advisory Panel (NSRAP) to choose the version of the Promise that they are most comfortable with.	
2. Chief Scout Address to National Council	
The Chief Scout Christy McCann entered National Council accompanied by 40 Beaver Scouts who had taken part in the "Meet the Chief" event. The Chief Scout then led all present in a celebration of 40 Years of Beaver Scouting. The Beavers participated in a symbolic display of how Beaver Scouting has been a great success and reflects Scouting at its brightest, with a tree to represent the good roots and foundation that must be nurtured and cared for. The Chief Scout then led National Council in singing "Happy Birthday" to the Beavers. The Chief Scout went on to remind National Council that Scouting is open to all with no barriers and the only condition being that members live by the Scout Promise and do things in the "Scout like" way. The Spirit of Scouting is alive and well.	
3. Apologies	
There were no apologies for this meeting of National Council	
4. Meeting Procedures	
The Chief Scout outlined the housekeeping details and meeting procedures. National Council was reminded that the Ballot boxes are open and that the Ballot would close at 12.30.	

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Podium Managers for the meeting were Daniel Aughey and Matthew Foster.	
5. Address by Guest Speaker	
The National Secretary, Jimmy Cunningham introduced the Guest Speaker – Mr Jason Black, adventurer and mountaineer. Jason Black recounted how Scouting had been such a huge influence and part of his life and had helped him to overcome many trials during his lifetime. Scouting has given him the support and tools to conquer adversity and achieve personal goals and one of his proudest moments was wearing his Scout neckerchief when he reached the summit of Mount Everest. He concluded by reminding National Council that members of Scouting should be proud of what they share, proud of the values, proud of the organisations' Ethics, Values and Principles. The Chief Scout presented Jason Black with an International neckerchief to a standing ovation from National Council	
6. Appointment of Tellers	
National Council approved the following as Tellers for the meeting: - Alan Palmer Chief Teller Mark O'Callaghan Deputy Teller Bill James Assistant Teller Brendan McNicholas Assistant Teller Niall Walsh Assistant Teller Donal McCarthy Assistant Teller Mick Devins Assistant Teller Shane Cahill Gerard Garrahan Aisling Coyne Conal Roe Sorcha Coffee Conor Clarke Ailbh Owens	
7. Standing Orders	
The Standing Orders were approved unanimously by show of hands.	
8. Minutes	
The Minutes of the EGM of National Council held on 12th September, 2015 were approved following a show of hands by the delegates	
9. Matters arising	
Dermot Lacey spoke and thanked the NMC for righting a wrong and at last year's National Council. Martin Burbridge addressed National Council. Michael John Shinnick had asked him to do a job on the Promise & Law. The changes would have to be approved by the World Scout Committee.	

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Richard Scriven went through the process for the Beaver and Cub Promises and Laura O'Connor outlined the Scouts and Scouters Promises. These were passed at last year's National Council. Martin Burbridge thanked the Committee for all of their work; National Council for approving the variations and the National Management Committee and Chief Scout for their support.	
10. Annual Report 2015	
The National Secretary gave a five minute presentation on the Annual Report. He thanked the Sub Committee for all their work and proposed the Annual Report. Following a show of hands by the delegates, the Annual Report for 2015 was adopted.	
11. Audited Accounts and Financial Report of Scouting Ireland	
The Audited Accounts and Financial Report of Scouting Ireland for the year 2015 were adopted as proposed by Annette Byrne, National Treasurer. The National Treasurer gave a brief report which included the Associations achievements, projects and challenges. Congratulations to the Jamboree Team for a wonderful success. Her report also included the Department of Children and Youth Affairs, Social Protection, Finance and various other committees and teams, the Scout Shop and Audit and Risk. She also mentioned that there will be a Michael John Shinnick Campsite Scholarship. Fionán Lawlor, Financial Controller made a presentation to National Council on the Income and Expenditure of Scouting Ireland for the year 2015. Matters Arising: Pat O'Connor addressed National Council and asked the National Treasurer to ensure that all Scouting Irelands Scout Centres would be kept up to spec and the National Treasurer agreed to this request.	
12. Appointment of Auditors.	
The firm of Grant Thornton Chartered Accountants & Registered Auditors was approved as Auditors for Scouting Ireland.	
13. Governance Project	
The National Treasurer, James O'Toole, Ollie Kehoe and Martin Burbridge gave a brief presentation on the Governance Project. They informed the delegates that should they have any queries they could email gov@scouts.ie. The Chief Scout thanked them for their presentation.	
14. Election of Honorary Vice-Presidents	
The election of Honorary Vice-Presidents of Scouting Ireland was approved as follows: - • Eoghan Lavelle	

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- Kenneth Ramsey
- Donald Harvey
- Martin Burbridge
- Seán Farrell
- Kiernan Gildea

At this point in the meeting the CCAR took the Chair. On foot of what Dermot Lacey and Charlie McGuinness raised at last year's EGM, the Chief Scout addressed National Council and spoke about last year's elections and the fact that two people had been very badly hurt. The Chief Scout has spoken to the people in question and proposed that Scouting Ireland should honour Kiernan Gildea and Sean Farrell. The Chief Scout then resumed the Chair.

15. Awards & Presentations

Ian Davy, Chief Commissioner (Youth Programme) introduced and presented neckerchiefs to the National Youth Reps: -

Scout Reps	**Venture Reps**	**Rover Reps**
Aidan Mamo	Adam Chintedza	Aisling Bonner
Christy McAuley	Dara Rickard	Alex Huddlestan
Cian Gleeson	David Somerville	Colin O'Reilly
Cormac Casey	Eva Mannion	Conor O'Farrell
Ellie Patterson	Karen Quinn	Eimear Boyd
Eva Moylan	Kayci Devenney Gallagher	Katie Spillane
Lee Kavanagh	Niamh Brennan	Mark Lingwood
Liam Carroll	Nicola Murphy	Shauna Halpin
Emily Kelly	Sean Paisley	Trudie Mitchell

At this point National Council was reminded that voting would close shortly.

Therese Bermingham, Chief Commissioner (Adult Resources) introduced the following recipients of Scouting Irelands Order of Cú Chulainn which were presented by the Chief Scout Christy McCann:

- Deirdre Dowling
- Charlie McGuinness
- Brendan Doherty
- Pat McKeown
- Mary O'Regan

The Chief Scout congratulated all of the recipients and welcomed the late and former Chief Scouts wife, Marian Shinnick to address National Council. After a very heart rendering and brave speech National Council gave her a standing ovation and the Chief Scout presented Marian with a bouquet of flowers.

At 12.49pm the meeting adjourned for lunch.

16. Presentations to National Council

National Council resumed at 2pm

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The National Council noted the following presentations: - Paddy Lynch introduced 'Scoutfest' and invited members to attend the event on Friday 24th June, with the headline act being 'Aslan'. Ian Davy and Kiernan Gildea led the assembled members in a Celebration cheer for the 100th Anniversary of Cub Scouting. The CEO John Lawlor welcomed Mr. Michael O'Reilly, from the 1916 Centenary Programme to address National Council. He informed National Council that Scouting Ireland is now an official partner of the 2016 Centenary Programme and hoped that there would be a 2016 theme at the forthcoming Jamoige. The Chief Scout presented Michael with a memento from Scouting Ireland and Michael presented the CEO with a Tricolour. Dermot McMullan, Director of the Scout Shop made a short presentation which included the Scout brand Rock River, uniform, new belt, events and sponsorship and e.library.ie the new online resource area for Scouts and Scouters. Dermot presented Ian Davy with the first ever new Scouter belt. Dermot also presented the National Treasurer with a cheque for €50,000 as a donation to Scouting Ireland for this year. Over the last six years the total donation from the Scout Shops is €750,000. Dermot encouraged National Council delegates to support the Scout Shops.	
17. Suspension of Standing Orders	
Suspension of Standing Orders to allow the meeting of National Council to exceed the planned timing was approved by a show of hands from the delegates.	
18. Motions and Proposals to National Council	
The Chief Scout reminded National Council of meeting procedures. Results of Motions and proposals as received by the National Secretary and referred by the National Management Committee – **Appendix A** to the Minutes of National Council 2016.	
19. Announcements of Results	
The Chief Scout called on those whose terms were up and presented the following with a memento from Scouting Ireland: • Therese Bermingham, Chief Commissioner (Adult Resources) • Annette Byrne, National Treasurer • Joe Doherty, Provincial Commissioner Western • Ian Davy, Chief Commissioner (Youth) • Tom Clarke, National Management Committee The CEO thanked our unsung heroes, our Communications Team. Following the votes cast by delegates, the National Secretary announced the following candidates as elected for the following positions:	

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Directors of the Scout Foundation: Charlie McGuinness Peter Garrad **Provincial Commissioner Western Province**: Joe Doherty **Ordinary member of the NMC**: Greg Anderson **National Treasurer:** Annette Byrne **Chief Commissioner (Youth):** David Shalloo **Chief Commissioner (Adult Resources)**: Therese Bermingham	
20. Chief Scouts Closing Address	
The Chief Scout, Christy McCann, thanked all of the candidates for positions and the Tellers for their work. In the final address to National Council the Chief Scout thanked everyone who had made National Council happen: National Office Staff, Pat Hollingsworth and crew, all of the Tellers and Podium Managers, Jill and Rose for taking the minutes, he welcomed the new team in the National Management Committee and reminded National Council that our Association now has almost 50,000 members. He wished delegates a safe trip home and thanked them for coming.	
CONCLUSION	
There being no other business the meeting was concluded Date and venue for next year's National Council: RDS Dublin, 2016	

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HONORARY VICE-PRESIDENTS			
HVP - 1		**Honorary Vice Presidents:** To elect the following as Honorary Vice Presidents of Scouting Ireland as nominated by the National Management Committee: • Eoghan Lavelle • Kenneth Ramsey • Donald Harvey • Martin Burbridge • Michael John Shinnick • Seán Farrell • Kiernan Gildea ***(National Management Committee)***	**Carried**
Honorary Membership			
HM - 1		To confer the title of Honorary Life Member of Scouting Ireland on: • Seán Farrell ***(National Management Committee)***	**Carried**
HM – 2		To confer the title of Honorary Life Member of Scouting Ireland on: • Michael Devins ***(National Management Committee)***	**Carried**
HM – 3		To confer the title of Honorary Life Member of Scouting Ireland on: • David Kenneally ***(National Management Committee)***	**Carried**
HM – 4		To confer the title of Honorary Life Member of Scouting Ireland on: • Eugene McHugh ***(National Management Committee)***	**Carried**
HM – 5		To confer the title of Honorary Life Member of Scouting Ireland on: • Gillian Wharton ***(National Management Committee)***	**Carried**

HM – 6		To confer the title of Honorary Life Member of Scouting Ireland on: • Peter Kehoe ***(National Management Committee)***	**Carried**
Notice of Motion			
NM - 1	**Article 3**	That Notice of Motion be accepted to amend Article 3 of the Constitution to read as follows; The Aim of Scouting Ireland is to encourage the Social, Physical, Intellectual, Character, Emotional and Spiritual development of young people so that they may achieve their full potential and, as responsible citizens, to improve society. ***(Waterford Scout County)*** **Proposer's Explanation** When the Notice of Motion to amend Article 3 was presented to Scouting Ireland in 2006 (and carried in 2007) the wording was not stated in the manner to which we now refer to as the SPICES. This notice of motion is to bring our Constitution in line with how we present, deliver, and train members of Scouting Ireland in relation to our aim.	**Carried**
Change to the Memorandum and Articles of Association of Scouting Ireland CLG			
M&A - 1	**General**	That this Annual General Meeting of Scouting Ireland CLG resolves to change the name of the company to Scouting Ireland Services CLG ***(National Management Committee)*** **Proposer's Explanation** Scouting Ireland currently operates through an Association and a Company Limited by Guarantee. An Association is an unincorporated entity, similar to a Scout Group. Companies which are limited by guarantee and do not have a share capital are deemed to be Companies Limited by Guarantee (CLG), and this designation is required under the new Companies Act. These types of companies limit the liability of their members. In the case of Scouting Ireland CLG the liability of each member in the event of the Company winding up is limited to €1.00. Scouting Ireland will continue to operate as both an Association and a Company Limited by Guarantee during the "transition phase" of the Governance project. The relationship between both will be through a Service Level Agreement (SLA), with Scouting Ireland CLG providing services to the Association, as required.	**Carried**

		As both the Association and the Company are currently referred to as Scouting Ireland, the National Management Committee is proposing to differentiate one from the other by changing the name of Scouting Ireland CLG to Scouting Ireland Services CLG.	
		Rules	
R - 1	**Rule 113**	That Rule 113 be altered to read as follows; All members of the National Council shall be notified of the time, date and venue of the Annual General Meeting of the National Council at least eight weeks in advance of the date of the meeting and at least four weeks in advance of the date of the meeting for any other meeting of the National Council. Notification shall be considered to be effective on National Council Members if it is sent by ordinary pre-paid post or by electronic mail to each Scout Group Leader, Scout County Commissioner, Provincial Commissioner and Chairpersons of the Youth Forum as well as directly to persons who are members of the National Council by virtue of the appointment or position they hold. ***(National Management Committee)*** **Proposer's Explanation** This minor housekeeping change is to include others as not specifically named above that are eligible to attend National Council but currently are not listed. e.g. Honorary Vice President's	**Carried**
R - 2	**Rule 116**	That Rule 116 be altered to read as follows; A second notice of the Annual General Meeting of the National Council shall be forwarded by the National Secretary to those members of Scouting Ireland notified with the first notice not less than four weeks prior to the date of the meeting. This second notice shall be accompanied by the following: a) The Agenda; b) All nominations validly received by the National Secretary; c) Any matters referred to the National Council by the National Management Committee; d) Any proposals received by the National Secretary by or on behalf of any Scout Group Council, Scout County Board or National Youth Forum. e) The Audit Accounts of Scouting Ireland. f) The Annual Report of the Scout Foundation and other relevant entities. g) The proposed National Council Meeting Standing Orders. ***(National Management Committee)***	**Carried**

		Proposer's Explanation This housekeeping change will ensure that the proposed meeting standing orders will be included with the second notice of the AGM of the National Council.	
R - 3	**Rule 117**	That Rule 117 be altered to read as follows; The notice for any other meeting of the National Council shall be issued by the National Secretary and accompanied by the following: a) The Agenda; b) The draft minutes of the previous meeting; c) The proposals or motions submitted on the business to be conducted. d) The proposed National Council Meeting Standing Orders. ***(National Management Committee)*** **Proposer's Explanation** This housekeeping change will ensure that the proposed meeting standing orders will be included with the notice of an EGM of the National Council.	**Carried**
		General Proposals	
GP - 01	**General Proposal**	That this National Council: i. Notes that there will be a series of Provincial consultation meetings to discuss and explore the additional transitional and transformational changes that will need to be undertaken to ensure that Scouting Ireland complies with the legislation and code of governance on an ongoing basis. ii. Supports the National Management Committee appointing a Business Advisory Board to facilitate the transition of Scouting Ireland CLG in order to comply with the Companies and Charities Acts and with the Governance Code for Community and Voluntary Bodies. iii. Notes that to provide flexibility, particularly with regard to calling general meetings of the company where necessary to approve actions during the transition period from April 2017 to April 2019, there will be 11 members of SI CLG. They will be nominated by the National Management Committee for endorsement by National Council in April 2017 having been selected by a committee comprising the Chief Scout and Former Chief Scouts following an open call for expressions of interest. These company members shall NOT be Directors of the company and will only have the	**Carried** **Count results 270 – Against 458 - For**

		power to vote on decisions at general meetings of the company. ***(National Management Committee)*** **Proposer's Explanation** **See Appendix 1 Transition Motions support paper at the end of this proposals book.**	
GP - 02	**General Proposal**	That this National Council requests a review of the training system with the intention of changing the new equivalent of stage 1 -3. (This Is Scouting) to facilitate new scouters who cannot commit to an overnight course. ***(Kerry Scout County Board)*** **Proposer's Explanation** Many rural groups rely on recruitment of parents to act as leaders. Particularly in the younger sections. We feel that an overnight requirement in the first stage of training will be an impediment to getting Adults to commit to the group as many of them will have young families and may not be in a position to give up a weekend.	**Withdrawn** Training Commissioner assured the National Council that it is a possibility that options will be in place for a non-overnight option.
GP - 03	**General Proposal**	That this National Council instructs the National Management Committee to amend SIF 26/11 and any other relevant documents in so far as to relate to Beavers, to allow one overnight without filling our SIF 26/11 for a single night's overnight, and amend it to two nights. ***(5th Carlow, Tullow Scout Group)*** **Proposer's explanation:** As the form on a Beaver Slumber Night in their den or one night camp, we must fill in a SIF 26/11 and submit a programme, menu and a budget for a single night. And Group Leaders are to forward this on to their CPC. And we feel this is unnecessary. Notification to the group leader is enough.	**Carried**
GP - 04	**General Proposal**	That this National Council agrees that a Scout is eligible to compete in the Phoenix Challenge if they meet the following age criteria: 1. Youth member U-16 and is on the database as a Scout. 2. Youth member has competed in a county challenge event and were U-16 on that event, 3. Youth member is U-16 on 30th June of the Scouting Year/ or under 16 by final date of application for the Phoenix.	**Lost**

		whichever is earlier. ***(11th Waterford, Dungarvan Scout Group)*** **Proposer's explanation:** Scouting is a youth driven organization, the age for Scout being U-16, this motion is only aimed at facilitating any Scout that wished to participate in the Phoenix, but cannot do so because they turn 16 over the summer period. It is very hard on the youth members that would have put so much work in to a group or Patrol to get to the Phoenix, to step aside and see the Patrol go without them. I must be very soul destroying for that situation to happen. Bear in mind that the Scout year starts from September – August, with most groups finishing up their Scouting year just after their Annual Camps and Start back fresh in September in their new sections Beaver to Cubs, Cubs to Scouts and Scouts to Ventures etc. The Scouts that this motion is aimed at would be the exception and not the norm, the Scouts may be young enough (U-16) to compete in their county qualifying event, but may turn 16 over the Summer holiday period, and would now be considered too old for the National event, and subsequently may miss out on this opportunity by a few days or weeks. This motion is not aimed at competing against the Venture section or interfering with the Venture programme. By passing this Motion, it will allow these Scouts to finish off their Scouting year as a Scout, and to end their time as a Scout on a high note, before moving onto a bright future as a Venture.	
GP - 05	**General Proposal**	That this National Council instructs the National Management Committee to immediately meet with and vigorously persuade the government and other members of Dail Eireann with a view to having small voluntary organisations such as individual scout groups to be exempt from the trustee element of the Charities Act and to provide details to the groups as to how said discussions are progressing. ***(Slieve Bloom Scout County)*** **Proposer's explanation:** We have at the time of writing a hung Dail. Potentially we could have TD's who have serious judgements of many millions having the responsibility of being Ministers and yet said TD's can't be trustees of one of our scout groups. Likewise there are many members of scout groups who through no fault of their own lost their job and therefore experienced difficulties repaying mortgages, etc and therefore under current legislation these members are unable to be effective members of Scout Group Councils. Similarly if a trustee must be over 18yrs old a youth member is	**Lost**

		unable to become a trustee nor can one direct a trustee. As such our youth members will in effect be second-class citizens in our own Scout Group Councils.	
GP – 06	**General Proposal**	That this National Council recognises the significant difficulties that full compliance with the Charities Act brings to Scout Groups throughout Ireland, taking into account the limited benefit to the achievement of the aims and objectives of Scouting Ireland and the personal journeys of its Youth and Adult members; that there are other ways to achieve Best in Class Corporate Governance, Risk Management and Child Protection other than through the implementation of the act as it currently exists. This National Council call upon the NMC to raise these challenges directly with members of Dail Eireann (both in Government and Opposition) and other bodies (eg youth organisations; NYCI etc) with a view to achieving an amendment to the Charities Act allowing for the achievement of these objectives without the placing of an unnecessary legal, financial and administrative burden on the voluntary sector. In achieving the objectives set forth in this motion, National Council suggests that the NMC should seek to highlight the differences in treatment between Scouting Ireland & the voluntary sporting sectors as a significant tenet of the proposals it puts forward. ***(Slieve Bloom Scout County)*** **Proposer's explanation:** Slieve Bloom SC feels that Scouting Ireland should be given the same exemptions regarding the Charities Act as are Sporting groups across the country. Currently if scout groups are to comply with this legislation members of scout group councils are required to become trustees of the Scout Group assuming that they have no financial judgements against them and that they are at least 18yrs of age which immediately excludes Youth members from becoming effective members of scout group council as non-trustee members cannot legally direct trustees of the group. As Scouting Ireland is a youth led movement this clause directly contradicts the tenets of the One Programme and Scouting Ireland's stated aims and objectives. It is not unreasonable to suggest that in some extreme instances compliance with the current legislation has the potential to prevent Scout Group Councils form being formed at all whereby these groups will be forced to close due to a lack of suitable adult members (ie those without financial judgements against them and who are 18yrs+) being available to become trustees of the group & therefore effective members of the scout group council. In summary Slieve Bloom SC feels that it is un-tenable for small voluntary groups etc to comply with the Charities Act in full unless granted exemption from these requirements in the same way as voluntary sporting groups and that it is incumbent upon this National Council to direct the National Management Committee to not only raise this issue with members in Dáil Eireann, but to	**Lost**

		provide scout groups with regular feedback regarding progress made in this area.	
GP - 07	**General Proposal**	That this National Council instructs the National Management Committee immediately to implement all parts of the following motion which was passed at National Council 2014: "That this National Council instructs the National Youth Programme Committee do an immediate review of the Chief Scouts Awards, particularly in the 3 older sections and that they report back to next National Council with regard to same. This review to include input of various groups actually helping their youth members to try to achieve the relevant awards in their sections" ***(Slieve Bloom Scout County)*** **Proposer's explanation:** Slieve Bloom feels that some aspects of the Chief Scouts Award in the oldest 3 sections are almost impossible to achieve at present by the youth members and other aspects are by their very nature extremely costly. We feel that all youth members should be able to aspire to getting these awards and that their facilitators should be in a position to help them. We note that reference has been made in the first mailing to SID 110.14. This is dated 10 May 2014 and to date as far as we are aware the various Scout Groups have not been contacted with regard to their input on same in direct conflict with the motions of National Councils of 2014 and 2015.	**Carried**
GP - 08	**General Proposal**	That this National Council acknowledges the reasons and sentiments behind the decision of the National Management Committee deciding that all groups and counties must submit the names of delegates to National Council in advance. However, we feel that having to have same submitted before the second mailing has issued is unfair and is possibly undemocratic. This National Council instructs that this date shall be set at fourteen (14) days prior to National Council for all future years. ***(Slieve Bloom Scout County)*** **Proposer's explanation:** National Council is the one chance that the groups and counties have the opportunity of deciding on the direction of Scouting Ireland. Some groups with the current decision will not get to vote at National Council as they will be unsure as to who can/will attend and also many will forget to submit their delegates on-line. Therefore they will not have their opinions heard whether through the ballot box, by speaking on or voting on motions.	**Carried**

