

Scouting Ireland
National Office
Larch Hill
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Ref: L04/2017 – Open Call for Programme Commissioner (Cub Scouts)

11th January 2017

Dear Scouter

A vacancy exists for the voluntary position of Programme Commissioners (Cub Scouts) to be filled at the next meeting of the National Management Committee on the 11th February 2017.

Nominations to the National Secretary are receivable by a Group Council, County Management Committee or by any member of the National Management Committee.

I enclose the following for your attention;

- Nomination Form
- Nominees Acceptance Form
- Extract from SID 04.03 – National Appointment Descriptions – Programme Commissioner (Cub Scouts)

Please note that in order for the nomination to be valid a signed nominees acceptance form must accompany it. The selection process will be carried out consistent with SID 99-13 - Selection Procedure National Appointments. Interviews will take place in Dublin on Sunday 29th January 2017.

The closing date for receipt of nominations is 5pm on Friday 20th January 2017. Nomination forms can be emailed to natsecretary@scouts.ie or posted to National Office.

Candidates must be available to attend for interview on Sunday 29th January 2017 in Larch Hill.

If candidates would like to discuss the role in advance, please contact the Chief Commissioner (Youth Programme) – ccyp@scouts.ie

Please bring this to the attention of your Group Council / County Management Committee.

Yours in Scouting

Ollie Kehoe
National Secretary

CC:

Group Leaders
County Commissioners
Programme Commissioners
Training Commissioner
Honorary Vice Presidents
National Management Committee
Scouting Ireland Staff

PATRON Michael D. Higgins
PRESIDENT OF IRELAND

Reg. No. 397094
Charity No. CHY3507





SCOUTING IRELAND - NOMINATION PAPER

The _____ Scout Group Council,

or

The _____ Scout County Management Committee,

or

I, _____ as a member of the National Management Committee,

(Complete as appropriate)

wish to nominate _____ for the following appointment;

Appointment	Tick as Appropriate
Programme Commissioner (Cub Scouts)	

Signed: _____ Date: _____

Group Secretary/ County Secretary/ National Management Committee *(delete as appropriate)*

Nomination Form, Nominees Acceptance Form and short Biographical Note must be received in National Office by 5pm on Friday 20th January 2017.

Members seeking appointment must be available to attend for interview on Sunday 29th January 2017 in Larch Hill

PLEASE NOTE THE NOMINATION MUST BE ACCOMPANIED BY SHORT BIOGRAPHICAL NOTES ON THE NOMINEE.



SCOUTING IRELAND – NOMINATION ACCEPTANCE FORM

I, _____

wish to accept the nomination for the following appointment;

Appointment	Tick as Appropriate
Programme Commissioner (Cub Scouts)	

Signed: _____

Date: _____

Nomination Form, Nominees Acceptance Form and short Biographical Note must be received in National Office by 5pm on Friday 20th January 2017.

Members seeking appointment must be available to attend for interview on Sunday 29th January 2017 in Larch Hill

PLEASE NOTE THE NOMINATION MUST BE ACCOMPANIED BY SHORT BIOGRAPHICAL NOTES ON THE NOMINEE.

The Job: Programme Commissioner

Roles & Responsibilities:

There will be the following Programme Commissioners:

1. Programme Commissioner (Beaver Scouts)
2. Programme Commissioner (Cub Scouts)
3. Programme Commissioner (Scouts)
4. Programme Commissioner (Venture Scouts)
5. Programme Commissioner (Rover Scouts)
6. Programme Commissioner (Sea Scouting)
7. Programme Commissioner (Adventure Skills)
8. Programme Commissioner (Support)
9. Programme Commissioner (Development)

The Programme Commissioners collectively are primarily responsible for the development, support and evaluation of the youth programme provided by Scouting Ireland under the auspices of the National Youth Programme Committee (standing committee of the National Management Committee).

- Member of the National Council
- Member of the National Youth Programme Committee
- Coordinator of the Programme Team

Key areas of responsibility:

The **Programme Commissioners for each Section (5no.)**, together with the individual Programme Teams for that Section, are primarily responsible for developing and maintaining Section specific materials, organising national activities, defining national activities and centre programme, and other programme initiatives as required to support the youth programme for that Section. In addition, they advise, support, and guide the Association in relation to the youth programme as it operates in that Section. The Programme Commissioner for each section must dedicate at least one member of their team to resource generation and at least a further member to national activity & centre programme generation.

The **Programme Commissioner (Sea Scouting)**, together with the Programme Team, is primarily responsible for developing and maintaining specific materials, defining national activities and centre programme and other programme initiatives as required to support Sea Scouting and the Nautical Symbolic Framework throughout all Sections. The Programme Commissioner (Sea Scouting) must appoint one dedicated member of the Programme Team to each of the five Section Programme Teams in order to assist in the development and support of Sea Scouting and the Nautical Symbolic Framework in that Section.

The **Programme Commissioner (Adventure Skills)**, together with the Programme Team is responsible for the following three aspects:

- a) To review, develop, and maintain Adventure Skills specific materials and direct the Programme Commissioners for each