GP - 09	**General Proposal**	That this National Council instructs the National Youth Programme Committee to issue on or before June 1st of each year the national calendar of youth programme events for the following September to August year. In addition to the paper copy of the calendar a soft copy be issued to all scouters as part of the National Mailings. ***(Slieve Bloom Scout County)*** **Proposer's explanation:** Many groups and indeed counties plan for the following September to August year during the period between June and the end of August. The current schedule of issuing the national calendar at the beginning of the calendar year results in confusions resulting in numerous changes to the planned programme for the year running September to August.	**Carried**
GP - 10	**General Proposal**	That this National Council instructs that the National Youth Programme Committee shall acknowledge that groups may have various types of tents and shall not penalize any group that does not have ridge or canvas tents in use at National Competitions. ***(Slieve Bloom Scout County)*** **Proposer's explanation:** In the main Icelandic style tents are generally used in National competitions and many groups cannot afford same; in particular new/small groups. They feel that they may be penalized in the marking of same and wish to have it confirmed that this will not happen in the future.	**Lost**
GP - 11	**General Proposal**	That this National Council instructs the National Management Committee to immediately implement the following motion which was passed unanimously at National Council 2015; "That National Council notes Motion GP8 National Council 2009 with regard to a review of the One Programme to be completed by December 31, 2014 and expresses its dismay that same hasn't been done and instructs that this review be enacted urgently. National Council further instructs that the scout groups and their members be a vital and integral part of this review as they are the ones actually trying to implement the Youth Programme" same into action. ***(Slieve Bloom Scout County)***	**Carried**

		Proposer's explanation: We acknowledge SID 110.14 and not the date of same as 10 May 2014 just 7 months before the review was to be completed. We further note that there has been no contact made with groups or sections, youth or adults in either with regard to this review. We feel that one of the first things that should be done and actually the most important thing to be done is to actually ask how the programme is going, what is working and what isn't working and how we can fix what isn't? We again note in the first mailing for this National Council it states that "work has been ongoing with the Youth Programme Effectiveness Review and the Chief commissioner (Youth Programme) will present an update to the AGM of the National Council in April 2016" again the Scout Groups and their members have not been involved to date considering the review should have been done by December 2014, the motion that was again passed last year we feel that we must bring this motion back to National Council.	
GP - 12	**General Proposal**	That this National Council instructs the Chief Commissioners of Youth Programme and Adult Resources to have a proportional day rate for attendees at future Scouter Conferences. ***(Slieve Bloom Scout County)*** **Proposer's explanation:** While the Scouter Conferences have been a success and very informative in the main, many cannot attend due to the cost and also many may wish to attend for just one day as opposed to the whole weekend. We feel that if there is a day rate more scouters may attend at least some of the conference and benefit from same.	**Carried**
GP - 13	**General Proposal**	That this National Council proposes that an evaluation of the new Training Scheme be performed. The evaluation should involve at least six groups over 12 months. If a significant fall-off in recruitment is noted during the evaluation, the new Training Scheme should be reconsidered. While the evaluation is taking place, the current training scheme should continue to operate unchanged for all other groups. ***(Cill Mhantain Scout County)*** **Proposer's explanation:** Cill Mhantain Scout County has concerns about the new Training Scheme. Our concerns include the cost to groups, the time commitment required of new scouters and their childcare issues. The County feels this could reduce scouter recruitment, possibly	**Lost**

		affecting the survival of some smaller groups. The County also thinks the new scheme could impact on scouters' commitment to progressing through the Stages.	
GP - 14	**General Proposal**	That this National Council proposes that consultation fora be established to give a voice to scouters on the subject of the new Training Scheme ***(Cill Mhantain Scout County)*** **Proposer's explanation:** Cill Mhantain Scout County's concerns about the new Training Scheme include the fact that there has been no opportunity for the ordinary membership of Scouting Ireland to comment upon or influence the new scheme during its development and implementation.	**Withdrawn**
GP - 15	**General Proposal**	That this National Council ensures that the process for selecting Scout members of any future Scouting Ireland WSJ contingent requires that each participant provides a signed reference from their Group and Section Team Leader confirming that they are active members of their Group and that a signed parent/guardian permission form is included with their initial application. ***(5th Port, Dollymount Scout Group)*** **Proposer's explanation:** 5th Port Dollymount Sea Scout Group strongly supports the attendance of Scouts at World Scout Jamborees. While attendance at a World Jamboree is a very enjoyable experience, it is not simply a holiday. The Scouts attending are representing themselves, their Group, their Country and perhaps most importantly of all the young people of their Country. They should be young people who are active Scouts in their Group and by being active show that they understand what it is to be a Scout.	**Carried**
GP - 16	**General Proposal**	That this National Council expects the Scout Shop to have in stock a supply of all parts of the Scout Uniform and in a range of sizes. ***(66th Dublin, Clontarf Scout Group)*** **Proposer's explanation:** Problems with getting neckerchiefs and small size shirts, parents having to make more than one visit to get full uniform for their child.	**Carried**

GP - 17	**General Proposal**	That this National Council instructs the National Management Committee, through its standing committees and/or representatives, to engage with the National Youth Council of Ireland and The Wheel to progress the findings of the Report of the Taskforce on Active Citizenship (2007). ***(Mountpelier Scout County)*** **Proposer's explanation:** The objective would be to engage with Government to develop supports for active citizenship and volunteering including some statutory paid time off for volunteers engaging in volunteering projects, the outcomes of which would be reported back to the membership before the next National Council.	**Carried**
GP - 18	**General Proposal**	That this National Council pursuant to Rule no 14, National Council agrees to change the upper age limit for youth members to 21 years of age. ***(49th Dublin, Swords Scout Group)*** **Proposer's explanation:** Consequently this would change the age span of the Rover Scout Section from the 8 years to 4 years. This would mean the members of the section are 18 to 21 years inclusive (up to 22nd birthday). This is to provide a clearer focus and appropriate parameters for the section's educational programme.	**Lost**
GP - 19	**General Proposal**	That this National Council will direct that, for recurring National Events, Groups are notified at the start of the Scouting Year (i.e in September) of the maximum ceiling cost of each National Event. This will allow Scout Groups and Scout Counties to properly set an adequate budget for National Events at the beginning of the Scout year. ***(Cill Dara Scout County)*** **Proposer's explanation:** However in June 2015, some 8 months after the County Annual Budget was approved, the County Management Committee was shocked that the fee cost for Patrols attending the National Phoenix had increased from €400 in 2014 to €600 in 2015 with no prior notification. Supporting the Patrols representing our County meant a substantive adjustment in the annual budget was required. Best practice in financial governance is to set and adequate annual	**Lost**

		budget to ensure that we can properly fund and support the Scouting Programme in the County and we are asking that the National Event Team support the County team in so doing.	
GP - 20	**General Proposal**	That this National Council instructs the National Management Committee to conduct a full review of our Associations uniforms to improve the quality and tailoring taking into consideration our role as an outdoor organization and the diversity of the people who are expected to wear the uniform. ***(North Cork Scout County)*** **Proposer's explanation:** As an outdoor movement our current uniform is intended to be an activity/outdoor uniform. However, the uniform doesn't fulfil this purpose. It is inconsistent in quality, fit and general tailoring. The restricted sizes available, prevents many members from wearing the full uniform. The review should be conducted in a timely manner with the outcomes reported to the membership no later than the next national Council.	**Carried**
GP - 21	**General Proposal**	That this National Council instructs the National Management Committee to implement the promised Uniform review and to present a report on its findings to next year's National Council. ***(66th Dublin, Clontarf Scout Group)*** **Proposer's explanation:** A review of the Uniform has been promised in the past.	**Carried**

Motions Report 2016

The motions report should be read in conjunction with the minutes of the AGM of the National Council 2016.

The following individuals were appointed as Honorary Vice Presidents;

- Eoghan Lavelle
- Kenneth Ramsey
- Donald Harvey
- Martin Burbridge
- Seán Farrell
- Kiernan Gildea

To confer the title of Honorary Life Member of Scouting Ireland on:

- Seán Farrell
- Michael Devins
- David Kenneally
- Eugene McHugh
- Gillian Wharton
- Peter Kehoe

Change to the Memorandum and Articles of Association of Scouting Ireland CLG

- M&A-1 – Change of company name to Scouting Ireland Services CLG

Notice of Motion Passed at AGM in 2016;

- Article 3

The following Rules were amended at the AGM in 2016;

- Rule 113
- Rule 116
- Rule 117

GENERAL PROPOSALS		
Ref	**Motion**	**Status**
GP-01	That this National Council:	
	i. Notes that there will be a series of Provincial consultation meetings to discuss and explore the additional transitional and transformational changes that will need to be undertaken to ensure that Scouting Ireland complies with the legislation and code of governance on an ongoing basis.	Provincial consultations have been ongoing in 2016/2017. The presentations can be downloaded from my.scouts.ie.
	ii. Supports the National Management Committee appointing a Business Advisory Board to facilitate the transition of Scouting Ireland CLG in order to comply with the Companies and Charities Acts and with the Governance Code for Community and Voluntary Bodies.	A Company Advisory Committee was appointed in August 2016.
	iii. Notes that to provide flexibility, particularly with regard to calling general meetings of the company where necessary to approve actions during the transition period from April 2017 to April 2019, there will be 11 members of SI CLG. They will be nominated by the National Management Committee for endorsement by National Council in April 2017 having been selected by a committee comprising the Chief Scout and Former Chief Scouts following an open call for expressions of interest. These company members shall NOT be Directors of the company and will only have the power to vote on decisions at general meetings of the company.	A report will be made available in advance of the meeting of the National Council.

GP-03	That this National Council instructs the National Management Committee to amend SIF 26/11 and any other relevant documents in so far as to relate to Beavers, to allow one overnight without filling our SIF 26/11 for a single night's overnight, and amend it to two nights.	Updated policy and forms can be downloaded from my.scouts.ie.
GP-07	That this National Council instructs the National Management Committee immediately to implement all parts of the following motion which was passed at National Council 2014: "*That this National Council instructs the National Youth Programme Committee do an immediate review of the Chief Scouts Awards, particularly in the 3 older sections and that they report back to next National Council with regard to same. This review to include input of various groups actually helping their youth members to try to achieve the relevant awards in their sections*"	The Programme Review has been ongoing and a report will be made available in advance of the meeting of the National Council.
GP-08	That this National Council acknowledges the reasons and sentiments behind the decision of the National Management Committee deciding that all groups and counties must submit the names of delegates to National Council in advance. However, we feel that having to have same submitted before the second mailing has issued is unfair and is possibly undemocratic. This National Council instructs that this date shall be set at fourteen (14) days prior to National Council for all future years.	Done. Procedures will be noted in the registration mailing for delegates to the National Council.

GP-09	That this National Council instructs the National Youth Programme Committee to issue on or before June 1st of each year the national calendar of youth programme events for the following September to August year. In addition to the paper copy of the calendar a soft copy be issued to all scouters as part of the National Mailings	Work ongoing in this area. New Programme Commissioners were appointed in June 2016 National calendar has been issued via the wall planner and is available on my.scouts.ie
GP-11	That this National Council instructs the National Management Committee to immediately implement the following motion which was passed unanimously at National Council 2015; "*That National Council notes Motion GP8 National Council 2009 with regard to a review of the One Programme to be completed by December 31, 2014 and expresses its dismay that same hasn't been done and instructs that this review be enacted urgently. National Council further instructs that the scout groups and their members be a vital and integral part of this review as they are the ones actually trying to implement the Youth Programme*" same into action.	The Programme Review has been ongoing and a report will be made available in advance of the meeting of the National Council.
GP-12	That this National Council instructs the Chief Commissioners of Youth Programme and Adult Resources to have a proportional day rate for attendees at future Scouter Conferences.	Done and implemented for Scouters Conference 2016.
GP-15	That this National Council ensures that the process for selecting Scout members of any future Scouting Ireland WSJ contingent requires that each participant provides a signed reference from their Group and Section Team Leader confirming that they are active members of their Group and that a signed parent/guardian permission form is included with their initial application.	Will be in place for WSJ 2019.

GP-16	That this National Council expects the Scout Shop to have in stock a supply of all parts of the Scout Uniform and in a range of sizes.	Delegates of the NMC have biannual meetings with the management team from the Scout Shop and addresses any issues raised accordingly.
GP-17	That this National Council instructs the National Management Committee, through its standing committees and/or representatives, to engage with the National Youth Council of Ireland and The Wheel to progress the findings of the Report of the Taskforce on Active Citizenship (2007).	Ongoing work with NYCI and Department of Children & Youth Affairs that have engaged Scouting Ireland in all discussion regarding issues relevant to young people. • Better Outcomes Brighter Futures • Brexit Forum
GP-20	That this National Council instructs the National Management Committee to conduct a full review of our Associations uniforms to improve the quality and tailoring taking into consideration our role as an outdoor organization and the diversity of the people who are expected to wear the uniform.	Uniform review sub-committee established to progress this. Will report progress to the National Council.
GP-21	That this National Council instructs the National Management Committee to implement the promised Uniform review and to present a report on its findings to next year's National Council.	Uniform review sub-committee established to progress this. Will report progress to the National Council.

SCOUTING IRELAND

NATIONAL COUNCIL MEETING 8th APRIL 2017

PROPOSAL FORM

All proposals should be submitted on this form.

The National Secretary will be happy to assist with any technical difficulties regarding the formulation of Proposals.

There are 3 possible Proposals:

A.To amend the Constitution - but see Article 60 of the Constitution]
B.To amend the Rules
C.To bring a General Proposal

EVERY PROPOSAL SHOULD BE ACCOMPANIED BY A BRIEF EXPLANATION ON THE INTENTION BEHIND IT.

PLEASE USE A NEW FORM FOR EACH PROPOSAL.

The _____ **Scout Group Council,**
or
The _____ **Scout County Board,**
or
The National Youth Forum
or
The National Management Committee, *(delete as appropriate),* **propose as follows:**

Enter Section _____

A. NOTICE OF MOTION TO AMEND THE CONSTITUTION

1. That Notice of Motion be accepted to amend Article _____ of the Constitution to read as follows:

[Please attach additional page(s) as required]

2. That Notice of Motion, be accepted to introduce a new Article to read as follows:

[Please attach additional page(s) as required]

3. That Notice of Motion be accepted to delete Article _____ of the Constitution.

Brief Explanatory Memo on the Proposal

[Please attach additional page(s) as required]

B. PROPOSALS TO AMEND THE RULES

1. That Rule _____ be altered to read as follows:

[Please attach additional page(s) as required]

2. That a New Rule be introduced to read as follows:

[Please attach additional page(s) as required]

3. That Rule _____ be deleted.

Brief Explanatory Memo on the Proposal

[Please attach additional page(s) as required]

C. GENERAL PROPOSALS

That this National Council:

[Please attach additional page(s) as required]

Brief Explanatory Memo on the Proposal

[Please attach additional page(s) as required]

SIGNED: _____

Group Secretary/County Secretary/Chairperson Youth Forum / National Secretary

[delete as appropriate]

DATED: _____

ALL FORMS MUST BE RECEIVED IN NATIONAL OFFICE
BY 5PM FRIDAY 24th February 2017

PLEASE NOTE THAT THIS FORM MAY BE COPIED, IF REQUIRED

National Council 2017

Nomination Form

The _____ **Scout Group Council,**
(print)
or

The _____ **Scout County Board,**
(print)
or

The National Management Committee, ☐

(Complete as appropriate)

wish to nominate _____ **for the following appointment;**
(print name)

Appointment	**Tick as Appropriate**
National Secretary	
Provincial Commissioner (Northern Province)	
Provincial Commissioner (North East Province)	
Provincial Commissioner (Southern Province)	
Honorary Membership	

Signed: _____ Date: _____

Group Secretary/ County Secretary/ National Management Committee *(delete as appropriate)*

Nomination Form must be accompanied by the Nominees Acceptance Form and short biographical notes and must be received in National Office by 5pm on Friday 24th February 2017

PLEASE NOTE THAT THIS FORM MAY BE COPIED, IF REQUIRED

National Council 2017

Nomination Acceptance Form

I, _____ Date of birth: _____
(print name)

wish to accept the nomination for the following appointment;

Appointment	**Tick as Appropriate**
National Secretary	
Provincial Commissioner (Northern Province)	
Provincial Commissioner (North East Province)	
Provincial Commissioner (Southern Province)	
Honorary Membership	

I confirm that I am eligible to seek election and I confirm that:

1. I am over the age of 18 years;
2. I am not an undischarged bankrupt;
3. I have never been removed from the position of charity trustee of a charitable organisation by an order of the High Court under section 74 of the Charities Act 2009;
4. I am not the subject of an order under section 160 of the Companies Act 1990;
5. I am not currently disqualified from acting as a director of a company in another jurisdiction;
6. I have never been prohibited, removed or suspended from being a trustee under the Trustee Act 1893 or of a scheme under the Pensions Acts 1990 to 2008;
7. I have never been convicted on indictment of an offence;
8. I am not in the process of making a composition or arrangement with creditors;
9. I am not a director of more than 24 companies.

Signed: _____ Date: _____

Nomination Form must be accompanied by the Nominees Acceptance Form and short biographical notes and must be received in National Office by 5pm on Friday 24th February 2017

PLEASE NOTE THAT THIS FORM MAY BE COPIED, IF REQUIRED

National Council 2017

Procedure for Motions to National Council

Timetable for National Council

Time Period	Motions	Elections	Date
8 Weeks prior to meeting	Notice to membership seeking proposals. Proposal for Agenda.	Notice to membership seeking nominations to fill any vacant positions	**2017 - 10/02/2017**
6 Weeks prior to meeting	Completed proposal forms must be received to National Office by 5.00pm.	Completed nomination forms must be received to National Office by 5.00pm.	**2017 - 24/02/2017**
4 Weeks prior to meeting	Agenda Proposals received Audit Accounts Annual Report of Scout foundation are issued to Scouting Ireland	nominations received are issued to Scouting Ireland	**2017 - 10/03/2017**

1. Motions received by the National Secretary will be reviewed by the Constitution & Rules Committee and will assist in redrafting if necessary up to the 6 week deadline mentioned above.
2. Within 7 days of the date of the final mailing the Constitution & Rules Committee will review the motions received to consider the motions in the light of the business of National Council also to ensure all motions will not be found to be against the rules or flawed in any way.
3. This committee to finish its work no later then 4 days before the date for posting the final mailing.
4. The the Constitution & Rules Committee will also attend National Council to assist in interpretation of the rules if the need arises.
5. The Constitution & Rules Committee will be available during the scouting year to assist any group requiring assistance in drafting motions or amending motions already drafted by the group.

National Council 2017

THE NATIONAL SECRETARY'S VERY BRIEF GUIDE TO PROPOSALS AND MOTIONS

Introduction

This document is to assist in the drafting of proposals and motions for consideration by the National Council.

Terminology

- A motion/ proposal is a subject proposed/ put forward as a basis for discussion or for consideration.
- A resolution is the same motion/ proposal after it has been voted upon ie. resolved.
- An amendment substitutes, adds or deletes words anywhere in the motion/ proposal, but must not alter the basic intention of the motion/ proposal.
- An addendum adds words to the end of a motion/ proposal.
- A rider is also added at the end of a motion/ proposal but usually in the form of a recommendation or a suggestion.

Motions/ Proposals

- A motion is an item of business put forward for consideration at a meeting.
- It must begin with the word "That".
- It must be concise and express it's meaning clearly.
- The wording must be positive – it must declare an opinion and call for some action e.g. That this Council prefers rain to sunshine and an umbrella be carried by all members.
- A motion/ proposal should not be worded in the negative form – usually it is possible to reword such motions in the positive form in any event.

Procedure for recording and processing Motions and Proposals for National Council

- The Following procedure will be applied to Motions and Proposals that are received at the National Office for National Council.

- Each Motion or Proposal will be accorded a number when they are received and registered in the National Office. This number will then be applied to assign a priority on the listing of Motions and Proposals under the various Articles, Rules and General Motions headings, at National Council. e.g. if several motions are received to change an Article in the Constitution, the Motion that arrives first in the National Office will be listed first on the list of Motions on that Article.

- The National Secretary will, however, retain the discretion to place Motions or Proposals in a logical sequence in order to ensure that all Motions or Proposals submitted are debated at National Council and are not eliminated due to a technicality resulting from an inappropriate order of sequence on the Agenda.

- The National Secretary and members of the NTPIC are also available to give advice on the drafting and submission of Motions and Proposals to National Council.

- Consultation will take place with proposers of Motions and Proposals where appropriate in order to clarify text and ensure that a Motion or Proposal is not eliminated on technical grounds.

If you require assistance

If you require assistance any further advice for drafting motions or proposals to National Council, please contact me; natsecretary@scouts.ie and I will arrange this support for you.

Scouting Ireland Services (Formerly Scouting Ireland)
(A company limited by guarantee not having a Share Capital and exempt from using the term“CLG”)

Report and Financial Statements for the Financial Year ended 31 August 2016

Company number: 397094
Charity number: CHY3507
CRA number: 20004347

Scouting Ireland Services (formerly Scouting Ireland)
(A Company Limited by Guarantee not having a Share Capital and exempt from using the term "CLG")

REPORT AND ACCOUNTS
FINANCIAL YEAR ENDED 31 AUGUST 2016

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Scouting Ireland Services (formerly Scouting Ireland)
(A Company Limited by Guarantee not having a Share Capital and exempt from using the term "CLG")

OFFICERS AND PROFESSIONAL ADVISORS

Reference and administrative details

Charity number: CHY 3507
Company number: 397094
Registered Office: National Office, Larch Hill, Dublin 16.
CRA number: 20004347

Our advisers

Auditors: Grant Thornton, Molyneux House, Bride Street, Dublin 8.

Bankers: Ulster Bank, Central Dublin Business Centre, 33 College Green, Dublin 2

Solicitors:
Chris Van Der Lee & Associates, 9-10 Eustace Street, Dublin 2.
Sheehan & Co, 1 Clare Street, Dublin 2.
McConnell Kelly &Co, 217-219 Upper Newtownards Road, Belfast.

Directors:

Nominated chair:	Michael John Shinnick	(resigned 15/09/15)
	Christopher McCann	(appointed 15/09/15)

Elected Directors:

Jimmy Cunningham	(resigned 24/09/16)
James O'Toole	
Claire McAroe	(resigned 24/04/15 & appointed 15/09/15)
Oliver Kehoe	(resigned 24/04/15 & appointed 24/09/16)
Michael John Shinnick	(resigned 15/09/15)
Christopher McCann	
Brian Webster	(resigned 04/09/15)
Ian Davy	(resigned 16/04/16)
Therese Bermingham	
Annette Byrne	
Thomas Clarke	(resigned 16/04/16)
Kieran McCann	
Mark Blake	
David Shalloo	(appointed 16/04/16)
Joseph Doherty	(appointed 16/04/16)
Greg Andersen	(appointed 16/04/16)
Gary Gaughan	
Christopher McSweeney	
Kieran Cody	
Mary Fricker	
Kevin Murphy	
Pat O Suilleabhain	
David Walsh	
Paudy O'Brien	
David Byrne	

Company Secretary: Oliver Kehoe

OFFICERS AND PROFESSIONAL ADVISORS continued

Key management personnel:

Management Team:

Chief Executive Officer	John Lawlor
Financial Controller	Fionán Lawlor
Manager (Operations)	Noel O'Connor
Manager Support Staff	Joe Marken
Campsites Support Officer	Damien O'Sullivan
Programme Manager	Colm Kavanagh

Scouting Ireland Services (formerly Scouting Ireland)
(A Company Limited by Guarantee not having a Share Capital and exempt from using the term "CLG")

DIRECTORS REPORT

FINANCIAL YEAR ENDED 31 AUGUST 2016

The Directors are pleased to present their annual Directors' report together with the financial statements of the charity for the financial year ending 31 August 2016 which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act, 2009, the Companies Act , 2014, the Company's Constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Our purposes and activities
Our Mission
Scouting Ireland Services is dedicated to enabling and empowering young people to realise their full potential, through its core values based on the Scout promise and Law, fostering active citizenship and helping create a better community, society and world.

Our Vision
Scouting Ireland Services is Ireland's leading non-formal educational Youth Movement: innovative, influential, dynamic and making a real contribution to local communities, across the island of Ireland with an inclusive and progressive culture (based on the Scout Law and Promise) with young people fulfilling their potential, facilitated by Adult Volunteers who are committed to the young person's education and personal development.

Scouting Ireland Services aims to have a progressive self-education, known as the Scout Method, the principle elements of which are:

- Voluntary membership of a Scout Group, which, guided by adults, is increasingly self-governing in its successive age groups.
- Commitment to a code of living as expressed in the Promise and Law, the meaning of which is expanded as the member grows towards maturity.
- The provision of a wide range of attractive, constructive and challenging activities, including opportunities for adventure and exploration both indoors and outdoors.
- The provision of opportunities for leadership and responsibility.
- Learning by doing.
- Encouragement of activity in small groups.
- An award scheme, which encourages participation in its full range of activities and provides recognition of individual and group achievements.

Scouting Ireland Services relies on grants and the income from membership, provincial events and training, campsites, donations and National and International events.

Our volunteers
During the year over 12,000 adults volunteered their time and energy to developing Scouting at group, county, provincial and national levels. Their roles are varied and diverse ensuring both the delivery of Scouting as well as the necessary administration to make it all happen. Without such dedicated volunteers Scouting Ireland would not be able to offer such an inspiring programme that makes it the largest non-formal educational youth movement in Ireland.

DIRECTORS REPORT continued

FINANCIAL YEAR ENDED 31 AUGUST 2016

Achievements and performance

Scouting Ireland Services celebrated achieving a milestone during the year of surpassing 50,000 members. This is a truly historic landmark and marks the achievement of eight years of amazing growth and development of Scouting in Ireland. Scouting Ireland Services is now active in over 500 communities in Ireland, with new groups established in 100 communities in the last six years. A total of 3.5% of all children in Ireland aged 6-18 years are members of Scouting Ireland.

Scouting Ireland Services has undertaken two major investments in their National Scout Centres in Larch Hill and Killaloe. These will provide a significant improvement in the facilities on both sites and will be of major benefit to its members for years to come.

Scouting Ireland Services has developed and is currently rolling out a new training scheme for all adult members. This involves considerable training over a two year period. This training will meet the needs of young people and adults by providing new skills and improving on their existing skills which will facilitate the delivery of the Scout programme.

Scouting Ireland Services has established a new research unit which is currently measuring our impact on society by using accepted research methodologies.

Scouting Ireland Services developed a programme termed the Quality Scouting Experience or QSE. This programme facilitates Scout Groups to implement a development plan focused on their own needs. This programme will assist Scout Counties, Scout Provinces and Scouting at a National level to support our Scout Groups.

Scouting Ireland Services has appointed a subcommittee termed the Governance Review Group. This committee is working towards ensuring that Scouting Ireland is compliant with the Governance code for the community and voluntary sector and that its structures are both fit for purpose and comply with the Companies Act, 2014 and the Charities Act, 2009.

Financial review

These financial statements have been prepared in accordance with the Statement of Recommended Practice (Accounting and Reporting by Charities) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective from 1 January 2015)

These financial statements cover the activities of Scouting Ireland Services at a National level, including National events, Jamborees and National Scout Centres. The activities of the Scout Provinces based in the Republic of Ireland are also covered in these financial statements.

Financial highlights:

- Deficit of €0.034m in 2015/16.
- Capital spending on major refurbishments in our National Scout Centres in Larch Hill and Killaloe.
- Spending on charitable activities decreased by 2% to €4.962m.

Financial Results

Income

Total income for the year amounted to €5.011m compared with €5.178m in 2015, a decrease of 3%. However, we note that 2015 included €0.778m that was received for the World Scout Jamboree. Income from charitable activities amounting to €2.965m includes our grant from the Department of Children and Youth Affairs of €0.897m (2015 €0.814m)

Income from other trading activities includes membership and fundraising income. Membership fees increased to €1.909m, an increase of €0.130m. National Scout Centres income amounted to €0.522m.

DIRECTORS REPORT continued

FINANCIAL YEAR ENDED 31 AUGUST 2016

Expenditure
Total expenditure during the year amounted to €5.045m (2015: €5.142m). The expenditure on charitable activities decreased by €0.111m to €4.962m. This includes an increase in our legal provisions of €0.350m.

Expenditure on charitable activities includes expenditure relating to youth programme and activities, development of Scouting, adult support and training and support and services to the members (e.g. safeguarding and insurance) and National Scout Centres.

National Scout Centres income grew by 2% to €0.522m and the contribution after the allocation of direct costs of €0.503m amounted to €0.019m (2015 :(€0.048m)). National Scout Centres income and expenditure excludes our National Scout Centres at Castle Saunderson, which is included within a related entity, Scouting Ireland Campsites and Facilities CLG.

A major refurbishment project for Larch Hill House was approved by the Board and works commenced in 2016. The total investment when all works are completed will be circa €1m and the the architect issued a certificate of practical on the 14th Octoober 2016. These works will greatly enhance the facilities for our members, as well as improving the future capacity and quality of the conferencing facility.

We have also undertaken a major refurbishment at our National Water Activities Scout Centres in Killaloe, Co. Clare. This refurbishment was supported financially by the Maryville Trust.

Reserves
Restricted and unrestricted reserves at the end of the year decreased by €0.034m to €1.664m.

Unrestricted General Funds Reserve
The Reserves Policy of the Company establishes an appropriate target range for the level of general ‘free’ reserves. The range is based on a risk assessment of the probability and likely impact on the Company’s activities that might be caused by a decline in income, an inability to meet financial obligations, or an inability to reduce expenditure in the immediate short term.

Tangible Fixed Assets
The Company made significant capital investments during the year of €0.525m.

Remuneration / Pay Policy
The Directors consider the Board of Directors and the Senior Management Team (the Chief Executive Officer and Managers) as comprising the key management personnel of the charity in charge of directing and controlling, running and operating the Company on a day to day basis. The Directors give of their time freely and no director received remuneration in the year. Details of Directors’ expenses and related party transactions are disclosed in note 11 of the accounts. The pay of the Senior Management Team is reviewed annually by the Remuneration Committee (a subcommittee of the Board) which takes into account market comparators, cost of living increases and the financial position of the organisation. The Remuneration Committee is responsible for approving all salaries. The remuneration benchmark is the mid-point of the range paid for similar roles. In view of the nature of the charity, the Directors benchmark against pay levels in other charities of a similar size run on a voluntary basis.

Investment powers and policy
The Directors, having regard to the liquidity requirements of operating Scouting Ireland Services, have kept available funds in an interest-bearing deposit account and seek to achieve a rate on deposit which matches or exceeds inflation as measured by the retail prices index. Due to wider economic circumstances deposit rates have been depressed and so this aim was not achieved in the year.

DIRECTORS REPORT continued

FINANCIAL YEAR ENDED 31 AUGUST 2016

Reserves policy and going concern
Reserves are needed for unforeseen circumstances. The Directors aim to hold a reserve of 3 to 6 months operating costs plus cover for additional potential costs.

On the 31 August 2016 the unrestricted reserve was €1.622m (2015 €1.698m) and the Directors are satisfied that this is adequate.

Our balance sheet remains strong with net current assets of €0.924m. The Directors have reviewed the circumstances of Scouting Ireland Services and consider that adequate resources continue to be available to fund its activities for the foreseeable future. The Directors are of the view that Scouting Ireland Services is a going concern.

The cash-flow outflows from investing and financial activities of € 0.737m from the charity in 2015/16 reflect the investment in infrastructure in Larch Hill and the National Water Activities Scout Centres, Killaloe and in the investment in Computers and Fixtures and Fittings.

Plans for future periods
Scouting Ireland Services strategic plan envisages delivering on our mission, of empowering young people and our vision, of being Ireland's leading non-formal educational youth movement. Scouting Ireland Services will take a highly planned approach to sustainable development, delivering a strong understanding of the factors that drive success in Scout Groups locally. Scouting Ireland Services will develop the business of Scouting to directly support and fund core Scouting and our sustainable Scouting strategy.

Structure, Governance and Management Governing Document
Scouting Ireland Services is a company limited by guarantee governed by its constitution incorporated under Companies Act, 2014. It is registered as a charity with the Charities Regulatory Authority. The members of the Company each agree to contribute €1.25 in the event of the charity being wound up.

Appointment of Directors
As set out in the constitution the board is nominated by Scouting Ireland Services National Council / AGM. All Directors must be able to hold the position in line with the requirements of the Companies Act, 2014 and the Charities Act, 2009.

Director induction and training
New Directors undergo an orientation day to brief them on: their legal obligations under charity and company law, inform them of the content of the Constitution, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other Directors. All Directors are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation
The board of Directors, which can have up to 20 members, administers the charity. The board normally meets ten times per year and there are both standing committees and sub- committees which meet regularly. A Chief Executive Officer is appointed by the Directors to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive Officer has delegated authority, within terms of delegation applied by the Directors, for operational matters including finance, employment, health and safety, PR and Marketing.

Related parties and other related entities
No Directors receive remuneration or other benefits from their work with the charity. Any conflicts of interest must be disclosed. Due to commonality of Directors Scouting Ireland Services has related parties, and these are noted in note 24 to the financial statements.

Risk management

The Directors are working toward developing a comprehensive risk management strategy which comprises of:

- an annual review of the principal risks and uncertainties that the charity faces; and
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The Directors have appointed an audit and risk management subcommittee of the Board, who provide reports to them. This work has begun to identify both financial risks and non-financial risks. These risks are managed through having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

Principal Risk and Uncertainties

The three main risks to Scouting Ireland Services future income are:

- the decrease in Youth Services Grant provided by the Department of Children and Youth Affairs;
- the decrease or withdrawal of funding from the Department of Social Protection for Community Employment Schemes; and
- volatility in membership numbers with a consequent impact on membership income.

Research and Development

The aim of the research unit is to contribute to the achievement of Scouting Ireland Services mission, vision and strategic goals and this is achieved through the analysis of data so as to provide high quality methodologically robust research and evaluation.

Furthermore, its purpose is to conduct and oversee research and evaluation within and outside of Scouting Ireland Services, working in collaboration with others to advance the research agenda.

Future Developments

The Directors will continue to grow Scouting Ireland Services through increasing membership and recruiting and retaining volunteers to achieve our goals to have a positive impact on local communities.

Important Events Since the Year End

There have been no significant events affecting the company since the year end.

Accounting Records

The measures taken by the Directors to ensure compliance with the requirements of Sections 281 to 285 of the Companies Act, 2014 with regard to the keeping of accounting records are the employment of appropriately qualified accounting personnel and the maintenance of computerised accounting systems. The company's accounting records are maintained at the company's registered office at Larch Hill, Dublin 16.

Statement of relevant audit information

Each of the persons who are Directors at the time when this Directors' report was approved has confirmed that:

- so far as that Director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- that Director has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Auditors

The auditor, Grant Thornton, will continue in office in accordance with section 383(2) of the Companies Act, 2014

DIRECTORS REPORT continued
FINANCIAL YEAR ENDED 31 AUGUST 2016

Directors Responsibilities

The Directors are responsible for preparing the Directors' report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the Directors to prepare financial statements for each financial year giving a true and fair view of the state of affairs of the company for each financial year. Under the law, the Directors have elected to prepare the financial statements in accordance with Irish Generally Accepted Accounting Practice in Ireland, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and promulgated by the Institute of Chartered Accountants in Ireland and Irish law.

Under company law, the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company for the financial year end date and of the surplus or deficit of the company for that financial year and otherwise comply with the Companies Act, 2014

In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' report comply with the Companies Act, 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Directors

Annette Byrne
Director

Oliver Keogh
Director

Approved by the Directors on 7th January 2017

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SCOUTING IRELAND SERVICES (FORMERLY SCOUTING IRELAND) FOR THE FINANCIAL YEAR ENDED 31 AUGUST 2016

We have audited the financial statements of Scouting Ireland Services (formerly Scouting Ireland) for the financial year ended 31 August 2016 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is Irish law and accounting standards issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act, 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As explained more fully in the Directors' Responsibilities Statement, Directors are responsible for the preparation of the financial statements giving a true and fair view and otherwise comply with the Companies Act, 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [APB's] Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland of the state of the company's affairs as at 31 August 2016 and of its surplus / (deficit) and cash flows for the year then ended; and
- have been properly prepared in accordance with the requirements of the Companies Act, 2014.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY THE COMPANIES ACT, 2014

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited,
- The financial statements are in agreement with the accounting records.

MATTERS ON WHICH WE ARE REQURIED TO REPORT BY EXCEPTION

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion the disclosures of Directors' remuneration and transactions specified by law are not made.

Molyneux House
Bride Street
Dublin 8
7 January 2017

Turlough Mullen
For and on behalf of
Grant Thornton
Chartered Accountants & Registered Auditors

Scouting Ireland Services (formerly Scouting Ireland)
(A Company Limited by Guarantee not having a Share Capital and exempt from using the term "CLG")

STATEMENT OF FINANCIAL ACTIVITIES
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

	Note	Unrestricted Funds €'000	Restricted Funds €'000	Total Funds 2016 €'000	Total Funds 2015 €'000
Income :					
Donations	4	50	-	50	85
Income from Charitable Activities	5	1,364	1,601	2,965	3,165
Income from Other Trading Activities	6	1,972	-	1,972	1,840
Other	7	24	-	24	88
Total Income		3,410	1,601	5,011	5,178
Expenditure:					
Costs of raising funds	8	69	-	69	62
Expenditure on Charitable Activities	9	3,402	1,560	4,962	5,073
Other		14	-	14	7
Total Expenditure		3,485	1,560	5,045	5,142
Net Income / (Expenditure)		(75)	41	(34)	36
Net movement in funds for the year		(75)	41	(34)	36
Reconciliation of funds		(75)	41	(34)	36
Total funds brought forward	28	1,698	-	1,698	1,662
Transfer between funds from last year		-	-	-	-
Total funds carried forward	28	1,623	41	1,664	1,698

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Scouting Ireland Services (formerly Scouting Ireland)
(A Company Limited by Guarantee not having a Share Capital and exempt from using the term "CLG")

STATEMENT OF FINANCIAL POSITION
AS AT 31 AUGUST 2016

	Notes:	31.08.2016	31.08.2015
		€'000	€'000
Fixed Assets			
Tangible assets	14	2,290	1,997
Current Assets			
Stocks	15	17	9
Debtors	16	312	361
Deposit on fixed assets		-	12
Cash at bank and in hand	17	1,779	2,000
Total Current Assets		2,108	2,382
Liabilities			
Creditors falling due within one year	18	(1,184)	(1,263)
Net Current Assets		924	1,118
Total assets less current liabilities		3,214	3,115
Creditors falling due after more than one year	19	(825)	(1,042)
Provision for liabilities	22	(725)	(375)
Net assets		1,664	1,698
The Funds of the Charity :			
Unrestricted Income Funds	28	1,623	1,698
Restricted Income Funds		41	-
Total charity funds		1,664	1,698

The notes at pages 13 to 30 form part of these accounts.

Signed Annette Byrne

Annette Byrne
Director

Signed

Oliver Keogh
Director

On behalf of the Board of Directors on 7th January 2017

Scouting Ireland Services (formerly Scouting Ireland)
(A Company Limited by Guarantee not having a Share Capital and exempt from using the term "CLG")

CASHFLOW STATEMENT
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

	Notes	2016 Total €'000	2015 Total €'000
Cash flows from operating activities			
(Deficit)/Surplus for the financial year		(34)	36
Adjustments for:			
Depreciation of tangible fixed assets		228	249
Loss on disposal of fixed assets		4	5
Decrease /(Increase) in deposit on fixed assets		12	(7)
Government grants amortized		(10)	(10)
(Increase) in stocks		(8)	(1)
Interest paid		14	7
Interest received		(3)	(11)
Decrease/(Increase) in debtors		49	(117)
(Decrease)/Increase in creditors		(119)	41
Increase in provisions		350	150
Net cash generated from operating activities		483	342
Cash flows from investing activities			
Purchase of tangible fixed assets		(525)	(64)
Interest received		3	11
Net cash used in investing activities		(522)	(53)
Cash flows from financing activities			
Closed Group fund movement in year		(207)	(44)
Interest paid		(14)	(7)
Net cash used financing activities		(221)	(51)
Net Increase in cash and cash equivalents		(260)	238
Cash and cash equivalents at the beginning of the reporting period	17	1,980	1,742
Cash and cash equivalents at the end of the reporting period	17	1,720	1,980
Cash at bank and in hand	17	1,720	1,980

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

A) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)) and the Companies Act, 2014. Accounting standards generally accepted in Ireland in preparing financial statements giving a true and fair view are those promulgated by the Institute of Chartered Accountants in Ireland and issued by the Financial Reporting Council.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

B) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the Directors have considered whether in applying the accounting policies required by (FRS102) and the Charities SORP (FRS102) the restatement of comparative items was required.

C) Preparation of the accounts on a going concern basis

The funds of the charity at the financial year end amounted to €1.664 million. On this basis the charity is a going concern.

D) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Membership income is payable annually by the registration due date. Membership fees are recognised as income in the period in which they are received on the basis of census returns from individual Scout Groups. Members who join Scout Groups subsequent to the return of the census data do not pay until the next registration due date. Membership income is stated after deduction of Scout Group incentives.

Income received in advance of an event is deferred until the criteria for income recognition are met (see notes 4, 5, 6 & 7).

E) Donated services and facilities

In accordance with the Charities SORP (FRS102) general volunteer time is not recognised. Please refer to the Director’s annual report for more information about their contribution.

F) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

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G) Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for projects that are undertaken by it.

H) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

I) Cost of Raising Funds

Costs of raising funds comprise of the costs of fundraising activities and other associated costs.

J) Charitable Activities

Expenditure on charitable activities includes all of the Charitie's resources in undertaking the work to meet its charitable objectives. Costs of charitable activities include direct costs of the charitable activities, support costs incurred to deliver those activities and governance costs which provide the charities governance infrastructure.

Other expenditure represents those items not falling into any other heading.

K) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs and support staff costs. The bases on which support costs have been allocated are set out in Note 9.

L) Governance Costs

Governance costs are those activities which provide the governance infrastructure which allows the Charity to operate and to generate the information required for public accountability

M) Tangible Fixed Assets

Depreciation is provided at rates calculated to write down the cost or valuation of each asset to its estimated residual value, over its expected useful life on a straight line basis. The depreciation rates in use are as follows;

Asset Category	Depreciation rates
Land and Buildings	2%/4%/10%
Fixtures and fittings	33%
Computer equipment	33%
Motor vehicles	33%
Motor boats	33%

Capital Expenditure in excess of €1K is taken to the Statement of Financial Position in the year it is incurred and depreciated over its useful life. Expenditure of less than this amount is charged to the Statement of Financial Activities.

N) Stock

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

O) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the net amount prepaid.

P) Cash at bank and in hand

Cash at bank and cash in hand includes cash, current and deposit or similar accounts.

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

Q) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

R) Closed and Inactive Scout Groups

When a Scout Group becomes inactive or ceases, the custody of its assets is transferred to the charity and held as Closed Group Funds. If any of these assets are sold, the proceeds are transferred to Scouting Ireland and held as Closed Group Funds. Closed Group Funds are held for a period of up to 6 years to support any Scout Groups that may reopen. Where a Scout Group remains closed for more than 6 years, the funds may be used to directly support the development of Scouting. This period may be extended for a further 3 years at the discretion of the Board of Directors on a case by case basis.

S) Pensions

The company has in place a PRSA scheme as prescribed by legislation. Membership of the scheme is voluntary and employees may join immediately upon employment.

The company also has in place a defined contribution pension scheme for certain employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the Statement of Financial Activities.

T) Financial Instruments

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans from banks and other third parties and loans to related parties.

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, and impairment loss is recognised in the Statement of Financial Activities.

For financial assets measured at amortised cost, the impairment loss is measured as the difference between an asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate. If a financial asset has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract.

For financial assets measured at cost less impairment, the impairment loss is measured as the difference between an asset's carrying amount and best estimate, which is an approximation of the amount that the company would receive for the asset if it were to be sold at the reporting date.

Financial assets and liabilities are offset and the net amount reported in the Statement of Financial Activities when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

2 Legal status

The company is a company limited by guarantee and not having a share capital. The liability of each member in the event of winding up is limited to €1.25.

3 Investment Income

The company does not generate investment income other than deposit interest

4 Income from Donations

The income from donations was €0.05m (2015: €0.085m) all of which was unrestricted funds. This donation was received from the Outdoor Adventure Store (Liffey Street) Limited, to whom we are very grateful.

The company benefits greatly from the involvement and enthusiastic support of its many volunteers. In accordance with FRS102 and the Charities SORP (FRS102), the economic contribution of its volunteers is not recognised in the Financial Statements.

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

5 Income from Charitable Activities	Notes	Unrestricted 2016 €'000	Restricted 2016 €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Department of Children and Youth Affairs					
Grant aid funding (Restricted)	5.1A	-	897	897	814
Operation Lelievlet (Restricted)	5.1B	-	182	182	97
DSP CE Scheme Grants (Restricted)	5.2	-	522	522	507
National Scout Centres Income		522	-	522	514
Provincial Events and Training		337	-	337	200
National Events Income		226	-	226	238
National Gala Ball Income		10	-	10	20
World Scout Jamboree 2015		1	-	1	775
Roverway		65	-	65	-
Jamoige 2016		203	-	203	-
		1,364	1,601	2,965	3,165

5.1 Government Grant Aid Funding		Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Grant from Department of Children & Youth Affairs			
Youth Service Grant Scheme	5.1A	897	814
Youth Employment Project - Operation Lelievlet	5.1B	182	97

In the calendar year 2016, the grant aid funding provided by the Department of Children and Youth Affairs for the Youth Services grant scheme is €0.835m (2015: €0.814m). The grant aid funding is received in quarterly instalments during the course of the year. The purpose of the grant is to help towards staff costs. Due to the income recognition requirements under SORP 2015 (FRS 102) a total of 13 months grant was received and recognised in the financial year hence an additional €0.62 has been included.

In the calendar year 2016 the grant aid funding provided by the Department of Children and Youth Affairs for the Youth Employment Project - Operation Lelievlet is €0.200m (2015:€0.185m). The purpose of the grant is to help unemployed young people who are not in education or training (marginalised youth and disadvantaged people).

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

5.2 Department of social protection community employment schemes

This represents the net income from the Department of Social Protection community employment schemes operated at our National Scout Centres in Larch Hill and Mount Melleray.

	Larch Hill €'000	Mount Melleray €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Grant Income	249	273	522	506
Other Income	-	-	-	1
	249	273	522	507

6 Income from Other Trading Income

	Notes	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Membership Income	6.1	1,909	1,779
Fundraising income		63	61
		1,972	1,840

6.1 Membership Income

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Membership Fees	1,939	1,820
Less :		
2nd year rebate	(30)	(41)
	1,909	1,779

7 Income earned from Other Trading Activities

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Service Level Agreements	13	55
Outsourcing Income	-	15
Other Income - Acadamoot	-	1
Bank Interest received	3	11
Foreign exchange gain	-	6
Acadamoot	8	-
	24	88

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

8 Analysis of expenditure on costs of raising funds

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Fundraising Costs		
12 Days of Christmas	53	52
Grants paid to National Scout Centres from 12 days surplus	16	10
	69	62

9 Analysis of expenditure on charitable activities

Expenditure on Charitable activities are split into direct, support and governance costs. Staff costs are split between direct and support costs. Support staff costs includes the cost of staff involved in central operations

	Notes	Direct €'000	Support €'000	Governance €'000	*Financial Year Ended* 31.08.2016 Total €'000	*Financial Year Ended* 31.08.2015 Total €'000
Administration	9.1	325	272	59	656	563
Staff Costs (note 11)		1,051	439	-	1,490	1,468
Provincial Offices		22	-	-	22	19
International and affiliation fees		48	-	-	48	51
National Scout Centres operations and development		502	-	-	502	562
Youth programme		38	-	-	38	40
Adult resources	9.2	87	-	-	87	68
Scout county and provincial expenditure		216	-	-	216	200
Communications and public relations		3	-	-	3	16
Volunteer travel and subsistence		82	-	-	82	74
Audit and accounting fees	9.3	-	-	24	24	19
DSP CE Scheme expenditure	9.4	526	-	3	529	511
Provincial events and training expenditure		287	-	-	287	192
National Events expenditure		212	-	-	212	225
Den development grants	9.5	11	-	-	11	15
National Council Gala Ball expenditure		17	-	-	17	20
Heritage Expenses		3	-	-	3	3
Legal provision	9.6	-	350	-	350	150
World Scout Jamboree 2015		(14)	-	-	(14)	775
Roverway		61	-	-	61	-
World Scout Moot 2021		2	-	-	2	6
Operation Lelievlet expenditure		134	-	-	134	98
Jamoige		202	-	-	202	-
		3,815	1,061	86	4,962	5,073

Expenditure on charitable activities was €4.962m (2015: €5.073m) of which €3.402m was unrestricted (2015: €3.650m) and €1.560m was restricted (2015: €1.423m)

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

9.1 Administration costs

	Direct €'000	Support €'000	Governance €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Insurance	194	-	-	194	157
Postage, telephone and broadband	-	50	-	50	41
Legal and professional fees	-	142	-	142	121
Stationery	-	5	-	5	6
Computer expenditure	-	8	-	8	17
Meeting Costs	-	-	59	59	36
Light, cleaning and maintenance	-	62	-	62	56
Photocopier and equipment costs	-	5	-	5	3
Depreciation and Amortisation of grant	105	-	-	105	82
Loss on Disposal of Fixed Assets	-			-	5
Sundries	25	-	-	25	37
Research Projects	1	-	-	1	2
	325	272	59	656	563

9.2 Adult resources

	Direct €'000	Support €'000	Governance €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
SQS, Child Protection and Adult Leader Training	67	-	-	67	65
National Spiritual Advisor - meetings	-	-	-	-	-
Chief Scout Initiatives	20	-	-	20	3
	87	-	-	87	68

9.3 Auditors remuneration

	Direct €'000	Support €'000	Governance €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Audit of Individual company accounts	-	-	16	16	16
Other Non - Audit services	-	-	8	8	3
	-	-	24	24	19

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

9.4 Department of Social Protection community employment schemes

	Direct €'000	Support €'000	Governance €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Larch Hill					
Wages and salaries	242	-	-	242	258
Materials and training	3	-	-	3	6
Insurance	4	-	-	4	1
Travel	4	-	-	4	1
Audit	-	-	1	1	-
Bank Charges	-	-	-	-	-
	253	-	1	254	266
Mount Melleray					
Wages and salaries	258	-	-	258	229
Materials and training	15	-	-	15	14
Insurance	-	-	-	-	1
Travel	-	-	-	-	-
Audit	-	-	2	2	1
Bank Charges	-	-	-	-	-
	273	-	2	275	245
	526	-	3	529	511

9.5 Den development

	Direct €'000	Support €'000	Governance €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Den development grant	11	-	-	11	15
	11	-	-	11	15

9.6 Legal Provisions

	Direct €'000	Support €'000	Governance €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Opening Provision	-	375	-	375	225
Charge to Statement of Financial Activities	-	350	-	350	150
Closing Provision	-	725	-	725	375

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

10 Net Income / (expenditure) for the year

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
This is stated after charging:		
Depreciation	228	249
Bank Interest payable	7	7
Foreign Exchange Movement	7	-

11 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

The average number of full-time equivalent employees during the year was 32 (2015:32). This excludes those employed on the Department of Social Protection community employment schemes.

	Direct €'000	Support €'000	Governance €'000	Financial Year Ended 31.08.2016 Total €'000	Financial Year Ended 31.08.2015 Total €'000
Staff Costs	832	351	-	1,183	1,159
PRSI Costs	80	37	-	117	121
Pension Costs	9	16	-	25	24
	921	404	-	1,325	1,304
Staff Travel	120	30	-	150	150
Staff Training	10	5	-	15	14
	130	35	-	165	164

These staff costs exclude the wages and salaries of those employees directly employed by Scouting Ireland's National Scout Centres.

A total of 2 employees (2015:2) earned remuneration in excess of €60,000 as follows:

	Financial Year Ended 31.08.2016 No.	Financial Year Ended 31.08.2015 No.
€60,000 to €70,000	-	1
€70,001 to €80,000	1	-
€80,001 to €90,000	1	1

Director expenses

During the year 28 (2015: 22) directors were reimbursed for their out of pocket expenses incurred attending meetings and carrying out their duties. They were not paid and did not receive any other benefits.

The management team earned a total of €0.370m (2015: €0.365m)

NOTES TO THE ACCOUNTS
FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

12 Staff Numbers

The average number of full time equivalent employees during the year was 65 (2015:66). This includes those employed on the Department of Social Protection community employment schemes. The number are broken down as follows:

	Financial Year Ended 31.08.2016 No.	Financial Year Ended 31.08.2015 No.
Direct Staff	25	25
Support Staff	7	7
DSP Supervisors	2	2
DSP Participants	31	32
	65	66

13 Corporation Taxation

No charge to corporation tax arises because the company has been granted charitable tax exemption by the Revenue Commissioners.

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

14 Tangible Fixed Assets

Cost	Land & Buildings	Fixture & Fittings	Motor Boats	Motor Vehicles	Computer Equipment	Work In Progress	Total
	€'000	€'000	€'000	€'000	€'000	€'000	€'000
Opening Balance 01/09/2015	3,156	668	24	24	260	-	4,132
Additions	-	60	-	-	74	391	525
Disposals	-	(4)	-	-	(1)	-	(5)
Closing Balance 31/08/2016	3,156	724	24	24	333	391	4,652
Depreciation							
Opening Balance 01/09/2015	1,238	648	21	24	204	-	2,135
Depreciation Charge	127	37	2	-	62	-	228
Disposals	-	-	-	-	(1)	-	(1)
Closing Balance 31/08/2016	1,365	685	23	24	265	-	2,362
Net book value							
N.B.V. @ 31/08/16	1,791	39	1	-	68	391	2,290
N.B.V. @ 31/08/15	1,918	20	3	-	56	-	1,997

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

In respect of the prior year

Cost	Land & Buildings	Fixture & Fittings	Motor Boats	Motor Vehicles	Computer Equipment	Total
	€'000	€'000	€'000	€'000	€'000	€'000
Opening Balance 01/09/2014	3,156	699	23	24	225	4,126
Additions	5	5	1	-	53	64
Disposals	(5)	(35)	-	-	(17)	(57)
Closing Balance 31/08/2015	3,156	668	24	24	260	4,132
Depreciation						
Opening Balance 01/09/2014	1,110	605	19	24	181	1,939
Depreciation Charge	128	78	2	-	40	249
Disposals	-	(35)	-	-	(17)	(52)
Closing Balance 31/08/2015	1,238	648	21	24	204	2,135
Net book value						
N.B.V. @ 31/08/15	1,918	20	3	-	56	1,997
N.B.V. @ 31/08/14	2,046	94	4	-	44	2,187

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

15 Stocks

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Stock of miscellaneous materials and stationery	17	9

The replacement cost of stocks does not differ materially from the balance sheet amounts.

16 Debtors

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Trade Receivables	40	40
Prepayments	192	247
Amounts owed by related parties	80	74
All debtors fall due within one year	312	361

There is no bad debt provision

17 Cash and cash equivalents

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Cash at bank and in hand	1,779	2,000
Less Bank Overdraft	(59)	(20)
	1,720	1,980

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

18 Creditors : amounts falling due within one year

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Trade payables	102	135
Accruals	691	694
PAYE/PRSI/Local Property Tax	37	36
Bank overdraft	59	20
Amounts owed to related parties	21	1
Deferred income (designated funds)	202	322
Deferred income (capital grants)	10	10
DSP CE Scheme Mount Melleray deferred income	30	32
DSP CE Scheme Larch Hill deferred income	32	13
	1,184	1,263

Included within deferred income (designated funds) is an amount of €0.145m in respect of deferred membership fees and €0.056m in respect of deposits received.

Amounts owed to related parties and other entities are unsecured, interest free and are repayable on demand.

Trade and other creditors are payable at various dates over the coming months in accordance with the suppliers' usual and customary credit terms.

Other taxes including social insurance are repayable at various dates in accordance with the applicable statutory provisions.

19 Creditors : amounts falling due after more than one year

	Notes	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Deferred Income (Capital Grants)	20	148	158
Closed group fund	21	166	373
The Scout Foundation		511	511
		825	1,042

The amount owed to the Scout Foundation represents a government grant received by The Scout Foundation which was used by Scouting Ireland (CSI) to build the National Office at Larch Hill and is payable to The Scout Foundation.

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

20 Deferred Income (Capital Grants)

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Capital Grant		
Opening Balance	168	178
Amortised during the period	(10)	(10)
Closing Balance	158	168
Split as :		
Creditors due > 1 year	148	158
Creditors due < 1 year	10	10
	158	168

21 Closed Group Fund

The closed group fund is included within creditors falling due after one year. Closed group reserves in included within unrestricted reserves.

	Opening Balance 01.09.2015 €'000	Net Transfers €'000	Closing Balance 31.08.2016 €'000
Closed group fund	373	(207)	166

22 Provision for Liabilities

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Opening provision	375	225
Charge to Statement of Financial Activities	350	150
Closing Provision	725	375

Refer to note 23 for details

23 Contingent Liabilities and Charges

At 31 August 2016, there are 7 legal claims currently in progress against the company.

Details of the contingent liabilities have not been included in the financial statements as disclosure of same could be deemed prejudicial to the outcome of these legal cases.

The Board of Directors of the company are of the opinion that the claims can be successfully resolved without any cost in excess of the provisions in Note 22.

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

24 Capital Commitment

At the financial year end the Company had capital commitments for buildings of €0.567m (2015:€NIL)

25 Related parties and other entities

The Charity enjoys a close working relationship with all of the entities listed below.

Membership fees of €1.909m, National Campsite income, National training and events income and Provincial events income was received from Scout Groups and individual members during the year. A donation of €0.05m (2015: €0.085m) was received from the Outdo

The Intercompany balances are as follows:

	Financial Year Ended 31.08.2016 €'000	Financial Year Ended 31.08.2015 €'000
Due from related parties :		
Scouting Ireland Campsite and Facilities CLG	80	73
Due to related parties :		
The Scout Foundation	511	511
Outdoor Adventure Store (Liffey Street) Limited	8	-
Scouting Ireland Campsites and Facilities CLG	13	1

Due to commonality of directors the related parties and other entities of Scouting Ireland are:

	Activity/ Fundraising
Scouting Ireland Campsites and Facilities CLG	National Campsite
Scouting Trust Property CLG	Property Holding Company
Scout Association of Ireland Trust Corporation CLG	Property Holding Company
The Scout Foundation	Property Holding Company
Outdoor Adventure Store (Liffey Street) Limited	Trading
The Scout Foundation (NI)	Activities in Northern Ireland
Irish Scouting Fellowship CLG	Fundraising

NOTES TO THE ACCOUNTS

FOR FINANCIAL YEAR ENDED 31 AUGUST 2016

26 Pension

The company operates a defined contribution pension scheme for staff who were employees of predecessor associations. Contributions by the company are charged to the Statement of Financial Activities as incurred. The assets of the scheme are held separately to the assets of the company.

The employer's contributions made to the scheme in 2016 were €25,060 (2015: €24,681). The company had an accrual in respect of this scheme amounting to €3,712 (2015: €3,600)

In addition the company provides access to pension advice and facilitates payments through the payroll system to employee's personal retirement savings accounts (PRSA's). Membership of the scheme is voluntary and employees may join immediately upon commencing employment. There was no liability outstanding on the PRSA at the year end.

27 First time adoption of SORP 2015 (FRS102)

The policies applied under the entities previous accounting framework are not materially different to SORP 2015 (FRS102)

28 Analysis of Funds

	Opening Balance €'000	Incoming Resources €'000	Resources Expended €'000	Transfers €'000	Closing Balance €'000
Analysis of unrestricted reserve	1,698	3,410	3,485	-	1,623
Analysis of restricted reserve	-	1,601	1,560	-	41
	1,698	5,011	5,045	-	1,664

29 Approval of the Financial Statements

These financial statements were approved by the Board of Directors on 7th January 2017

	Gasóga na hÉireann/Scouting Ireland			
	No. SID 01/03	Issued 21st June 2003	Amended 12th Sept. 2015	Deleted
	Source: National Council			
	Scouting Ireland – Constitution			

Revision	Date	Description
K	12/09/2015	**National Council EGM Revisions 2015 –** ***Details of changes at rear of document***
J	18/04/2015	National Council Revisions 2015 – *Details of changes at rear of document*
H	31/03/2012	National Council Revisions 2012 – *Details of changes at rear of document*
G	02/04/2011	National Council Revisions 2011
F	21/03/2010	National Council Revisions 2010
E	28/03/2009	National Council Revisions 2009
D	21/06/2008	National Council Revisions 2008
C	09/06/2007	National Council Revisions 2007
B	18/06/2006	National Council Revisions 2006
A	19/06/2005	National Council Revisions 2005

CONSTITUTION

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PREAMBLE

When Robert Baden-Powell published "Scouting for Boys" in January 1908, boys all over Britain and Ireland began to meet in “Patrols” to try out the various activities. B-P never intended to start a new separate Movement; rather it was the boys of the world who started Scouting, as we know it today.

There were Scouts in Ireland within a couple of weeks of the appearance of the first Scouts in Britain and it is a fact that the beginnings here in Ireland were virtually contemporaneous with those in Britain; several Dublin and Belfast Troops and one each in Bray and Dundalk were amongst the earliest to be formed anywhere in the world.

In the autumn of 1908 there was a rally of 800 Scouts in Dublin's Phoenix Park. Inter-denominational Scouting evolved through several names before becoming the *Boy Scouts of Ireland* in 1949. In preparation for girls joining the association the name was changed to the *Scout Association of Ireland* in 1968.

Meanwhile, in the late 1920’s, Frs. Tom and Ernest Farrell, examined the development of scout associations in Europe, particularly the *Scouts de France*. They considered Scouting to be a very valuable tool for the development of young Irish catholic boys. In 1927, following Episcopal approval, they founded the *Catholic Boy Scouts of Ireland* which subsequently became the largest scout association on the island.

As Ireland and Scouting developed, both associations, having far more commonalities than differences, agreed in 1965 to establish the *Federation of Irish Scout Associations (FISA).* The formation of FISA allowed both associations to be full and active members of the World Organisation of the Scout Movement through FISA

Having worked together for over thirty-five years both associations agreed in 1998 to the objective of establishing a new single association. In the years preceding, the two associations took the names *Scouting Ireland S.A.I. and Scouting Ireland (CSI)* respectively. With the acceptance of the Constitution which follows the membership of both associations - Scouting Ireland S.A.I. and Scouting Ireland (CSI) joined together and became the first members of Scouting Ireland.

In moving forward as one we seek to show positive leadership in the community; to present a single, modern and relevant image; to revise what we offer to young people and adults; to bring about improvements based on the strength of both traditions; and to make the most efficient use of resources to provide Scouting in Ireland.

FUNDAMENTALS

1. The name of the Association is Gasóga na hÉireann or Scouting Ireland.

2. Scouting Ireland is a voluntary, uniformed, non-formal educational movement for young people. It is independent, non-political, open to all without distinction of origin, race, creed, gender, sexual orientation, or ability, in accordance with the purpose, principles and method conceived by the Founder, Robert Baden-Powell and as stated by the World Organisation of the Scout Movement.

3. The aim of Scouting Ireland is to encourage the physical, intellectual, character, emotional, social, and spiritual development of young people so that they may achieve their full potential and, as responsible citizens, to improve society.

4. Scouting Ireland achieves its aim through a system of progressive self-education, known as the Scout Method, the principal elements of which are:

    a. Voluntary membership of a group which, guided by adults, is increasingly self-governing in its successive age groups.

    b. Commitment to a code of living as expressed in the Promise & Law, the meaning of which is expanded as the member grows towards maturity.

    c. The provision of a wide range of attractive, constructive and challenging activities, including opportunities for adventure and exploration both indoors and outdoors.

    d. The provision of opportunities for leadership and responsibility.

    e. Learning by doing.

    f. Encouragement of activity in small groups.

g. An award scheme, which encourages participation in its full range of activities and provides recognition of individual and group achievements.

h. Symbolic Framework.

5. The Scout Principles.

The principles of Scouting Ireland are enshrined in the Scout Promise and the Scout Law and they include:

- Adherence to spiritual principles, loyalty to the faith that expresses them and acceptance of the duties resulting therefrom.

- Loyalty to one's community in harmony with the promotion of peace, understanding and cooperation.

- Responsibility for the development of ones' self.

- Participation in the development of society with recognition and respect for the dignity of one's fellow beings and for the integrity of the natural world.

- Use of a method of progressive self-education, known as the Scout Method, comprising programmes adapted to the various age groups.

6. The Scout Promise:

On my honour I promise that I will do my best, to do my duty to God, to serve my community, to help other people and to live by the Scout Law.

Gealltanas na nGasóg:
Geallaim ar m'onóir go ndéanfaidh mé mo dhícheall, mo dhualgas do Dhia a chomhlíonadh, fónamh a dhéanamh do mo phobal, cabhrú le daoine eile agus Dlí na nGasóg a choimeád.

OR the following variation

On my honour I promise that I will do my best to further my understanding and acceptance of a Spiritual Reality, to serve my community, to help other people and to live by the Scout Law.

Geallaim ar m'onóir go ndéanfaidh mé mo dhícheall, mo thuiscint agus mo ghlacadh den Réaltacht Spioradálta a chur chun cinn, fónamh a dhéanamh do mo phobal, cabhrú le daoine eile agus Dlí na nGasóg a choimeád.

OR the following variation

On my honour I promise to do my best, to uphold our Scout Principles, to serve my community, to help other people and to live by the Scout Law.

Geallaim ar m'fhocal agus ar m'fhírinne, go ndéanfaidh mé mo dhícheall ár bprionsabail Gasóg a chaomhnú, fónamh a dhéanamh do mo phobal, cabhrú le daoine eile agus seasamh le Dlí na nGasóg.

7. **The Scout Law:**

   a. A Scout is to be trusted.
   b. A Scout is loyal.
   c. A Scout is helpful and considerate to all.
   d. A Scout has courage in all difficulties.
   e. A Scout makes good use of time and is careful of possessions and property.
   f. A Scout has respect for self and others.
   g. A Scout respects nature and the environment.

   Dlí na nGasóg:

   a. Bíonn Gasóg iontaofa.
   b. Bíonn Gasóg dílís.
   c. Bíonn Gasóg cabhrach agus tuisceanach do chách.

d. Bíonn misneach ag Gasóg i ngach deachracht.
e. Baineann Gasóg leas as a c(h)uid ama agus tugann aire d'airí agus do mhaoin.
f. Bíonn meas ag Gasóg air/ uirthi féin agus ar daoine eile.
g. Bíonn meas ag Gasóg ar an dúlra agus ar an timpeallacht.

8. The National Management Committee may, where appropriate, allow the use of different forms of the Scout Promise and different forms of the Scout Law to suit different age ranges and faiths provided any such adaptation is in accordance with the policy of the World Organisation of the Scout Movement and is approved by the World Scout Committee.

GENERAL

9. Scouting Ireland recognises the safety and welfare of its members and Leaders as a foremost priority.

10. Scouting Ireland shall make the principles and provisions of the United Nations Convention to the Rights of the Child widely known, by appropriate and active means, to adults and youth members.

11. The members of Scouting Ireland wear a uniform.

12. The motto of Scouting Ireland is 'Bí Ullamh' or 'Be Prepared'.

13. The emblem of Scouting Ireland shall be used in accordance with the Rules.

14. The flag of Scouting Ireland shall be used in accordance with the Rules.

INTERNATIONAL

15. Scouting Ireland is a member of the World Organisation of the Scout Movement.

MEMBERSHIP & APPOINTMENTS

16. Scouting Ireland shall have the following categories of members:
    a. Scouts;
    b. Scouters;
    c. Honorary Scouters
    d. Associate members;
    e. Honorary Life members.

16A. An Honorary Scouter is an adult member who wishes to be associated with the work of the Association who is retiring from an Appointment or Position and who will no longer deliver the Youth Programme of Scouting Ireland or hold an Appointment or Position in Scouting Ireland.

17. A Scout is a uniformed youth member who receives the Youth Programme of Scouting Ireland. All Scouts make the commitment of the Scout Promise.

18. A Scouter is a uniformed adult member who delivers the Youth Programme of Scouting Ireland or who holds an Appointment. All Scouters make the commitment of the Scout Promise.

19. An Associate member is an adult who wishes to be associated with the work of the Association, for example as a supporter, parent, representative of a sponsoring authority, treasurer, secretary or adviser. An Associate member does not wear a uniform and is not required to make the commitment of the Scout Promise.

20. An Honorary Life Member is an individual whom the National Council has recognised as having given exceptional support to the Association. An Honorary Life member is not required to make the commitment of the Scout Promise.

21. Registration of membership and termination of membership shall be in accordance with the Rules.

22. The Appointments and Positions in Scouting Ireland are established in accordance with the Constitution and Rules. Where a person is appointed or elected to an appointment or position within Scouting Ireland their term of office shall be deemed to commence either on the date of nomination, in the case of an appointment, or in the case of an election it shall commence at the end of the Annual General Meeting at which a person is elected to the appointment or position by the particular body and shall expire at the end of the Annual General meeting of the particular body either in the following year or the third year after election as applicable to the particular appointment or position subject to the incumbent continuing to hold office until his/her successor is nominated for or elected to office.

23. Any Appointments or Positions made are subject to the right of Scouting Ireland to have such Appointments cancelled, withdrawn or suspended as necessary.

24. Any member dissatisfied with a decision to cancel, withdraw or suspend his or her Appointment or Position may appeal such cancellation, withdrawal or suspension in accordance with the procedures set out in the Rules.

ORGANISATION

25. Scouting Ireland is organised on the following basis:

    a. Scout Groups
    b. Scout Counties
    c. Scout Provinces
    d. National

THE SCOUT GROUP

26. The Scout Group is the local and primary level of organisation in Scouting Ireland.

27. The Scout Group is registered in accordance with the Rules. The National Management Committee may suspend or cancel the registration of a Scout Group where a Scout Group fails to comply with the Constitution and Rules of the Association.

28. The Scout Group consists of any number of Programme Sections and is administered by the Scout Group Council, whose membership; functions and responsibilities are set out in the Rules.

29. Programme Sections operate Youth Programme(s) developed by Scouting Ireland for appropriate age ranges.

SCOUT COUNTY & PROVINCIAL ORGANISATION

30. A Scout County comprises of a number of Scout Groups and is supported by a Scout County Board and administered by the Scout County Management Committee. The National Management Committee determines the geographical boundary of each Scout County.

31. The Scout County Management Committee shall convene meetings (including the Annual General Meeting) of the Scout County Board to which the Scout County Management Committee shall report.

32. A Scout Province comprises of a number of Scout Counties and is supported by the Provincial Management / Support Team. The National Management Committee determines the geographical boundaries of the Scout Province.

NATIONAL ORGANISATION – NATIONAL COUNCIL

33. The National Council is the governing authority of Scouting Ireland and shall exercise all powers conferred on it by the Constitution.

34. The National Council meets at least once each year at the Annual General Meeting of Scouting Ireland.

35. Other meetings of the National Council are called by the National Secretary when the National Secretary receives a request in writing which clearly states the business to be considered by any one of the following:

    a. The National Management Committee
    b. Five Scout County Boards
    c. Ten Scout County Management Committees
    d. Ten Scout County Youth Fora but subject to the Rules
    e. Thirty-five Scout Group Councils

36. Notice of all meetings of the National Council is in accordance with the Rules.

37. The quorum for meetings of the National Council other than the Annual General Meeting of Scouting Ireland is 100 members. In the absence of the required quorum the Chairperson dissolves the meeting.

38. The members of the National Council are:

    a. Chief Scout (Chairperson)
    b. All other members of the National Management Committee
    c. The Honorary Vice-Presidents
    d. The Programme Commissioners
    e. The Training Commissioner
    f. The County Commissioners, County Officers, two representatives from the Scout County Youth Forum for;
        i. Scouts,

ii. Venture Scouts and

iii. Rover Scouts

g. Four delegates nominated by the Scout Group Council of each registered Scout Group, at least one of whom must be a registered Scout.

h. Nine representatives of;

i. the National Youth Forum for Scouts;

ii. the National Youth Forum for Venture Scouts and

iii. the National Youth Forum for Rover Scouts.

39. Each member of the National Council shall have one vote.

40. The Chief Scout is the Chairperson of the National Council. When the Chief Scout is not chairing the meeting of the National Council a Chief Commissioner shall assume the chair.

NATIONAL ORGANISATION – THE ANNUAL GENERAL MEETING OF NATIONAL COUNCIL

41. The agenda for the Annual General Meeting of the National Council of Scouting Ireland shall include:

    a. The appointment of Tellers
    b. To approve the minutes of the previous meeting
    c. To adopt the Annual Report
    d. The Audited Accounts of Scouting Ireland to be laid before the National Council.
    e. The Reading of the Report of the Independent Auditors.
    f. The appointment of Auditors.
    g. To elect the Chief Scout, Chief Commissioners, National Secretary, National Treasurer as and when necessary.
    h. To elect such other members of the National Management Committee nominated in accordance with the Rules as required.
    i. To elect Honorary Vice-Presidents.
    j. To receive the Annual Report of the Scout Foundation.
    k. To appoint members and directors to the Scout Foundation where nominated by a Scout Group Council, Scout County Board or the National Management Committee.
    l. To consider any matters referred to it by the National Management Committee.
    m. To consider any other proposals submitted in writing to the National Secretary not less than six weeks before the date of the meeting or otherwise in accordance with the Rules, by or on behalf of any Scout Group Council, Scout County Board, or any of the National Youth Fora.
    n. To confer the title of Honorary Life Member on such individuals nominated by any Scout Group Council, any Scout County Board or by the National Management Committee.
    o. To exercise other functions resulting from this Constitution or the Rules.

42. Youth Fora shall be established in accordance with the Rules.

43. The Honorary Vice-Presidents are elected by the National Council by a simple majority for a term of one year on the nomination of the National Management Committee.

NATIONAL ORGANISATION – THE NATIONAL MANAGEMENT COMMITTEE

44. The National Management Committee shall exercise all powers of the National Council during the periods between meetings of the National Council provided that it shall not be empowered to amend this Constitution or the Rules nor act in respect of any matters specifically reserved to the National Council.

45. The members of the National Management Committee are;

    a. The Chief Scout (Chairperson)
    b. Chief Commissioner (Youth Programme)
    c. Chief Commissioner (Adult Resources)
    d. National Secretary
    e. National Treasurer
    f. Chairperson (National Spiritual/Religious Advisory Panel)
    g. Provincial Commissioners
    h. International Commissioner
    i. Communications Commissioner
    j. Six members of National Council elected in accordance with the Rules
    k. Others in accordance with the Rules.

    The Chief Executive Officer should attend meetings of the National Management Committee and has a right to contribute to the deliberations of the Committee.

46. The National Management Committee shall have the power to create sub-committees for such purposes and for such duration, as it deems necessary.

47. The National Management Committee shall have four standing committees as follows:

    a. The National Team for Policy Implementation and Co-ordination
    b. The National Youth Programme Committee
    c. The National Adult Resources Committee
    d. The National Spiritual/Religious Advisory Panel

48. The Chief Scout is the President of Scouting Ireland and is elected by the National Council for a term of three years and is eligible for re-election for one further term of three years.

49. The Chief Commissioner (Youth Programme), Chief Commissioner (Adult Resources), National Secretary and National Treasurer are elected by the National Council for a term of three years and are eligible for re-election for one further term of three years.

50. A Scouter may be nominated for election as Chief Scout, Chief Commissioner (Youth Programme), Chief Commissioner (Adult Resources), National Secretary or National Treasurer by a Scout Group Council, a Scout County Board or by the National Management Committee.

51. The Appointment of Chief Scout, Chief Commissioner (Youth Programme), Chief Commissioner (Adult Resources), National Secretary or National Treasurer may be cancelled, withdrawn or suspended by the National Council or it may be suspended by the National Management Committee pending a meeting of the National Council.

52. Where a vacancy occurs in the National Team for Policy Implementation and Co-ordination the National Management Committee shall be empowered to appoint a Scouter to the vacant position who shall hold such appointment until the next meeting of the National Council.

PROPERTY & FINANCE

53. Movable and immovable property of Scouting Ireland shall be vested in the Scout Foundation in accordance with the Rules.

54. The Scout Foundation is a company registered in Ireland, limited by guarantee without a share capital and is governed by its Memorandum and Articles of Association.

55. The members and directors of the Scout Foundation shall comprise of the Chief Scout, National Secretary, National Treasurer and four other members of Scouting Ireland nominated by any of the following for appointment by the National Council: the National Management Committee, any Scout County Board or any Scout Group Council.

56. Before a Scout Group, Scout County or Scout Province is formally dissolved in accordance with the Rules, the Scout Group Council, the Scout County Management Committee or the Provincial Management / Support Team as appropriate must inform and seek instructions in relation to all property of any kind, including bank accounts, held or vested in or on behalf of a Scout Group, Scout County or Scout Province as applicable from, in the case of the Scout Group, the County Commissioner, in the case of the Scout County, the Provincial Commissioner and in the case of the Scout Province, the National Treasurer. The Scout Group Council, the Scout County Management Committee or the Provincial Management / Support Team as appropriate shall then take all steps as directed to deal with such property.

57. The Accounts of Scouting Ireland shall be audited annually by the Auditors appointed for that purpose by the National Council. The Audited Accounts shall be presented to the National Council.

PROFESSIONAL STAFF

58. The National Management Committee shall employ a Chief Executive Officer as a member of the professional staff of Scouting Ireland.

59. The National Management Committee:

    a. shall appoint such professional staff as it may deem necessary from time to time;
    b. has the power to dismiss professional staff as necessary;
    c. defines the terms and conditions of service of professional staff.

    These functions may be delegated to the National Secretary and the Chief Executive Officer acting jointly.

AMENDMENTS

60. Any amendments to this Constitution shall require approval of two-thirds majority of the members of the National Council present and voting at the Annual General Meeting of Scouting Ireland or at an Extraordinary General Meeting of the National Council of Scouting Ireland. No amendment to this Constitution shall be made by the National Council otherwise than on Notice of Motion duly given and accepted by a simple majority at the meeting of the National Council immediately prior to the meeting at which the Motion is to be moved.

61. No alteration may be made to Articles 1 to 8 inclusive without the written consent of the World Scout Committee.

RULES OF SCOUTING IRELAND

62. The detail on or clarification of any matter referred to in this Constitution shall be contained in the Rules. In the event of any conflict between this Constitution and the Rules of Scouting Ireland, this Constitution shall prevail.

DETAILS OF CHANGES

EGM of the National Council 2015

Articles Amended	Articles Added
Article 6	

AGM of the National Council 2015

Articles Amended	Articles Added
Article 38 (g)	

AGM of the National Council 2012

Articles Amended	Articles Added
Article 27	
Article 38 (g)	
Article 38 (f)	
Article 38 (h)	

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N	16/04/2016	**National Council Revisions 2016 –** ***Details of changes at rear of document***
M	18/04/2015	**National Council Revisions 2015 –** ***Details of changes at rear of document***
L	29/03/2014	National Council Revisions 2014 – *Details of changes at rear of document*
k	21/04/2013	National Council Revisions 2013 – *Details of changes at rear of document*
J	31/03/2012	National Council Revisions 2012 – Details of changes at rear of document
H	02/04/2011	National Council Revisions 2011
G	21/03/2010	National Council Revisions 2010
F	28/03/2009	National Council Revisions 2009
E	21/06/2008	National Council Revisions 2008
D	09/06/2007	National Council Revisions 2007
C	18/06/2006	National Council Revisions 2006
B	19/06/2005	National Council Revisions 2005
A	16/10/2004	National Council Revisions 2004

RULES

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GENERAL

Uniform

1. The uniform of Scouting Ireland is determined by the National Council on the Recommendation of the National Management Committee.

Mottos

2. The National Management Committee may authorise the use of additional mottoes in the Youth Programme produced by Scouting Ireland.

Emblem

3. The Emblem of Scouting Ireland is determined by the National Council on the recommendation of the National Management Committee. Voting on the emblem shall be conducted by proportional representation.

4. The Emblem of Scouting Ireland may be used as follows:

    (a) On official Letter headed paper of Scouting Ireland

    (b) On the uniform of Scouting Ireland

    (c) On membership badges of Scouting Ireland

    (d) On any publication of Scouting Ireland

    (e) With the written permission of the National Secretary

Flag

5. The Flag of Scouting Ireland is determined by the National Council on the recommendation of the National Management Committee.

6. The Flag of Scouting Ireland may be used as follows:

(a) By any Scout Group , Scout County or Scout Province at any meeting, camp or activity of Scouting Ireland;

(b) On other occasions authorised by the National Management Committee.

7. National Flags of all countries shall be respected and when used by members of Scouting Ireland should be accorded due honour and used in accordance with correct protocol.

8. Any flag designed for use by a Scout Group is subject to the approval of the Scout County Management Committee. Any flag designed for use by a Scout County is subject to the approval of the Scout County Management Committee.

The Scout Sign

9. The thumb on the nail of the little finger of the right hand, the other three fingers joined and extended palm to the front is the Scout Sign.

10. The Scout Sign is primarily used by a Scout or a Scouter in uniform during the making of the Scout Promise.

The Scout Salute

11. The Scout Salute is made by holding the fingers of the right hand as for the Scout Sign, bringing your hand smartly to your forehead, followed immediately by bringing it straight down to your side. Scouts and Scouters give the Scout Salute on the following occasions:

    (a) As a greeting to other Scouts and Scouters;

    (b) As a greeting to members of other Scout and Guide associations;

    (c) On public occasions when a National Flag is raised or when a National Anthem is played;

    (d) When called to alert by a Scouter who salutes.

The Scout Handshake

12. Scouts and Scouters use the left handshake as a greeting to other Scouts and Scouters.

APPOINTMENTS

13. [Deleted 17th October 2004]

14. The National Council determines the age limit for a youth member of Scouting Ireland

15. An individual makes an application to be a youth member of Scouting Ireland by presenting him/herself to a Group Scouter or completing the appropriate application form and giving same to a Group Scouter. The Group Scouter takes the necessary details and if the application is successful adds the details to the Register maintained by the Scout Group.

16. The Group Leader forwards new additions to the Group Register of members to the National Secretary by adding the new members details to the Scouting Ireland Database within six weeks of addition of the new members details to the Group Register.

17. [Deleted 17th October 2004].

18. An individual makes an application to be an adult member of Scouting Ireland in accordance with the procedure approved by the National Management Committee.

19. The general minimum age requirement for an Appointment in Scouting Ireland is 18 years. The age requirement for the Programme Scouter Appointment must be greater than the maximum age for youth members in the relevant Programme Section.

20. The title of Honorary Membership is conferred in special recognition of the patronage, encouragement and support of an individual to Scouting Ireland.

21A. An applicant for an Appointment must make a commitment to Training as set out in the policies of Scouting Ireland as adopted by the National Management Committee.

21. The Appointments of Scouting Ireland are:

Scout Group:	Group Scouter: Programme Scouters Group Leader Deputy Group Leader Group Spiritual/Religious Advisor/Chaplain Group Quartermaster / Bo'sun Group Trainer
Scout County:	County Commissioner Deputy County Commissioner

County Spiritual/Religious Advisor/Chaplain
County Programme Co-ordinator
County Training Co-ordinator

Scout Province: Provincial Commissioner
Provincial Training Co-ordinator
Provincial International Co-ordinator
Provincial Adult Resources Representative
Provincial Youth Programme Representative
Provincial Treasurer

National: Programme Commissioner
Training Commissioner
International Commissioner
Communications Commissioner
Camp Chief: National Campsite/Scout Centre
Team Leader Campsites/Facilities
National Secretary
National Treasurer
Chief Commissioner (Adult Resources)
Chief Commissioner (Youth Programme)
Chief Scout

22. Holders of a National Appointment under Rule 21 may not hold more than one National Appointment at any one time.

23. A Position in Scouting Ireland includes every office or post in Scouting Ireland other than an Appointment.

24. A member registers each year by completing or being included in a Registration Form and forwarding the form with membership fees to the National Secretary.

25. Notwithstanding the specific provisions in these Rules all Appointments and/or Positions within Scouting Ireland may be cancelled, withdrawn or suspended by the National Management Committee but excluding from its membership for such decision, the National Secretary (or the Chief Scout where the Appointment for consideration is that of the National Secretary).

25A. A Member by agreement may temporarily withdraw from any Appointment or Position they hold for an agreed period of time.

Termination of Membership

26. Membership of Scouting Ireland may be terminated

    (a) By expulsion

    (b) By resignation

    (c) By non-payment of membership fee

    (d) By failure to register as a member annually

27. The grounds for cancellation, withdrawal or suspension of an Appointment or Position include, inter alia, where the holder of the Appointment or Position fails to render satisfactory service to Scouting Ireland or becomes unfit to have charge of youth members.

28. An individual may be expelled from membership of Scouting Ireland on the grounds of misconduct or acts not in accordance with the Scout Promise or breach of any terms or conditions attaching to membership of Scouting Ireland. Expulsion should be by notice in writing to that member and served personally or to the last known postal address of the member. The notice should be signed on behalf of the National Management Committee.

Right to Appeal

29. Any member dissatisfied with a decision made to cancel, withdraw or suspend his or her Appointment or Position in Scouting Ireland or terminate his or her membership of Scouting Ireland may appeal such cancellation, withdrawal, suspension or termination, in writing to the National Secretary or in the case where the National Secretary is the appellant the Chief Scout within 21 days of notification of such cancellation, withdrawal, suspension or termination. The National Secretary will appoint an Appeals Committee consisting of a Commissioner and two other members of Scouting Ireland, one nominated by the appellant, the other nominated by the National Secretary. No member of the Appeals Committee should have a direct connection with the appellant. Such an Appeals Committee will not later than 21 days after its appointment commence such proceedings, as it deems necessary to allow it conduct such an appeal. The decisions of the Appeals Committee shall be final.

DISPUTES & ARBITRATION

Disputes

30. In the event of a dispute, every effort shall be made to settle the matter locally. The dispute shall be resolved in accordance with Scouting Ireland's Conflict Resolution Policy. In the event of a failure to reach a resolution, the matter shall be referred to the National Management Committee.

Arbitration

31. After all procedures set out in these Rules for resolving disputes and differences have been exhausted, all disputes and differences whatsoever arising out of or in connection with the Constitution and Rules of Scouting Ireland are subject to the arbitration of a single Arbitrator who, failing agreement, shall be appointed by the President or Vice-President for the time being of the Chartered Institute of Arbitrators under the rules of the Irish Branch of the said Institute. Each party shall bear its own costs and the costs of the Arbitrator shall be borne by the parties equally. In relation to all matters referred to arbitration under this Rule the right to appeal is hereby excluded.

ORGANISATION – LOCAL LEVEL

The Scout Group

First Registration of a Scout Group

32. A Scout Group must be registered before it commences Scouting.

33. An application for first registration is made by a member on behalf of the proposed Scout Group Council to the County Commissioner.

34. The County Commissioner may accept the application subject to the policies set down by the National Management Committee including the undertaking of the appropriate Leader Training, as the County Commissioner deems appropriate.

35. The County Commissioner may make temporary Group Appointments as required. Such temporary Group Appointments are, when issued, valid for a maximum period of three months and expire once the holder's application for a Group Appointment is approved.

36. Members holding temporary Group Appointments may form the Scout Group Council and be members of the Scout Group Council while they hold such temporary Group Appointments.

First Registration of a Programme Section

37. Each Programme Section must be registered before it commences Scouting.

38. The Scout Group Council makes an application for the first registration of a Programme Section to the County Commissioner.

39. No application for the first registration of a Programme Section will be accepted unless the application fulfils the conditions required for application and is made by a Group Scouter on behalf of the Scout Group Council or, by a member of Scouting Ireland holding a temporary Group Appointment on behalf of the Scout Group Council.

Annual Registration of a Scout Group and its Programme Section(s)

40. A Scout Group registers each year by completing the annual registration Form and forwarding same together with the appropriate registration fees to the National Secretary. Where a Group fails to complete the registration process and pay the annual fees in accordance with the procedures set down by the National Management Committee, the National Management Committee may suspend or cancel the registration of the Scout Group or take other reasonable steps to ensure compliance of the procedures.

Closure of a Scout Group

41. In the event that a Scout Group is unable to continue in operation or where the Scout Group materially contravenes the Constitution or Rules of Scouting Ireland the National management Committee may close the Scout Group.

Closure of a Programme Section

42. The Group Leader or, in the absence of a Group Leader, the Scout Group Council must notify the County Commissioner of the closure of a Programme Section.

The Scout Group Council

43. The Scout Group Council is responsible for the administration and support of Scouting in the Scout Group.

44. The Scout Group Council shall hold an Annual General Meeting.

45. The Scout Group Council shall meet at least four times a year including the Annual General Meeting of the Scout Group Council.

46. The functions of the Scout Group Council are, inter alia:

    (a) To plan and co-ordinate all activities of the Scout Group.

    (b) To control and allocate finance and maintain proper accounts.

(c) To ensure that the Programme Sections operate the Youth Programme in accordance with the Aim, Principles and Method of Scouting Ireland.

(d) To implement the Youth & Adult Involvement Policy of Scouting Ireland.

(e) To provide support to the Group Scouters in the delivery of the Youth Programme within the Programme Section.

(f) To consider and approve nominations and proposals for submission to the Scout County Board, the Scout County Management Committee and the National Council, as appropriate.

(g) To facilitate the training of all Group Scouters.

(h) To recruit suitable individuals to membership of Scouting Ireland and make nominations for appointment as Group Scouters.

(i) To form a Parents & Friends Support Group.

(j) To co-ordinate a social programme for adult members as desired.

The Annual General Meeting of the Scout Group Council

47. The Agenda for the Annual General Meeting of the Scout Group Council shall include the following:

    (a) The approval of the report of the Group Leader.

    (b) The approval of the report of the Group Secretary.

    (c) The approval of the accounts prepared by the Group Treasurer.

    (d) The approval of the report of the Group Quartermaster / Bo'sun.

    (e) The appointment of the Group Chairperson, Group Secretary, Group Treasurer, the Group Spiritual/Religious Advisor/Chaplain and the Group Quartermaster / Bo'sun.

    (f) When necessary the nomination of the Group Leader and the Deputy Group Leader(s).

Meetings of the Scout Group Council

48. The Scout Group Council will agree a set of Standing Orders.

49. Every member of the Scout Group Council shall have one vote. The chairperson holds a casting vote.

Membership of the Scout Group Council

50. The members of the Scout Group Council shall include:

    (a) The Group Leader;

    (b) Deputy Group Leader(s);

    (c) Up to three Programme Scouters from the Beaver Scouts, Cub Scouts, Scouts, Venture Scouts and three members elected by the Rover Scouts;

    (d) The Group Chairperson;

    (e) The Group Secretary;

    (f) The Group Treasurer;

    (g) Group Spiritual/Religious Advisors/Chaplains;

    (h) The Group Quartermaster / Bo'sun;

    (i) Up to three other members of Scouting Ireland co-opted by the Group Council annually for purposes agreed by the Scout Group Council;

    (j) Up to three other representatives of the Parents & Friends Support Group, who are members of Scouting Ireland, subject to the approval of the Scout Group Council.

    (k) The Group Trainer.

    (l) A representative from the Scout Section.

    (m) A representative from the Venture Scout Section.

(n) A representative from the Rover Scout Section.

Group Scouters may attend meetings of the Scout Group Council.

Other persons may attend meetings of the Scout Group Council subject to the approval of the Scout Group Council.

Group Scouters

51. The following individual Appointments are collectively known as Group Scouters:

    (a) The Group Leader;

    (b) Deputy Group Leader;

    (c) Programme Scouter.

    (d) Group Trainer

The Group Leader

52. The Group Leader is a Scouter nominated by the Scout Group Council, recommended by the County Commissioner and appointed by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee for a term of three years and is eligible for reappointment by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee upon the nomination of the Scout Group Council and recommendation of the County Commissioner for one further term of three years. On the expiry of the second three year term, the Group Leader may be reappointed by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee for subsequent one year terms subject to the approval of the Scout Group Council and the County Commissioner.

53. [Deleted 18th April 2015]

54. The Appointment of Group Leader may be cancelled, withdrawn or suspended by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee on the recommendation of the Scout Group Council or the County Commissioner or where the

Group Leader fails to undertake the relevant Group Leader Training as set out by the National Adult Resources Committee.

55. The duties and functions of the Group Leader include:

    (a) To ensure that the Scout Group Council, the Programme Sections and the Group meets its responsibilities to Scouting in the community;

    (b) To manage the Group resources;

    (c) To ensure that the Group meets its responsibilities to Scouting Ireland and carries out it's functions as set out in these Rules and in accordance with the Constitution;

    (d) To represent the Scout Group Council at meetings of the Scout County Management Committee;

    (e) To co-ordinate and support the Youth Programme in operation by the Programme sections to achieve a continuity in the youth programme offered by the Scout Group;

    (f) To approve the nomination by the Scout Group Council of Programme Scouters for appointment by the County Commissioner.

The Deputy Group Leader

56. A Deputy Group Leader is a Scouter nominated by the Scout Group Council, recommended by the County Commissioner and appointed by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee.

57. The Deputy Group Leader holds his/her Appointment concurrently with the Group Leader in office at the time of Appointment.

57A. The Appointment of Deputy Group Leader may be cancelled, withdrawn or suspended by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee on the recommendation of the Scout Group Council or the County Commissioner or where the Deputy Group Leader fails to undertake the relevant training as set out by the National Adult Resources Committee.

58. The Deputy Group Leader assists a Group Leader in carrying out the duties and functions of a Group Leader in addition to any other duties and functions as directed by the Scout Group Council.

58A. The Group Trainer holds his/her Appointment concurrently with the Group Leader in office at the time of Appointment.

Programme Scouters

59. Programme Scouters are Scouters nominated by the Scout Group Council, approved by the Group Leader and the County Commissioners, and appointed by the Chief Commissioner Adult Resources on behalf of the National Management Committee.

60. The name of the part of the Youth Programme, which the Scouter delivers, will appear on the Appointment.

61. Any change of Appointment of a Group Scouter from one Programme Section to another or from the role of Deputy Group Leader or Group Trainer is subject to the approval of the Group Leader.

62. The County Commissioner may cancel, withdraw or suspend the Appointment of Programme Scouter from a Scouter either on the recommendation of the Group Leader or otherwise.

The Group Chairperson, Group Secretary, Group Treasurer and the Group Quartermaster / Bo'sun

63. The Scout Group Council appoints the Group Chairperson, the Group Secretary, the Group Treasurer, the Group Quartermaster / Group Bo'sun.

64. The Group Secretary is the Secretary of the Scout Group and inter alia has the following duties:

    (a) To keep a register of all members of the Scout Group and ensures that the Scout Group and its members are registered with Scouting Ireland

    (b) To record decisions made by the Scout Group Council

(c) To ensure that meetings of the Scout Group Council are properly summoned in accordance with the Standing Orders of the Scout Group Council.

65. The Group Treasurer is the Treasurer of the Scout Group Council and prepares the accounts of the Group.

66. The Group Quartermaster / Bo'sun is responsible for the maintenance of equipment belonging to the Scout Group and keeps a Register of all equipment.

67. The Scout Group Council in association with the Scout County Management Committee sets out other duties of the Group Secretary, the Group Treasurer and the Group Quartermaster / Bo'sun.

The Group Spiritual/Religious Advisor/Chaplain

68. The Scout Group Council should appoint Group Spiritual/Religious Advisors/Chaplains.

69. The Group Spiritual/Religious Advisor/Chaplain assists with the spiritual development of the Scout through the Youth Programme delivered by the Scout Group.

The Parents & Friends Support Group

70. The Parents & Friends Support Group shall provide support and assistance to the Scout Group and is responsible to the Scout Group Council.

71. The Parents & Friends Support Group shall hold an Annual General Meeting for all parents of members and friends of the Scout Group.

72. The Group Treasurer is the Treasurer of the Parents & Friends Support Group.

Sponsored Groups

73. Scout Groups are permitted to have a sponsoring authority who will assist with the provision of Scouting to the local community.

74. The National Management Committee shall establish a protocol for the involvement of sponsoring authorities with Scout Groups of Scouting Ireland.

ORGANISATION – SCOUT COUNTY LEVEL

The Scout County

75. In determining the boundaries of the Scout County the National Management Committee shall take into account the Local Authority areas within Ireland. When changing the boundaries of existing Scout Counties, agreement of the effected Scout Groups must be obtained before the change is approved by the National Management Committee.

76. Scout Counties within Local Authority areas shall co-operate for any common purposes within that Local Authority area. Meetings of the relevant County Commissioners will facilitate this co-operation. Where necessary these meetings may be chaired by the Provincial Commissioner.

The Scout County Board

77. The Scout County Board meets at least once a year. Where there is only one meeting in the year it is the Annual General Meeting of the Scout County.

78. The Scout County Board will agree a set of Standing Orders for meetings of the Scout County Board.

79. All members of the Scout County Board shall have one vote.

Members of the Scout County Board

80. The members of the Scout County Board are as follows:

    (a) All members of the Scout County Management Committee;

    (b) All Group Scouters;

    (c) Four representatives from each of the County Youth Fora.

(d) One registered Scout from each registered Scout Group.

The Annual General Meeting of the Scout County Board

81. The agenda for the Annual General Meeting of the Scout County Board shall include, inter alia, the following:

    (a) Approval of the minutes of the previous meeting

    (b) Report of the County Commissioner

    (c) Adoption of the Annual Scout County Report as prepared by the County Secretary

    (d) Adoption of the Accounts of the Scout County as prepared by the County Treasurer

    (e) Adoption of the Reports of the County Programme Co-ordinator and the County Training Co-ordinator

    (f) To receive a report from each Scout Group in the Scout County

    (g) The nomination of the County Commissioner for appointment, when appropriate

    (h) The election of the County Chairperson, the County Secretary and the County Treasurer, when appropriate

    (i) To consider for approval proposals, including proposals to the National Council, reports and submissions submitted in writing to the County Secretary not less than two weeks prior to the date of the meeting by any member of the Scout County Board.

    (j) To present the programme of events to support the Scout Groups of the Scout County.

    (k) The nomination of the Deputy County Commissioner for appointment, when appropriate and if the County Board decides to fill this role.

    All reports, proposals or submissions to be submitted in writing to the County Secretary not less than two weeks prior to the date of the meeting to facilitate circulation in advance of the meeting.

The Scout County Youth Fora

82. The Scout County Youth Fora provide for the expression of views and formulation of recommendations, recognising that such Fora in Scouting provide a dual opportunity for young members to discuss issues of interest to them and to make recommendations on these; and to learn the skills necessary to empower them to take part in decision making in the Association.

83. The Scout County Management Committee is responsible for the organisation of Scout County Youth Fora in accordance with the National Youth & Adult Involvement Policy.

84. The Scout County Youth Fora in exercising its functions under Article 35 of the Constitution must have a quorum of twenty members present and voting.

85. [Deleted 22nd June 2008]

The Scout County Management Committee

86. The Scout County Management Committee consists of the following:

    (a) The County Commissioner

    (b) The County Officers:

        i. The County Chairperson

        ii. The County Secretary

        iii. The County Treasurer

    (c) The County Spiritual/Religious Advisor/Chaplain

    (d) All Group Leaders within the Scout County

    (e) The County Programme Co-ordinator

    (f) The County Training Co-ordinator

(g) Not more than three persons co-opted, if the Committee sees fit, to hold office until the meeting following the next Annual general meeting of the Scout County Board. Such co-optees shall not have a vote.

(h) Two Representatives from

i. the Scout County Scout Youth Forum for Scouts;

ii. the Scout County Scout Youth Forum for Venture Scouts; and

iii. the Scout County Scout Youth Forum for Rover Scouts

(i) The Deputy County Commissioner

87. A Deputy Group Leader (or in his/her absence or where there is no Deputy Group Leader, another Group Scouter) may represent the Group Leader in the event that the Group Leader cannot attend a meeting of the Scout County Management Committee.

The County Commissioner

88. The County Commissioner is a Scouter nominated by the Scout County Board and appointed by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee for a term of three years and is eligible for re-appointment by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee upon the nomination of the Scout County Board for one further term of three years.

89. The Scout County Board, subject to the approval of the National Management Committee, determines the duties and functions of the County Commissioner.

90. In the event of a Scout Group not functioning satisfactorily the County Commissioner may direct and support the affairs of such Scout Group.

91. The County Commissioner may attend meetings of any Scout Group in the Scout County.

92. The appointment of the County Commissioner may be cancelled, withdrawn or suspended by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee in accordance with the Rules.

The Scout County Deputy County Commissioner

93. The Scout County Deputy County Commissioner

    (a) The Deputy County Commissioner is a Scouter nominated by the Scout County Board, recommended by the County Commissioner and appointed by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee.

    (b) The Deputy County Commissioner holds his/her Appointment concurrently with the County Commissioner in office at the time of Appointment.

    (c) The Deputy County Commissioner assists a County Commissioner in carrying out the duties and functions of a County Commissioner in addition to any other duties and functions as directed by the Scout County Management Committee.

    (d) The appointment of the Deputy County Commissioner may be cancelled, withdrawn or suspended by the Chief Commissioner (Adult Resources) on behalf of the National Management Committee in accordance with the Rules.

The Scout County Officers

94. The Scout County Officers are elected by the Scout County Board for a term of three years and are eligible for re-election for one further period of three years. The County Chairperson shall chair meetings of the Scout County Board and the Scout County Management Committee.

95. The functions of the County Secretary include:

    (a) The convening meetings of the Scout County Management Committee and the Scout County Board in accordance with the Standing Orders;

    (b) Recording the minutes of the meetings of the Scout County Board and the Scout County Management Committee;

    (c) Dealing with all administrative matters of the Scout County.

96. The functions of the County Treasurer include:

    (a) Dealing with the financial affairs of the Scout County.

(b) The preparation of the budget for the Scout County for the approval of the Scout County Management Committee.

(c) The preparation of the accounts of the Scout County for the approval of the Scout County Board.

(d) Support of Scout Groups where required in the preparation of their Annual Accounts.

(e) The collection of Annual Accounts from each Scout Group in the Scout County.

97. The Scout County Management Committee may add to the functions of the County Officers, as it considers appropriate.

98. The Scout County Management Committee should appoint a County Spiritual/Religious Advisor/Chaplain for a term of three years and is eligible for re-appointment for one further term of three years.

99. The Scout County Spiritual/Religious Advisor/Chaplain assists with the spiritual development of the Scout through the Youth Programmes delivered by the Scout County.

The Scout County Programme Co-ordinator and the Scout County Programme Team.

100. The Scout County Programme Co-ordinator shall be appointed by the Scout County Management Committee on the nomination of the County Commissioner. The County Programme Co-ordinator shall lead a Scout County Programme Team (consisting of an Assistant County Programme Co-ordinator per Programme Section)to assist him/her in supporting the Youth Programme developed and produced by Scouting Ireland and providing assistance and guidance on its delivery to the Scout Groups and their Programme Sections within the Scout County. The County Programme Team will be appointed by the County Programme Co-ordinator with the approval of the County Commissioner.

101. The County Programme Co-ordinator and the County Programme Team shall convene meetings of Programme Scouters and others within the Scout County as required to fulfil their function and duties within the Scout County.

102. The Scout County Management Committee sets out the functions and duties of the County Programme Co-ordinator.

103. The County Programme Co-ordinator shall hold office concurrently with the County Commissioner by whom he/she is nominated.

The Scout County Training Co-ordinator

104. A Scout County Training Co-ordinator shall be appointed by the Scout County Management Committee on the nomination of the County Commissioner to ensure the management and delivery of Adult Leader Training developed and produced by Scouting Ireland.

105. The Scout County Management Committee sets out the functions and duties of the County Training Co-ordinator.

106. The County Training Co-ordinator shall hold office concurrently with the County Commissioner by whom he/she is nominated.

ORGANISATION – SCOUT PROVINCIAL LEVEL

The Scout Province

107. There shall be a Provincial Management/Support Team whose functions shall be:

(a) To mobilise and co-ordinate the combined resources of the Scout Counties within the Scout Province for the greater benefit of scouting at local level

(b) To ensure the implementation of the policies and programmes developed at National level within the Scout Province through the Scout Counties

(c) To provide input to the development of policies and programmes at National level

(d) Leader recruitment and training

(e) Membership retention and expansion

(f) To facilitate by way of provision in so far as possible specialist type services direct to Local Scouting spearheaded by full-time professional staff. Such services may include, but shall not be limited to, Leader Training

(g) Any other duties and functions set out by the National Management Committee.

The Provincial Management/Support Team

108. The Provincial Management/Support Team consists of the following:

(a) The Provincial Commissioner

(b) The Provincial Secretary, as appointed by the Provincial Management/Support Team

(c) The Provincial Treasurer, as appointed by The Provincial Management/ Support Team

(d) All County Commissioners within the Scout Province

(e) The Youth Programme Committee representative

(f) The Adult Resources Committee representative

(g) The Provincial Training Co-ordinator

(h) The Provincial International Co-ordinator

(i) The Chairperson of the Provincial Youth Forum for Scouts, the Provincial Youth Forum for Venture Scouts and the Provincial Youth Forum for Rover Scouts.

(j) Others as may be appointed by the Team

(k) The Deputy County Commissioner may attend in the absence of the County Commissioner if delegated to do so.

One member of the Professional Staff and others as requested should attend meetings of the Provincial Management/Support Team and has a right to contribute to the deliberations of the Team.

108B. The Provincial Training Co-ordinator shall be appointed by the Provincial Management Support Team on the nomination of the Provincial Commissioner in consultation with the National Training Commissioner. His/her term of office shall be concurrent with the term of office of the Provincial Commissioner in office at the time of the appointment. Should the Provincial Commissioner resign or be removed from office, the Provincial Training Co-ordinator shall remain in office up to the formal vote of a new Provincial Commissioner but shall step down prior to the vote.

108C. The Provincial International Co-ordinator shall be appointed by the Provincial Management Support Team on the nomination of the Provincial Commissioner in consultation with the International Commissioner. His/her term of office shall be concurrent with the term of office of the Provincial Commissioner in office at the time of the appointment. Should the Provincial Commissioner resign or be removed from office, the Provincial International Co-ordinator shall remain in office up to the formal vote of a new Provincial Commissioner but shall step down prior to the vote.

108D. The Provincial Adult Resources representative shall be appointed by the Provincial Management Support Team on the nomination of the Provincial Commissioner in consultation with the Chief Commissioner Adult Resources. His/her term of office shall be concurrent with the term of office of the Provincial Commissioner in office at the time of the appointment. Should the Provincial Commissioner resign or be removed from

office, the Provincial Adult Resources representative shall remain in office up to the formal vote of a new Provincial Commissioner but shall step down prior to the vote.

108E. The Provincial Youth Programme representative shall be appointed by the Provincial Management Support Team on the nomination of the Provincial Commissioner in consultation with the Chief Commissioner Youth Programme. His/her term of office shall be concurrent with the term of office of the Provincial Commissioner in office at the time of the appointment. Should the Provincial Commissioner resign or be removed from office, the Provincial Youth Programme representative shall remain in office up to the formal vote of a new Provincial Commissioner but shall step down prior to the vote.

108F. The Provincial Treasurer shall be appointed by the Provincial Management Support Team on the nomination of the Provincial Commissioner in consultation with the National Treasurer. His/her term of office shall be concurrent with the term of office of the Provincial Commissioner in office at the time of the appointment. Should the Provincial Commissioner resign or be removed from office, the Provincial Treasurer shall remain in office up to the formal vote of a new Provincial Commissioner but shall step down prior to the vote.

108G. The Provincial Secretary shall be appointed by the Provincial Management Support Team on the nomination of the Provincial Commissioner. His/her term of office shall be concurrent with the term of office of the Provincial Commissioner in office at the time of the appointment. Should the Provincial Commissioner resign or be removed from office, the Provincial Secretary shall remain in office up to the formal vote of a new Provincial Commissioner but shall step down prior to the vote

109. The County Commissioner may be represented by a County Officer in the event that the County Commissioner is unable to attend a meeting of the Provincial Management/Support Team.

110. The Provincial Management/Support Team shall meet at least four times per annum.

110A. The Provincial Management /Support Team is responsible for the organisation of Scout Province Youth Fora in accordance with the Youth & Adult Involvement Policy.

110B. The Provincial Youth Fora provide for the expression of views and formulation of recommendations, recognising that such Fora in Scouting provide a dual opportunity for young members to discuss issues of interest to them and to make recommendations on these; and to learn the skills necessary to empower them to take part in decision making in the Association and in their communities.

The Provincial Commissioner

111. The Provincial Commissioner is a Scouter nominated by a Scout Group Council or a Scout County Board from within the Scout Province and elected by the members of National Council from that Scout Province for a term of three years and is eligible for re-election for a further term of three years. Where a Provincial Commissioner vacates office the Provincial Management/Support Team will appoint a Provincial Commissioner until such time as a Provincial Commissioner can be elected in accordance with this Rule.

111A. The Provincial Commissioner shall co-ordinate the work of the members of the Provincial Management Support Team and, where necessary, the work of the Officers of the Scout County Management Committee/s within the Province.

112. The Appointment of Provincial Commissioner may be cancelled, withdrawn or suspended by the National Management Committee on the recommendation of the Provincial Management/Support Team or otherwise.

112A. The functions of the Provincial Treasurer include:

(a) Dealing with the financial affairs of the Scout Province;

(b) The preparation of the budget for the Scout Province for the approval of the Provincial Management/ Support Team;

(c) The preparation of the accounts of the Scout Province for the approval of the Provincial Management/ Support Team.

ORGANISATION – NATIONAL LEVEL

National Council

113. All members of the National Council shall be notified of the time, date and venue of the Annual General Meeting of the National Council at least eight weeks in advance of the date of the meeting and at least four weeks in advance of the date of the meeting for any other meeting of the National Council. Notification shall be considered to be effective on a Scout Group, Scout County or Scout Province and Youth Forum delegate if it is sent by ordinary pre-paid post or by electronic mail to each Group Leader, County Commissioner, Provincial Commissioner and Chairpersons of the Youth Forum as well as directly to persons who are members of the National Council by virtue of the appointment or position they hold.

113A. The National Youth Fora shall be held prior to the deadline for the submission of motions for National Council.

114. The notice of the Annual General Meeting of the National Council shall be accompanied by the following:

(a) The draft minutes of the previous meeting;

(b) The Annual Report to be adopted;

(c) Invitation for proposals to the National Council;

(d) Nomination forms for completion for the following Appointments when necessary:

i. Chief Scout

ii. Chief Commissioner (Youth Programme)

iii. Chief Commissioner (Adult Resources)

iv. National Secretary

v. National Treasurer

vi. Communications Commissioner

vii. International Commissioner

viii. Provincial Commissioner

(e) Nomination forms for completion for the election of six other members to the National Management Committee;

(f) Nomination forms for completion for members and directors of the Scout Foundation and other relevant entities;

(g) Nomination forms for completion to confer the title of Honorary membership.

115. All completed nomination forms must be submitted to the National Secretary at least six weeks prior to the date of the meeting of the National Council.

116. A second notice of the Annual General Meeting of the National Council shall be forwarded by the National Secretary to those members of Scouting Ireland notified with the first notice not less than four weeks prior to the date of the meeting. This second notice shall be accompanied by the following:

(a) The Agenda;

(b) All nominations validly received by the National Secretary;

(c) Any matters referred to the National Council by the National Management Committee;

(d) Any proposals received by the National Secretary by or on behalf of any Scout Group Council, Scout County Board or National Youth Forum.

(e) The Audit Accounts of Scouting Ireland.

(f) The Annual Report of the Scout Foundation and other relevant entities.

(g) The proposed National Council Meeting Standing Orders.

117. The notice for any other meeting of the National Council shall be issued by the National Secretary and accompanied by the following:

(a) The Agenda;

(b) The draft minutes of the previous meeting;

(c) The proposals or motions submitted on the business to be conducted.

(d) The proposed National Council Meeting Standing Orders.

Voting Procedures

118. All members of the National Council are entitled to one vote.

119. All voting, apart from voting in an election for any Appointment by the National Council, shall be by open show of voting cards or by using an electronic voting system. If the vote is taken by open show of voting cards the vote may be taken by secret ballot where a proposal for such is accepted by one third of those members present and voting.

120. All elections, save where there is one candidate for a position, shall be by proportional representation by single transferable vote. Where there is only one candidate seeking election, the candidate shall only be deemed elected if they receive fifty percent plus one vote of the votes cast. The votes cast shall include any spoiled votes cast.

121. In the event of an equality of votes the Chairperson shall have a casting vote whether or not the Chairperson exercised an original vote.

122. Motions shall be passed by a simple majority save where otherwise provided in the Constitution and by these Rules.

The National Management Committee

123. The National Management Committee shall meet at least five times a year.

124. Notwithstanding the generality of the function of the National Management Committee set out in the Constitution the function of the National Management Committee shall include:

    (a) The provision of a strategy for the implementation of the Aim and Principles of Scouting Ireland;

    (b) The representation of Scouting Ireland both nationally and internationally;

    (c) The provision of support to all members of Scouting Ireland through the production and development of youth programmes and material to support the management of adult resources;

(d) The approval of the budget as proposed by the National Treasurer;

(e) The establishment of operational procedures and guidelines for Scouting Ireland;

(f) The making of proposals in relation to additions or changes to the Constitution and/or Rules for consideration by the National Council.

125. The Standing Orders of the National Management Committee shall be agreed by the Committee.

126. The quorum for meetings of the National Management Committee shall be six members including at least two members of the National Team for Policy Implementation and Co-ordination.

127. Any sub-committee created by the National Management Committee shall cease to exist unless it is re-appointed at the first meeting of the National Management Committee after the Annual General Meeting of the National Council.

National Team for Policy Implementation and Co-ordination

128. The Chief Scout is the Chairperson of the National Team for Policy Implementation and Co-ordination and co-ordinates the work of its members. The functions and duties of the National Team for Policy Implementation and Co-ordination shall include:

(a) Ensuring the full implementation of decisions and directives of the National Management Committee;

(b) Co-ordinating the work of the Standing Committees and Sub Committees.

129. The members of the National Team for Policy Implementation and Co-ordination are as follows:

(a) Chief Scout;

(b) National Secretary

(c) National Treasurer

(d) Chief Commissioner (Youth Programme)

(e) Chief Commissioner (Adult Resources)

(f) Chairperson, National Spiritual Religious Advisory Panel

The Chief Executive Officer should attend meetings of the National Team for Policy Implementation and Co-ordination and has a right to contribute to the deliberations of the Committee.

130. The Chief Scout is the Chairperson of the National Management Committee and co-ordinates the work of its members. The Chief Scout takes on such other functions and duties as directed by the National Management Committee. A Chief Commissioner may deputise for the Chief Scout as required.

131. The Chief Commissioner (Youth Programme) shall chair and co-ordinate the work of the National Youth Programme Committee.

132. The Chief Commissioner (Adult Resources) shall chair and co-ordinate the work of the National Adult Resources Committee.

133. The National Spiritual/Religious Advisor/Chaplain provides guidance on Spiritual/Religious matters to all of the Standing Committees and Programme Teams.

134. The National Secretary is the Secretary of Scouting Ireland, the National Council and the National Management Committee and is responsible for the administrative functions of Scouting Ireland and takes on such duties as the National Management Committee may direct from time to time, and may form a team(s) to assist with the discharge of his/her duties.

135. The National Treasurer is responsible for the financial and treasury functions of Scouting Ireland and takes on such duties as the National Management Committee may direct from time to time and may form teams to assist with the discharge of his/her duties.

National Youth Programme Committee

136. The functions of the National Youth Programme Committee shall include:

(a) The co-ordination of Youth Programme in Scouting Ireland on behalf of the National Management Committee;

(b) The co-ordination and monitoring of the Programme Teams;

(c) The appraisal and further development of the Youth Programme.

(d) The development of the Youth Programme for delivery by Programme Sections at local level;

(e) Other tasks delegated by the National Management Committee from time to time.

137. The members of the National Youth Programme Committee are as follows:

(a) The Chief Commissioner (Youth Programme)

(b) Programme Commissioners

(c) Three representatives of

i. The National Youth Forum for Scouts;

ii. The National Youth Forum for Venture Scouts and

iii. The National Youth Forum for Rover Scouts.

(d) The Provincial Youth Programme representatives

(e) The International Team representative

(f) Up to three others as may be appointed by the National Management Committee as recommended by the Chief Commissioner Youth Programme

National Adult Resources Committee

138. The functions of the National Adult Resources Committee shall include:

(a) The co-ordination of Adult Resources in Scouting Ireland on behalf of the National Management Committee;

(b) The co-ordination and monitoring of the Training Team;

(c) The appraisal and further development of Adult Resources;

(d) The provision of resources for the development of Adults in Scouting:

(e) Other tasks delegated by the National Management Committee from time to time.

139. The members of the National Adult Resources Committee are as follows:

(a) The Chief Commissioner (Adult Resources);

(b) The Training Commissioner;

(c) Provincial Adult Resources Representatives;

(d) The International Team representative.

(e) Up to three others as may be appointed by the National Management Committee as recommended by the Chief Commissioner Adult Resources.

National Spiritual/Religious Advisory Panel

140. The National Spiritual/Religious Advisory Panel provides guidance on matters of spirituality/religion including adherence to spiritual principles, loyalty to the faith that expresses them and acceptance of the duties resulting therefrom.

The Panel provides resources to:

(a) The National Youth Programme Committee and the Programme Teams in the development of the spiritual aspects of the youth programmes produced by Scouting Ireland.

(b) The National Adult Resources Committee and the Training Team in the development and delivery of spiritual aspects of the youth programme through adult leader training.

Membership of the Panel will be open to a representative of each such Faith/Spiritual interest who wish to have representation on the Panel subject to the approval of the National Management Committee. Membership is renewed on an annual basis.

The Panel will elect a Chairperson (the National Spiritual/Religious Advisor/Chaplain) from within its membership. The term of office for the Chairperson is one year and can be renewed for two further terms.

The functions of this individual is to represent the National Spiritual/Religious Advisory Panel at meetings of the National Management Committee and to provide guidance on Spiritual and Religious matters to all Standing Committees.

The Programme Teams

141. Programme Teams for the development of Scouting Ireland's Youth Programme shall be established by the National Management Committee through the National Youth Programme Committee and the Programme Commissioner.

142. The functions of the Programme Team shall include:

    (a) The continuous development, monitoring and evaluation of the Youth Programme with the approval of the National Youth Programme Committee;

    (b) To assist and support the Scout Provinces in the delivery of the Youth Programme;

    (c) To set out the elements of the programme to the Training Team for the development of an adult training course to aid the delivery of the programme;

    (d) Any other functions as set from time to time by the National Youth Programme Committee and/or the National Adult Resources Committee.

The Programme Commissioner

143. A Programme Commissioner is primarily responsible for the co-ordination of the work of the Programme Team and any other duties or functions as directed by the National Management Committee through the National Youth Programme Committee from time to time.

144. A Programme Commissioner shall be appointed by the National Management Committee and shall hold office concurrently with the Chief Commissioner (Youth Programme). He/she may be nominated for the position by:

(a) A Scout Group Council

(b) A Scout County Management Committee

(c) Any member of the National Management Committee

145. The Appointment of a Programme Commissioner may be cancelled, withdrawn or suspended by the National Management Committee.

The Training Team

146. A Training Team for the development of Adult Leader Training in Scouting Ireland shall be established by the National Management Committee through the National Adult Resources Committee.

147. The Training Team includes the following members:

(a) The Training Commissioner;

(b) Up to three representatives from the National Youth Programme Committee

(c) Provincial Training Co-ordinator as appointed by the Provincial Commissioner.

(d) Up to three others as may be appointed by the National Management Committee as recommended by the National Training Commissioner.

148. The functions of the Training Team shall include:

(a) The development of Adult Leader Training for the purposes of supporting the delivery of Youth Programme according to the elements set out by the appropriate Programme Team as directed by the National Adult Resources Committee;

(b) The development of such Adult Leader Training for purposes as directed by the National Adult Resources Committee;

(c) To assist and support the Scout Provinces in the delivery of the Adult Leader Training;

(d) The monitoring and evaluation of the Adult Leader Training;

(e) Any other functions as set out from time to time by the National Management Committee through the National Adult Resources Committee.

The Training Commissioner

149. There shall be a Training Commissioner who shall be responsible for the development and implementation of Adult Leader Training for members of Scouting Ireland for the purpose of providing the required support to deliver the Youth Programme developed by Scouting Ireland.

150. The Training Commissioner is primarily responsible for the co-ordination of the work of the Training Team and other duties and functions as directed from time to time by the National Management Committee through the National Adult Resources Committee.

151. The Training Commissioner is appointed by the National Management Committee and shall hold office concurrently with the Chief Commissioner (Adult Resources). He/she may be nominated for the position by:

    (a) A Scout Group Council

    (b) A Scout County Management Committee

    (c) Any member of the National Management Committee

152. The Appointment of Training Commissioner may be cancelled, withdrawn or suspended by the National Management Committee.

The International Team

153. The National Management Committee shall establish an International Team to promote and develop the international dimension of Scouting Ireland.

154. The International Team includes the following members:

    (a) The International Commissioner;

    (b) Provincial International Co-ordinator as appointed by the Provincial Commissioner;

(c) The representatives to the National Youth Programme Committee and the National Adult Resources Committee;

(d) Two representatives of each National Youth Forum.

(e) Up to three others as may be appointed by the National Management Committee as recommended by the International Commissioner.

155. The functions of the International Team shall include:

(a) Responsibility for the international relations of Scouting Ireland;

(b) The promotion of the international dimension of Scouting Ireland.

The International Commissioner

156. There shall be an International Commissioner to promote and develop the international dimension of Scouting Ireland.

157. The International Commissioner is a member of Scouting Ireland elected by the National Council on the nomination of a Scout Group Council, a Scout County Board or the National Management Committee to serve as a member of the National Management Committee for a term of three years and is eligible for re-election for a further term of three years.

158. The Appointment of International Commissioner may be cancelled, withdrawn or suspended by the National Management Committee.

158A. Where the International Commissioner vacates office the National Management Committee shall be empowered to appoint a Scouter to the vacant position who shall hold the appointment until the next meeting of the National Council.

The Communications Commissioner

159. There shall be a Communications Commissioner whose duties and functions shall include:

(a) The management and co-ordination, on behalf of the National Management Committee, of the external and public relations of Scouting Ireland through all forms of media;

(b) The development and maintenance of a communications programme and strategy suitable for the needs of Scouting Ireland.

(c) Consultation with the relevant groups of the National Youth Representatives prior to the implementation of initiatives regarding the portrayal of Scouting in the media.

160. The Communications Commissioner is a member of Scouting Ireland elected by the National Council on the nomination of a Scout Group Council, a Scout County Board or the National Management Committee to serve as a member of the National Management Committee for a term of three years and is eligible for re-election for a further term of three years.

161. The Appointment of Communications Commissioner may be cancelled, withdrawn or suspended by the National Management Committee.

161A. Where the Communications Commissioner vacates office the National Management Committee shall be empowered to appoint a Scouter to the vacant position who shall hold the appointment until the next meeting of the National Council.

National Management Committee – Other Members

162. Six members of Scouting Ireland will be elected by the National Council on the nomination of a Scout Group Council or a Scout County Board to serve as members of the National Management Committee for one term of three years and are again eligible for election after a period of three years' absence from the National Management Committee. Three of these six members shall be under twenty-six years of age on the day of their election.

163. Members of the National Management Committee, elected under Rule 162, may not hold concurrently a National Appointment as outlined under Rule 21 –National.

The National Youth Fora

164. The National Youth Fora provide for the expression of views and formulation of the recommendations, recognising that such Fora in Scouting provide a dual opportunity for young members to discuss issues of interest to them and make recommendation on these; and to learn the skills necessary to empower them to take part in decision-making in the Association and in their communities.

165. The National Management Committee is responsible for the organisation of National Youth Fora in accordance with the National Youth & Adult Involvement Policy.

165A. The National Youth Fora shall elect Committees in accordance with their Standing Orders to act on their behalf between each sitting of the Fora.

PROPERTY & FINANCE

166. Scout Groups are expected to be self-supporting.

167. All monies received by any member on behalf of Scouting Ireland shall be lodged to an account held by a recognised financial institution bearing the name of the relevant Council or Committee and the words 'Scouting Ireland'. Every account operated on behalf of Scouting Ireland shall have at least two signatories who should be mandated by the relevant Council or Committee.

168. It is the policy of Scouting Ireland that each Scout Group shall have at least one account held by a recognised financial institution. No other accounts for the purposes of the administration of the Scout Group shall be opened without the consent of the Scout Group Council. The Group Treasurer shall be a signatory on all such accounts.

169. All Councils and Committees shall prepare accounts annually.

170. The National Treasurer shall prepare accounts annually for Scouting Ireland. The accounts shall be audited by Auditors appointed by the National Council and made available to the Revenue Commissioners on request.

170A. No addition, alteration or amendment shall be made to these Rules for the time being in force unless the same shall have been previously approved in writing by the Revenue Commissioners.

170B. If upon the winding up or dissolution of Scouting Ireland there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, it shall not be paid to or distributed among the members of Scouting Ireland. Instead, such property shall be given or transferred to some other charitable institution or institutions having main objects similar to the main objects of Scouting Ireland. The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on Scouting Ireland under or by virtue of Rule 167C. Members of Scouting Ireland shall select the relevant institution or institutions at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object.

170C. Income and Property.

The income and property of Scouting Ireland, shall be applied solely towards the promotion of its aim as set forth in the Constitution. No portion of Scouting Ireland's income and property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit, to the members of Scouting Ireland. No member of the National Management Committee shall be appointed to any office of the body paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the body. However, nothing shall prevent any payment in good faith by the body of:

a) reasonable and proper remuneration to any member of Scouting Ireland (other than a member of the National Management Committee) for any services rendered to Scouting Ireland;

b) interest at a rate not exceeding 5% per annum on money lent by members of Scouting Ireland to Scouting Ireland;

c) reasonable and proper rent for premises demised and let by any member of the body (including any member of the National Management Committee) to Scouting Ireland;

d) reasonable and proper out-of-pocket expenses incurred by any member of the National Management Committee in connection with their attendance to any matter affecting Scouting Ireland.

171. Every Scout Group Council, through its Group Treasurer, must submit its annual accounts to the County Treasurer.

172. Every Scout County Board, through its County Treasurer, must submit annual accounts to the National Treasurer. The annual accounts of each Scout Group in the Scout County must be submitted by Scout County Board to the National Treasurer.

173. Every Scout Province, through its Provincial Treasurer, must submit its annual accounts to the National Treasurer.

174. Every Campsite / Centre, through its Camp Chief, must submit its annual accounts to the National Treasurer.

175. The Scout Group Council shall be responsible for all Group property. The Scout Group Council should maintain an up to date register of all Group property and equipment.

176. All property, real or personal, whether acquired through any Scout Group, Scout County or Scout Province, shall be deemed to be held for the benefit of Scouting Ireland. Such property should be vested in the Scout Foundation or in appropriate Trustees. Where property is vested in persons other than the Scout Foundation it should be set out in a formal Declaration of Trust which should be approved by the National Secretary. A copy of the duly executed Trust Deed should be forwarded to the National Secretary.

177. The Scout Foundation may receive applications from Scout Groups, Scout Counties and Scout Provinces to have property vested in the Scout Foundation. Any applications shall be subject to terms and conditions set out by the Scout Foundation.

178. The accounts of the Scout Foundation shall be audited annually by the Auditor for Scouting Ireland. The audited accounts shall be presented to the Annual General Meeting of the National Council.

179. Scouting Ireland has the power, as exercised by the National Management Committee, to borrow from any financial institution as necessary for the ordinary business of Scouting Ireland.

179A. Members of the National Management Committee are the directors of the company Scouting Ireland.

179B. The Scout Foundation (N.I.) is a company registered in Northern Ireland, limited by guarantee without a share capital, exempt from using the word limited and governed by its Memorandum and Articles.

179C. The directors of The Scout Foundation (N.I) shall consist of the Chief Scout, the National Secretary, the National Treasurer, the Provincial Commissioner (Northern Scout Province),the Provincial Treasurer (Northern Scout Province) and three Other Members of Scouting Ireland from the Northern Scout Province recommended for appointment by members of National Council from the Northern Scout Province on nomination of a Scout Group or Scout County from the Northern Scout Province or by the National Management Committee.

179D.The three Other Members recommended by National Council for appointment as directors of The Scout Foundation (Northern Ireland) are appointed for a term of three years and are eligible for re-appointment for one further term of three years.

179E.The accounts of The Scout Foundation (N.I) shall be audited annually by an Auditor agreed by Scout Foundation (N.I.) and the National Management Committee.

179F.Scouting Ireland Campsites Limited is a company registered in Ireland limited by guarantee and not having a share capital and is governed by its Memorandum and Articles

179G.The directors of Scouting Ireland Campsites Limited shall consist of the National Secretary, the National Treasurer, Chief Commissioner Youth Programme and two other Members of Scouting Ireland recommended for appointment by the National Management Committee.

179H. The two other Members recommended by the National Management Committee for appointment as directors of Scouting Ireland Campsites Limited are appointed for a term of three years and are eligible for re-appointment for one further term of three years.

179J.The accounts of Scouting Ireland Campsites Limited shall be audited annually by the Auditor for Scouting Ireland.

179K.The Irish Scouting Foundation is a company registered in Ireland, limited by guarantee without a share capital and exempt from using the word limited and is governed by its Memorandum and Articles.

179L. The directors of Irish Scouting Foundation shall consist of the, Chief Scout, National Secretary, the National Treasurer, and up to five other Members of Scouting Ireland recommended for appointment by the National Management Committee.

179M. The five other Members recommended by the National Management Committee for appointment as directors of Irish Scouting Foundation are appointed for a term of three years and are eligible for re-appointment for one further term of three years.

179N. The accounts of Irish Scouting Foundation shall be audited annually by the Auditor for Scouting Ireland.

CAMPSITES / SCOUT CENTRES

180. The National Management Committee is responsible for the management and development of all National Campsites / Scout Centres.

181. The Camp Chief of a National Campsite / Scout Centre is appointed by the National Management Committee for a term of three years and is eligible for re-appointment for one further term of three years. The Camp Chief is the chairperson of the National Campsite/ Scout Centre Management Committee.

182. The members of the National Campsite/Scout Centre Management Committee shall be nominated by the Camp Chief and approved by the National Management Committee.

The members of the National Campsite/Scout Centre Management Committee are as follows (the term of membership of the Committee is concurrent with that of the Camp Chief):

a. Camp Chief

b. Campsite Administrator

c. Campsite Treasurer

d. Campsite Project Team Leader

e. Campsite Programme Team Leader

f. Campsite Volunteer Staff Team Leader

g. Team Lead Campsites / Facilities (or nominee)

h. One member of the Professional Staff as requested should attend meetings of the National Campsite/ Scout Centre Management Committee and has a right to contribute to the deliberations of the Team.

183. The functions and duties of the Campsite / Scout Centre Management Committee include:

a. The management of the Campsite / Scout Centre;

b. The production of a development plan;

c. The preparation of an Annual Report for submission to the National Management Committee;

d. The preparation of accounts for approval by the National Treasurer;

e. Maintaining the safety and quality standards set down by the National Management Committee.

184. The National Management Committee shall arrange for inspections and assessments of the Campsite / Scout Centre to ensure that safety and quality standards are being met.

185. The National Management Committee shall appoint a Team Lead Campsites/Facilities who shall be responsible for the development and evaluation of campsites and other facilities of Scouting Ireland. The Team Lead Campsites/Facilities is appointed by the National Management Committee for a term of three years and is eligible for re-appointment for one further term.

AMENDMENTS

186. The National Council has authority to amend these Rules.

187. Amendments to these Rules shall require a simple majority of the members present and voting at the meeting of the National Council to which the proposed amendment is properly submitted in accordance with these Rules.

DETAILS of AMMENDMEMTS

AGM of the National Council 2016

Rules Amended	Rules Added
Rule 113	
Rule 116	
Rule 117	

AGM of the National Council 2015

Rules Amended	Rules Added
Rule 52	
Rule 53 (deleted)	
Rule 54	
Rule 56	
Rule 57A	
Rule 80	
Rule 93	
Rule 111	

AGM of the National Council 2014

Rules Amended	Rules Added
Rule 52	
Rule 54	

AGM of the National Council 2013

Rules Amended	Rules Added
Rule 25A	Rule 57A
Rule 56	Rule 93D
Rule 59	
Rule 88	
Rule 92	
Rule 93A	
Rule 119	

AGM of the National Council 2012

Rules Amended	Rules Added
Rule 16	Rule 25A
Rule 27	Rule 158A
Rule 29	Rule 161A
Rule 30	Rule 179A
Rule 75	Rule 179B
Rule 111	Rule 179C
Rule 128 (b)	Rule 179D

Rule 147 (b)	Rule 179E
	Rule 179F
	Rule 179G
	Rule 179H
	Rule 179J
	Rule 179K
	Rule 179L
	Rule 179M
	Rule 179N

	Gasóga na hÉireann/Scouting Ireland			
	No. SID 86/11	Issued 26th Nov. 2011	Last Amended 9th Jan. 2016	Deleted
	Source: National Management Committee			
	Scouting Ireland – National Council Elections Policy			

Revision	Date	Description
D	09/01/2016	Document Fully Revised
C	28/04/2015	Meeting attendance protocols added Q&A Session Amended
B	23/02/2013	Q&A Session Amended
A	27/01/2013	Remove Candidate Video Option
#	26/11/2011	Document Issued

Introduction

In the last numbers of years it has become apparent that there is a need for the Scouting Ireland to put a policy in place to govern admission to meetings of the National Council and elections by the National Council in order to assist both delegates and election candidates.

Admittance to National Council Meetings

- Following the 1st mailing for any meeting of the National Council, each Scout Group will be required to return a list of the names of the four Scouts/Scouters the Scout Group Council has chosen to attend the meeting of National Council as delegates on its behalf as per the rules. Each Scout County Youth Forum will be required to return a list of the names of the two Scouts the Scout County Youth Forum has chosen to attend National Council as delegates.

- These lists of names must be with National Office by the required date, which will be set out in the 1st mailing.

- The 2nd National Council mailing will include the admittance cards and will be sent to the Group Leader or County Commissioner as appropriate with the names printed on the cards for the people nominated as delegates by the Scout Group or Scout County Youth Forum.

- Admittance cards for all other Scout County and National delegates are non-transferable and will only be issued for the person appointed to these positions. The appointees to these positions must be registered with the National Secretary as holding such position to be eligible for membership of the National Council

- When checking in at the meeting of the National Council, delegates may be asked for identification to verify that they are the persons named on the admittance card. This may take the form of any of the following Identification documents - Driving Licence, Student Card, Scouting Ireland Membership Card (If and when it comes into operation) or Passport.

- A Scout Group Council may nominate 4 delegates to be members of the national council on its behalf. At least one of the four delegates must be a registered scout. It is not necessary for any of the delegates to be members of that Scout Group. The National Council admittance cards are only transferrable with the approval of the Scout Group Council or Scout County Youth Forum. Admittance cards are only transferrable to a person who is selected by a Scout Group Council or Scout County Youth Forum and this can only be done by the use of a delegate transfer form which must be signed by the Scout Group Secretary or the Secretary of the Scout County Youth forum and the person who is transferring the admittance card. This form is to be brought to the meeting of the National Council and presented at the Check-in desk so that the new name can be added to the attendance record.

- At check-in, each member of the National Council will receive an ink stamp on the back of their hand after they register.

- The admittance card will include a reminder that delegates should act in accordance with the wishes/instructions of their Scout Group Council, Scout County Board or Scout County Youth Forum or National Youth Forum and always in a Scout-like manner.

- The check-in for the meeting of the National Council will be coordinated on a Provincial Basis for Scout Groups and Scout County delegates. Delegates should present their admittance card at the appropriate desk. The check-in for national personnel will be coordinated at a separate desk, which will be clearly marked. There will also be an additional desk for any delegates who have a query that needs to be resolved. Members of the Professional Staff will staff all the check-in desks. Scouters, who are not members of the National Council and have been appointed by the National Secretary, may assist the Professional Staff Team with this process as required.

Candidates for Elections at National Council

Scouting Ireland believes in democracy and its importance to the governance of the Association and with this in mind the Association will afford the following:

- Three months preceding the Annual National Council elections (this period may be shorter in the case of other meetings of the National Council), potential candidates will be invited by the National Secretary to submit a document for national circulation to enable them to seek nominations for available positions from Scout Group Councils or Scout County Boards. National Office will not provide a contact list for members of the National Council for this purpose.

- Once nomination papers are received and verified by the National Secretary, all candidates will be provided with the opportunity to avail of the following:

    - In the 2nd National Council Mailing candidates will be provided with space for a Scouting & personal CV and a personal manifesto. The National Secretary will have the right to edit, amend or refuse to publish any documents that may contravene the Constitution & Rules of Scouting Ireland or that may contain unacceptable language or statements. In the event that this becomes necessary the candidate will be advised of the action taken by the National Secretary and the reason why the action was deemed necessary.

    - The Inside Out E-zine shall publish a National Council special prior to the meeting of the National Council. Candidates will receive a list of questions from the Communications Commissioner or a member of his/her team for this edition. The answers to the questions must be submitted by the required deadline.

    - On the Friday Night of the National Council weekend the National Secretary shall arrange an opportunity for members to meet the candidates in an informal setting. Attendees will be free to talk to any of the candidates and ask them questions.

    - Candidates are asked not to engage in poster and leaflet campaigns at any time on the weekend of National Council.

- The National Management Committee is conscious of the demands being placed on members of Scouting Ireland seeking election at meetings of the National Council. In the interest of fairness and to ensure that all candidates have a chance to meet delegates to the National Council and considering some candidates may not have access to private transport and/or the ability to attend every Scout County meeting they are

invited to there will be six (6) meetings arranged with one (1) in each Scout Province. These meetings will take place after the closing date for the receipt of nominations has passed. All properly nominated candidates will be invited to attend and meet the prospective delegates at these meetings and reasonable travel expenses at the rates set by the Association for volunteers may be claimed by nominated candidates on application to the National Secretary. Candidates must refrain from attending Scout County or other meetings they are invited to regarding the election.

- In the case of elections for Provincial Commissioner, nominated candidates may attend County Board meetings from within that province if they are so invited.

- All candidates may attend meetings of their own Scout County Board.

Behaviour and procedures for elections

- No Scout or Scouter is to engage in any sort of canvassing/ lobbying or advocating other members to vote for or against any particular candidate inside or in the precincts of the venue of National Council.

- Voting in elections to be held at National Council shall not open until at least 30 minutes **after** the start of the meeting. The Chairperson of the meeting will make the announcement of the opening of the ballot boxes.

- Whenever a change occurs in relation to the situation of candidates for election, a statement clarifying the situation will be made to National Council after the meeting has opened and before voting commences.

- A candidates name can be removed from the ballot paper up to 72 hours before the start of a National Council Meeting. A withdrawal notified after that time will result in the name of the candidate remaining on the ballot paper, however, an announcement or a statement from a candidate may be read out at the start of the National Council Meeting stating that they don't want their name considered in the voting. This statement must be with lodged the National Secretary at least 18 hours prior to the start of National Council and must be signed by the candidate themselves.

Voting Procedures

- In the case where the National Secretary is a candidate in the upcoming election. The NMC shall appoint one of the Honorary Vice Presidents as "Elections Officer" to oversee the election process before and during the meeting of the National Council. If none of the Honorary Vice Presidents are available for this role then the

Chairperson of the NMC will propose, for approval by the NMC, a person to fulfil this role. The 'Elections Officer' must be appointed before the first mailing is published.

- The Elections Officer will liaise with the Chief Teller and the National Secretary as required.
- All votes for the election of positions are held by secret ballot
- The system used by Scouting Ireland is set out in SID 137.16 the Scouting Ireland System of Proportional Representation Voting for National Council elections
- The Chief Teller is appointed by the National Council having been nominated by the National Secretary. He or she shall be assisted by persons nominated by the National Secretary and approved by the National Council to stand appointed as Assistant Tellers
- When the count is complete the Chief Teller puts the result of each election into a separate sealed envelope and hands this directly to the National Secretary or Elections Officer to be conveyed to the National Secretary or Chairperson as appropriate for the announcement of the election results.
- All Candidates for election are entitled to appoint an observer to be present in the Count Room to observe the count. They have no right to comment or address the Chief Teller they are there solely as observers. The name of the Scout or Scouter the Candidate wishes to act as their observer must be given in writing to the National Secretary at least 7 days prior to the National Council Meeting. No observer will be allowed to enter the count unless his or her name is on the list provided to the Chief Teller. Observers may not be members of the National Council.
- All candidates are entitled to see the results of the election.
- The Election results shall be published on Scouting Ireland's Website within 30 days of the election.
- In the interest of fairness to each candidate seeking election, they will be invited to join the Chief Teller and/or the Elections Officer in a private area 15 minutes before the election results are announced to the National Council. They will be given the results of the election in which they were candidates to allow them to compose themselves before the result is announced to the National Council. The elections officer will invite the candidates to re-join the meeting at which time the results of their particular election in which they were a candidate will be announced.